

## Use of Grant Funds\*

1. Grant funds shall be expended solely in support of the objectives detailed in your proposal and budget for the above-referenced project.
2. Grant funds shall not be used for lobbying expenditures or to aid in the election or appointment of a public official or in the passage or defeat of a ballot measure.
3. Grantee agrees to defend and hold harmless the Grantor and its officers and employees from and against any claim, including the expenses of investigation and defense of such claim, arising out of or in any way connected with this grant or the expenditure of grant funds.
4. Grantee shall furnish to the Foundation any information concerning a major program or budget change in the proposal.
5. Grantee shall maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation that details all grant funds used for the approved proposal and budget.
6. Any undisbursed project funds shall be remitted to the Foundation within two months following the end of the grant period. Any refund of less than \$100 will be waived.
7. The Foundation reserves the right to discontinue, modify or withhold any payment(s) that might otherwise be due under this grant, to require a refund of any unexpended funds, or both, if, in the Grantor's judgment, either of the following occur:
  - Grant funds have been used for purposes other than those contemplated by this agreement; or
  - Such action is necessary to comply with the requirements of any law or regulation affecting either the Grantee's or the Grantor's responsibilities under the grant.

I agree to the above

The [California Fire Foundation](#) prefers to issue grant awards via physical check. **A check will be sent by US Mail to the following address you provide:**

Grantee's Finance Contact (Name - First and Last)\*

Emily Folker

Finance Contact's Email Address\*

efolker@chul

Finance Contact's Phone Number\*

6194095497

Payee\*

*Name of department, agency or organization that the check is made payable to.*

**Important!** Payee name listed **must match** the name provided on the W-9 below.

City of Chula \

Payee Address\*

*Address that the check should be sent to via US Mail*

**Example:**

SoCal Fire Department  
c/o City of SoCal, Accounting Department  
1234 Southern Street  
SoCal, CA 56789



146 characters left of 250

W-9\*

Upload a completed W-9 for the grantee ([download a blank one here](#))

**Important!** To avoid causing a delay in processing your award, follow the below instructions:

- **All Grantees** - Your uploaded W-9 ***must include*** a signature and date, and the name provided on the W-9 ***must match*** the payee name noted in the section above.
- **Nonprofit Grantees** - Be sure to select "Other" as your organization's federal tax classification and on the corresponding line write "Nonprofit corporation exempt under IRS Code Section \_\_\_\_" (*i.e. fill in blank with the IRS Code Section applicable to your organization, such as 501(c)(3)*)
- **Fire Department Grantees** - Be sure to select "Other" as your department's federal tax classification and on the corresponding line indicate whether you are a fire district, municipality, etc.

PDF

[ChulaVistaW9October2021.pdf](#)[1.3 MiB]

Compliance\*

1. Grantee shall not engage in any activity that is inconsistent with the terms of this Grant Agreement, including using these funds in a fashion inconsistent with the Grantor's status as an organization exempt from taxation under Internal Revenue Code Section 501(c)(3) and related IRS regulations and rulings.

2. Grantee shall not, directly or indirectly, engage in, support, or promote violence or terrorist-related activities.

I agree to the above  
Cooperation\*

1. Grantee shall cooperate with the Grantor in supplying additional information or in complying with any procedures which might be required by any governmental agency in order for the Grantor to establish the fact that it has observed all requirements of the law with respect to this grant.

I agree to the above  
Partnership Recognition\*

**It is an expectation that Grantee publicly acknowledges this award. In recognition of the funding partnership, Grantee shall:**

1. Acknowledge Grantor's support using the resources provided in these toolkits ([ENGLISH](#) | [SPANISH](#)) for distribution across Grantee's social media channels and any publications or grant project-related communication(s);
2. Always use Grantor's full name -- **California Fire Foundation** -- when referencing the Foundation; and
3. Where possible, include this written acknowledgement when referencing the grant: *This project is made possible from a grant awarded in partnership with the California Fire Foundation.*

Grantor, at its discretion, may include information regarding this grant in its periodic reports and through its various media channels.

I agree to the above  
Grant Reporting\*

1. Grantee shall submit a brief final impact report through the Grantor's [online grants' portal](#) **no later than 45 calendar days** after the end date of Grantee's project, as stated in the awarded proposal. **\*\*\*NOTE:** *Access to the final impact report will appear on Grantee's dashboard in the portal shortly after this agreement is submitted and Grantor has issued award.*
2. Grantee's final report shall include:
  - A summary of what was accomplished within the project period via the expenditure of grant funds;
  - The status of project objectives with respect to how grant funds were expended to attain said objectives;
  - A description of progress made, including any challenges, opportunities, or outcomes;

- Media, including links to pictures and/or video clips highlighting Grantee's project; and
- A final total project budget (which may be greater than the amount of the grant) and corresponding expenditures since the start of the grant period. ***Please include related receipts and/or invoices.***

I agree to the above

### ACCEPTANCE

By electronically signing this Grant Agreement below, the Grantee's signatory represents to the Grantor that they have the authority to sign this agreement on behalf of the Grantee. *This grant may be withdrawn if you do not accept and submit a completed grant agreement within 14 calendar days.*

By selecting the "I Accept Grant Terms and Conditions" below, Grantee agrees to accept and comply with the stated terms and conditions of this grant.

I Accept Grant Terms and Conditions

Name of Signatory (First, MI and Last)\*

**DISCLAIMER:** *By typing your name below you are signing this Grant Agreement electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this agreement.*

Greg Millea

Signatory's Title\*

Fire Captain T

The [California Fire Foundation](#) truly values this opportunity to partner with you on your project and wishes you every success in the coming months!

*One submitted, your responses cannot be edited. Carefully review your answers prior to submitting. After submitting your completed Grant Agreement, you will receive an email confirmation from us. If you haven't already, please be sure to mark [administrator@grantinterface.com](mailto:administrator@grantinterface.com) as a safe sender.*