

# Marion Reynoso

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**From:** webmaster@chulavistaca.gov  
**Sent:** Monday, July 1, 2024 4:09 PM  
**To:** CityClerk; Karina L. Lafarga; Amanda Angulo; Marion Reynoso; Audrey Malone  
**Subject:** City of Chula Vista - Parks and Recreation Commission Application

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A new entry to a form/survey has been submitted.

**Form Name:** Parks and Recreation Commission Application  
**Date & Time:** 07/01/2024 4:08 PM  
**Response #:** 39  
**Submitter ID:** 133179  
**IP address:** [REDACTED]  
**Time to complete:** 2 min. , 29 sec.

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## Survey Details

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Page 1

### Application for membership on the Parks and Recreation Commission

1. **Prefix**

(o) Ms.

2. **Preferred Pronoun**

(o) She/Her/Hers

3. **First and Last Name**

Michelle Rodriguez

4. **E-mail**

[REDACTED]

5. **Home Address**

[REDACTED]

6. **City**

Chula Vista

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**7. ZIP code**

91911

**8. Primary Phone**

[REDACTED]

**9. Secondary Phone**

Not answered

**10. I certify that I am a resident of the City of Chula Vista and at least 18 years of age.**

*When applying for a Youth Advisory member: I am a resident of the City of Chula Vista and between 16 and 22 years of age.*

Yes

**11. How long have you been a resident of the City?**

25 Years

**12. Please click here to view the interactive map and verify your District of residency**

I am a resident of the following City Council district.

4

**13. Present employer**

SBCS

**14. Occupation**

Parent Partner

**15. Have you ever been employed by the City of Chula Vista?**

No

**16. If you have worked for the City of Chula Vista please provide the department and dates of employment.**

Chula Vista

**17. Please select the seats for which you are interested and qualify: (select as many as applicable)**

Resident of the City At-Large

District Representative

**18. Are you currently serving on a Chula Vista Board/Commission?**

No

**19. Which one(s)?**

Not answered

**20. Have you previously served on a Chula Vista Board/Commission?**

No

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**21. Which ones?**

Not answered

**22. Per Chula Vista Municipal Code Section 2.25.030, I understand:**

**-If I am currently serving on a board or commission, I must resign from my current board or commission if I am appointed.**

**-I must have served at least 12 months on my current board or commission in order to be appointed to another board or commission.**

(o) I have read and acknowledged the above statement.

**23. Are you or have you been involved in any local, civic or community groups?**

(o) Yes

**24. Which ones?**

If Facebook groups count then yes. Other than my moms groups on FB no.

**25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?**

I would love to be involved with the Parks and Rec. department. I am a single mom of 3 kids and as a family we like staying active. For that, we visit several of our local Chula Vista parks. I see up close the needs and the potential some of our local parks have. I would like to help our district have options of a green space. District 4 parks has been unacknowledged and I believe I can bring a new perspective to help our community enjoy our local parks.

**26. What would you hope to accomplish in the role of a Parks and Recreation Commissioner? (250 words or less)**

I believe our community is desperate for good representation. I would love to be able to make a difference in my community by creating more family events in our parks and Rec. centers. Promote our rec centers more to families as a safe place to come and enjoy all the amenities offered. Connect families with the classes offered and bring more classes (more options). Offering Low-cost classes for our community is also something I would like to make sure we are able to offer my neighbors. Last but not least I believe this is also a great opportunity for my kids to get even more involved with their community. This can also be a great learning lesson for my kiddos. They already love their community and this is paving the way for them as well.

**27. I understand that to be considered, I must submit a resume along with this application.**

Resume 2024.docx

**28. The City understands meeting schedules and individual's availability may change. We ask that you consider the meeting schedule when submitting an application.**

(o) I have reviewed the Parks and Recreation Commission regular meeting date, time and frequency.

**29.**

(o) I am familiar with the responsibilities of the Parks and Recreation Commission. I attest that the information I have provided is accurate and true.

**30.**

(o) I understand that this application and any documents submitted in connection with the application process are public records and may be publicly disclosed.

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Thank you,  
**City of Chula Vista**

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# MICHELLE RODRIGUEZ

CHULA VISTA, CA 91911

## OBJECTIVE

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To obtain a position as a role of a Parks and Recreation Commissioner where I can exercise my personal skills and experience in a manner that would be of value to my district 4 friends and neighbors. Not to leave out the opportunity of my future growth and expertise.

## SUMMARY OF QUALIFICATIONS

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Proven ability in handling confidential paperwork with efficient multi-tasking skills. Productive and efficient work ethic with the ability to prioritize tasks. Punctual and very reliable with the ability to work in a fast-pace-team environment using strong organizational, written and verbal communication skills with people at all levels of the company and public; including strong customer service knowledge. Efficient analytical and professional skills to coordinate the efforts of many to meet office goals. Computer proficiency in MS Office Applications. **Bilingual English/Spanish.**

## WORK EXPERIENCE

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2017-Present South Bay Community Services Chula Vista, CA

### **Parent Partner**

Provide resources to families who have experienced DV, community events and free educational information with multiple different learning activities according to their kids ages.

2016- 2017 Ruff Doodie Dog Waste Removal, LLC. Chula Vista, CA

### **Office Assistant**

- Answer business phone line and assist clients with requests such as cancelations, new enrollments, rescheduling service dates and payment processing. Filing documents and rearranging in alphabetical order. Creating and maintaining monthly expenses report sheet along with a yearly report. Create labels for business flyers and mailing list for business to business marketing.

2011- 2014 Pacific Commercial Management San Diego, CA

### **Receptionist/ Commercial Property Manager Assnt. II**

- Answer multi-phone lines and process over 150 mailings per day while making arrangements for repairs with trouble/service calls requiring urgent attention, such as plumbing, electrical or heating problems. Collect rent and deposit in interest-bearing trust accounts. Issue delinquency notices when necessary. Pay all charges against property, including loans, insurance premiums, utilities, bills for supplies, contract services, repairs and owner distributions. Hire contractors to provide monthly services needed to maintain premises; such as janitorial, painting, landscaping, heating, power sweeping, etc. and evaluating the cost, quality and efficiency. Monitor insurance policies for renewals or needed increases in coverage.

2004- 2010 Pacific Debt, Inc. San Diego, CA

**Receptionist/ Administrative Assistant**

- Answer multi-line phones and transfer call to the appropriate extension. Manage incoming and outgoing mail and packages via Fed-Ex, UPS, US Mail and Couriers. Distribute incoming/outgoing faxes, maintain fax machine. Maintain and update files, data bases, records and other documents. Lead/train new hires as required.
- Coordinate office related activities including scheduling, inventory, ordering supplies and collecting hours for payroll. Generate reports through Microsoft Office, Excel and Word for the Sr. Executive CEO. Work with Senior Management as needed and directly assist the Sr. Executive CEO as necessary. Provide general clerical assistance as needed.

1999- 2004 International Data Collection Chula Vista, CA

**Quality Assurance Rep. (1999-2000)**

- Training and coaching interviewers on how to conduct better interviews and persuade respondents to participate and complete studies or surveys adhering to Market Research standards.
- Responsible for monitoring each interviewer to ensure quality and validity of the interview being conducted.

**Supervisor (2000-2004)**

- Review project documentation: briefings, quality control, quotas, sample expected PR and hours needed by shift.
- Evaluation of personnel. Make project assignments based on priorities. Prepare help sheets and project documentation for interviewers. Supervising field studies.
- Supervise over 150 employees. Open and closed office. Run production reports. Keep track of productivity by interviewer. Collaborate with clients by sending reports and files. Turn off servers. Run TC report for the day. Run back up procedure.

**EDUCATION**

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2005- 2011 San Diego City College San Diego, CA

Associate In Science Degree: Business Studies – Small Business Management Emphasis

- Certificate of Completion: Starting a Business
- Certificate of Completion: Management and Team Building
- Certificate of Completion: Business Communication
- Certificate of Completion: Business Studies (Starting and Managing a Small Business)

2000 Chula Vista High School Chula Vista, CA

- Chula Vista High School Diploma
- ROP Office Administration
- HIV/AIDS Peer Educator for Red Cross

**REFERENCES**

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CV Councilwoman D4 Rachel Morineau  
Supervisor and Co-Worker for 7 years  
[REDACTED]

Miren Algorri (CV Business Owner)  
Daycare Provider for 9 yrs  
[REDACTED]

Jose Torres (CV Business Owner/Commissioner Rep.)  
Supervisor & Family Friend for 9yrs  
[REDACTED]