



CITY COUNCIL STAFF REPORT



October 1, 2024

ITEM TITLE

Grant Award and Appropriation: Accept Grant Funds from the California Office of Traffic Safety for the Selective Traffic Enforcement Program and Amend the Fiscal Year 2024-25 Budget to Appropriate Funds Therefor

Report Number: 2024-0254

Location: No specific geographic location

Department: Police

G.C. § 84308: No

Environmental Notice: The activity is not a “Project” as defined under Section 15378 of the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

Recommended Action

Adopt a resolution approving a grant agreement between the City and California Office of Traffic Safety, accepting \$645,000 in grant funds for the Selective Traffic Enforcement Program, and appropriating \$486,478 to the Police Grants Section of the Federal Grants Fund. **(4/5 Vote Required)**

SUMMARY

The California Office of Traffic Safety has awarded \$645,000 to the Police Department for the Selective Traffic Enforcement Program. The goal of this program is to reduce the number of persons killed and injured in traffic crashes involving alcohol and other primary collisions factors.

ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not applicable.

DISCUSSION

The California Office of Traffic Safety's (OTS) mission is to effectively and efficiently administer traffic safety grant funds to reduce traffic deaths, injuries, and economic losses. The Police Department has been awarded various OTS grants, including the Serious Traffic Offenders Program (STOP), Comprehensive Traffic Safety Program, DUI Enforcement Program, and Selective Traffic Enforcement Program (STEP), which have enhanced the Traffic Unit by funding new positions, traffic enforcement operations and supplies/equipment used during traffic enforcement operations.

The Police Department has received funding from the California Office of Traffic Safety for the Selective Traffic Enforcement Program. Throughout the one-year grant period (10/1/2024 to 9/30/2025), traffic enforcement operations will be conducted on an overtime basis. Grant-funded operations include DUI/driver license checkpoints, DUI saturation patrols and collaborative DUI enforcement to reduce the number of persons killed or injured in alcohol-involved collisions. Distracted driving operations will focus on drivers using hand-held cell phones and texting. Other traffic enforcement operations include motorcycle safety enforcement operations, along with bicycle and pedestrian enforcement operations. Additionally, traffic safety educational presentations will be conducted throughout the grant period, with a goal to reach out to community members, on the topics of distracted driving, DUI, speed, bicycle and pedestrian safety, seatbelts and child passenger safety.

Funds provided by this grant will also be utilized for training and supplies/equipment used during the traffic operations.

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the 500-foot rule found in California Code of Regulations Title 2, section 18702.2(a)(11), is not applicable to this decision for purposes of determining a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision maker’s conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

Approval of this resolution will result in the acceptance of \$645,000 in grant revenues, and an increase in appropriations of \$475,569 to the personnel category and \$10,909 to the supplies and services category of the Police Grants section of the Federal Grants Fund in the current fiscal year.

The table below outlines the spending plan for the Selective Traffic Enforcement Program.

DESCRIPTION	FY 2024-25	FY 2025-26	TOTAL
Overtime for OTS operations	\$468,772	\$156,257	\$625,029
Medicare	\$6,797	\$2,265	\$9,062

DESCRIPTION	FY 2024-25	FY 2025-26	TOTAL
Conferences/Training	\$6,202	\$0	\$6,202
DUI Checkpoint Supplies	\$4,707	\$0	\$4,707
TOTAL	\$486,478	\$158,522	\$645,000

Funding from the California Office of Traffic Safety will completely offset these costs, resulting in no net fiscal impact to the General Fund.

ONGOING FISCAL IMPACT

The 12-month grant period crosses between two fiscal years. Funding for this program for the remaining \$158,522 in grant funds awarded, which covers 7/1/2025 to 9/30/2025, will be incorporated as part of the proposed fiscal year 2025-26 budget development process.

There is no fiscal impact to the General Fund beyond fiscal year 2025-26 as a result of this action.

ATTACHMENTS

1. OTS Grant Agreement

*Staff Contact: Chief Roxana Kennedy, Police Department
Administrative Services Manager Jonathan Alegre, Police Department*