

# Axon Draft One

Professional Standards Unit

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July 2025



**CITY OF  
CHULA VISTA**

# Axon AI: A New Tool in Our Existing System

- New Tool – Same System
  - Axon's AI is an enhancement to Chula Vista PD's **established report writing and approval process.** It does **not change** department responsibilities, policies, or oversight.
- Supporting Accuracy & Consistency in Report Writing

# What is Staying the Same

- Officers still prepare and finalize all reports
- Supervisory review and approval chain remains unchanged
- Reports must still meet all standards under **Policy 344**
- Officer accountability for report truth and accuracy is **non-negotiable**

# What is New – Axon AI Tool

- Uses **BWC (Body-Worn Camera)** data to generate a **draft report**
- Provides a structured starting point, like **SpeakWrite**, but more advanced
- **Saves time**, reduces redundancy, improves quality
- **All final reports remain authored by the officer**



ENGLISH (US)

You are signed out

SIGN BACK IN

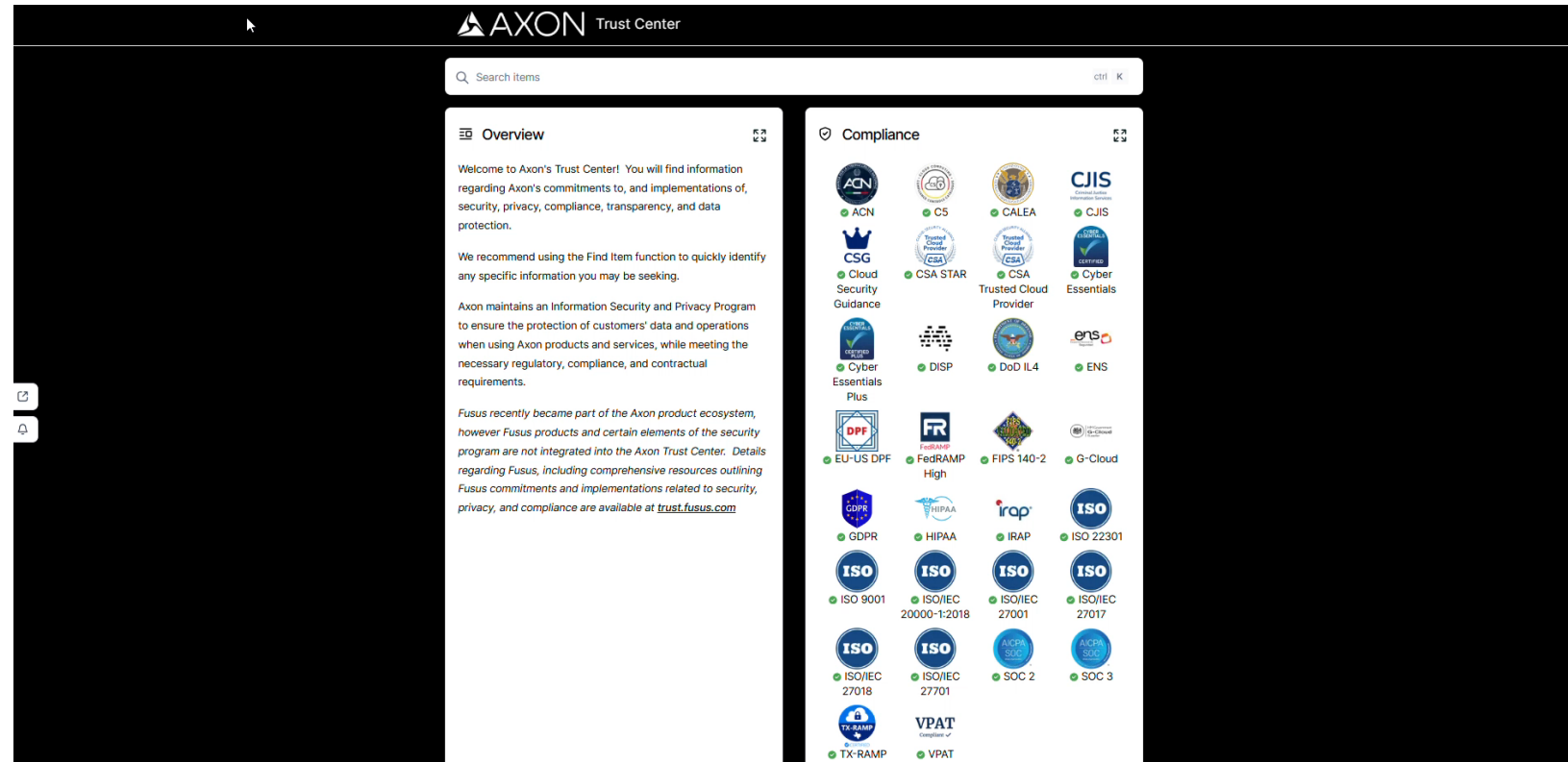
I acknowledge this report was generated using Draft One by Axon. I further acknowledge that I have reviewed the report in detail, made any necessary edits, and believe it to be an accurate representation of my recollection of the reported events. If needed, I am willing to testify to the accuracy of this report.

# Policy Alignment – Built Into the System

- **Policy 304 – Generative Artificial Intelligence**
  - Provides framework for responsible, transparent AI use
- **Policy 344 – Report Preparation**
  - Ensures officer-reviewed, accurate, and complete documentation
- District Attorney's Office approved of disclaimer and aligns with the previously established policy and procedure with report review
- Axon implementation is **fully aligned** with both

# Data Security & Compliance

-  **Current Agreement requires all data storage within the U.S.**
- Maintains CVPD's strict data handling and privacy protocols
- AXPM Trust Center - [Axon Trust Center | Powered by SafeBase](#)



# Officer Feedback

**Officer Joshua Whitley:** “I can confidently say that this tool is absolutely amazing and has completely transformed the way I approach report writing. The efficiency and time savings it offers are unparalleled. During the beta phase, I consistently found myself completing my reports hours faster than my colleagues—something that not only enhances my productivity but also allows me to spend more time focused on fieldwork and other important tasks. One of the standout features of Draft One is how seamlessly it integrates with our department's standards. The AI-generated reports meet Chula Vista Police Department's criteria with minimal need for revisions, which has been a game-changer for me. In fact, the quality of my reports has even improved since I started using this system. It’s clear that Axon has put a lot of thought into ensuring that Draft One not only meets the technical needs of officers but also elevates the quality of documentation.”

**Officer Andrew Grell:** “I'd say the AI makes it very easy to review BWC, since you can search for particular words or phrases. I often forget to use the "flag" button in the field, but the transcription makes it far easier to find what I'm looking for during review and cuts down on report writing time.”

**Agent Tim Frando:** “Transcription is my favorite feature by far! I used the transcription feature while writing all my reports. I love how clicking words brings the BWC video to exactly when it was said. This feature is not only helpful while writing reports but reviewing BWC in prep for court.”

# The Axon – Enhanced Work Flow

**Step 1:** Officer initiates report based on incident

**Step 2:** Axon uses BWC data to **generate draft**

**Step 3:** Officer **reviews, edits, and confirms accuracy**

**Step 4:** Officer **submits finalized report** per Policy 344

**Step 5:** Report goes through standard **chain of command & PSS review**

# Officer Control & Oversight

- Officer **remains the author of the report**
- AI is just a **drafting aid** — not a replacement for judgment or memory
- Policy 344 requires officer to **certify accuracy and completeness**
- Supervisors continue to verify quality and compliance

# Report Preparation

## **344.1 PURPOSE AND SCOPE**

Report preparation is a major part of each officer's job. The purpose of reports is to document sufficient information to refresh the officer's memory and to provide sufficient information for follow-up investigation and successful prosecution. Report writing is the subject of substantial formalized training and on-the-job training.

### **344.1.1 REPORT PREPARATION**

Employees should ensure that reports are sufficiently detailed for their purpose and free from errors prior to submission. It is the responsibility of the assigned employee to complete and submit all reports taken during the shift before going off-duty unless permission to hold the report has been approved by a supervisor. Generally, reports requiring prompt follow-up action on active leads, or arrest reports where the suspect remains in custody should not be held.

## **344.4 REPORT CORRECTIONS**

Supervisors shall review reports for content and accuracy. If a correction is necessary, the reviewing supervisor should complete the Report Correction form stating the reasons for rejection. The original report and the correction form should be returned to the reporting employee for correction as soon as practical. It shall be the responsibility of the originating officer to ensure that any report returned for correction is processed in a timely manner.

## **344.5 REPORT CHANGES OR ALTERATIONS**

Reports that have been approved by a supervisor and submitted to the Police Support Services for filing and distribution shall not be modified or altered except by way of a supplemental report. Reviewed reports that have not yet been submitted to the Police Support Services may be corrected or modified by the authoring officer only with the knowledge and authorization of the reviewing supervisor.

# Benefits of the Tool (Not a System Change)

- More **structured, consistent, and complete** reports
- Helps reduce administrative workload
- Promotes **clarity and detail** in documentation
- Supports the officer – doesn't replace them

# Summary

- Axon is a **tool within our existing system**
- Designed to **enhance**, not replace current practices
- Aligned with all CVPD policies and procedures
- Ensures compliance, accountability, and report integrity

# Questions & Discussion

Let's discuss:

- How will this tool support your workflow?
- Any questions about policies or procedures

[Police Department Policy & Training | City of Chula Vista](#)