



CITY COUNCIL STAFF REPORT



February 4, 2025

ITEM TITLE

Grant Award: Accept Roy and Marian Holleman Foundation Grant to Replace Animal Housing, Appropriate Funds and Amend the Fiscal Year 2024-25 Budget

Report Number: 25-0010

Location: No specific geographic location

Department: Animal Services

G.C. § 84308 Regulations Apply: No

Environmental Notice: The activity is not a “Project” as defined under Section 15378 of the California Environmental Quality Act State Guidelines. Therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

Recommended Action

Adopt a resolution accepting a grant award from Roy and Marian Holleman Foundation in the amount of \$38,000 to provide animal housing improvements at the Animal Care Facility and appropriate funds for that purpose. **(4/5 Vote Required)**

SUMMARY

Animal Services has received a grant award from the Roy and Marian Holleman Foundation in the amount of \$38,000 to replace isolation housing for cats with medical or behavior concerns that prevent communal living. Staff requests that \$38,000 be appropriated to the Fiscal Year 2024-2025 Other Expenses category in the Animal Services section of the Other Grants Funds; this appropriation is fully offset by grant revenues.

ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment. Therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not Applicable

DISCUSSION

Condo cat housing is utilized to isolate cats with medical or behavioral concerns that cannot be housed safely in communal rooms. Existing condos were purchased over 10 years ago and made of compressed wood. The need for regular sanitizing has resulted in the wood warping and the overall disintegration of the units, resulting in them no longer being safe to house animals. The anticipated useful life the current condos made of compressed wood is five to six years and the current condos are over 10 years old. Animal Services has been awarded a grant from Roy and Marian Holleman Foundation to replace these condos with a more durable and permanent structure. The new housing made of steel will meet current humane standards, is not likely to increase the residents' stress, and will allow for proper sanitization when there is turnover in the unit. The cost to replace all three condos, anticipated to house up to a total of 12 cats, is estimated at \$38,000, as awarded by Roy and Marian Holleman Foundation. Staff requests that \$38,000 be appropriated in the Fiscal Year 2024-25 Other Expenses category Animal Services section of the Other Grants Fund; this appropriation is fully offset by grant revenues.

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.). Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

Approval of the resolution will accept a grant award from Roy and Marian Holleman in the amount \$38,000 and authorize and amend the fiscal year 2024-25 budget by appropriating \$38,000 to the Other Expenses category of the Animal Services section of the Other Grants Funds, resulting in no net fiscal impact.

ONGOING FISCAL IMPACT

Adoption of this resolution will have no ongoing fiscal impact to the General Fund.

ATTACHMENTS

1. Holleman 2025 Approval Letter
2. Holleman Budget 2025

Staff Contact: Ashley Milo, Deputy Director of Animal Services