Permanent Local Housing Allocation (PLHA) Formula Allocation

Application Form for Previous Awardees



State of California Governor, Gavin Newsom

Melinda Grant, Undersecretary
Business, Consumer Services and Housing Agency

Gustavo Velasquez, Director
Department of Housing and Community Development

Program Design and Implementation, PLHA Program 2020 West El Camino Avenue, Suite 150, Sacramento, CA 95833

Website: https://www.hcd.ca.gov/grants-and-funding/programs-active/permanent-

<u>local-housing-allocation</u> Email: <u>PLHA@hcd.ca.gov</u>

Final Filing Date: June 30, 2027 at 4:00 P.M. PST

Instructions Rev. 02/01/24

When opening this file, a yellow banner at the top may appear with a button that says "Enable Content". It is essential that you click this box so that the macros are enabled. Enabling macros is necessary for full worksheet functionality. Macros do not work with Microsoft's Excel version for Apple Mac.

Applications must be submitted electronically to the Department's HCD Portal Sign In website. To receive an award of CY 2020 funds, applicants are required to submit an application and demonstrate a fully compliant Housing Element and submittal of the applicable Annual Progress Report(s) no later than February 29, 2024. All CY 2020 funds should be requested by June 30, 2024.

This NOFA will remain open to eligible applicants through June 30, 2027.

Applications must be on the Department's forms and cannot be altered or modified by the Applicant. Excel forms must be in Excel format and 'save as' .xls or .xlsx. Do not 'save as' .xlsm or .pdf format. For application errors please fill out the Application Support worksheet and email the entire workbook to Application Support for application errors at PLHA@hcd.ca.gov.

General Instructions (Additional instructions and guidance are given throughout the Formula Allocation Application in "red" text and in cell comments.

Guideline references are made with "\$" and the corresponding guideline section number.

"Yellow" cells are for Sponsor input. Failure to provide the required attachments and documentation may disqualify your application from consideration. An Applicant must submit a complete application and other documents consistent with the deadlines stated in this NOFA. Applications submitted in response to this NOFA must meet the threshold requirements set forth in this section and in PLHA Guidelines Section 302.

Required attachments are indicated in "orange" throughout the Streamline Application. Failure to provide the required attachments and documentation may disqualify your application from consideration. Electronically attached files must use the naming convention in the PLHA Application. For Example: "App1 Tin" or "Reuse Plan".

Threshold items are indicated in "blue" cells.

"Red" shaded cells indicate the Sponsor has failed to meet a requirement of the program. Cells in the worksheet shaded in "red" indicate that the Applicant has failed to meet the minimum required.

Sponsor must complete the following worksheets in the PLHA Formula Allocation Application.

Formula Allocation Application

Urban County

	Checklist								
Threshold Requireme	Electronic File Name	Document Description I							
X	Application and Adopting the PLHA Plan (2020-2023 Allocations) Reso	Pursuant to section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for 2020-2023 allocations is attached to this resolution, and Applicant certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.	Included						
Х	App1 TIN	Provide a signed Gov't TIN Form	Included						
I X	Applicant Delegation Agreement	Legally binding agreement between Delegating and Administering Local Governments.	N/A						
х	Plan Adoption Reso	§302(c)(4)(D) Evidence that the Plan was authorized and adopted by resolution by the Local jurisdiction and that the public had an adequate opportunity to review and comment on its content. PLHA webpage for Plan Adoption Resolution Document, located under the Forms tab.	Included						
Х	Reuse Plan	Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301.	Not Applicable						
Х	Executed Application	Provide a copy of the signed application. Signature in blue ink preferred.	Included						

Disclosure of Application (California Public Records Act Statutes of 1968 Chapter 1473): Information provided in the application will become a public record available for review by the public, pursuant to the California Public Records Act Statutes of 1968 Chapter 1473. As such, any materials provided will be disclosable to any person making a request under this Act. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank accounts, personal phone numbers and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request."

This streamlined application form is limited to Applicants who applied for and received an award from the 2020, 2021, and/or 2022 FOFMula Allocation NOFA. Did Applicant receive an award from the 2020, 2021, and/or 2022 FOFMula Allocation? Which NOFA yes(2) are you applying for with this application? Eligible Applicant Type: Entitiement Local Government Recipient of PLHA Formula Allocation: 2021 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$0.00 Admin requester? 2022 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$0.00 Admin requester? 2023 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2023 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2023 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2023 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2023 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2023 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2023 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2024 PLHA NOFA Formula Allocation Amount: \$0 Allowable Local Admin (5%): \$45,414.00 Admin requester? 2025 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2026 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2027 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2028 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2029 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2029 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2029 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2029 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2029 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2029 PLHA NOFA Formula Allocation Amount: \$0 Admin requester? 2029 PLHA NOFA Formula Alloca	Local Government Formula Allocation Re									Rev. 02/0	1/24						
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Eligible Applicant Type: Chula Vista Chula Vista															2023	Onl	
Local Government Recipient of PLHA Formula Allocation: So																	
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with Rep Name: Maria Kachadoorian Title: City Manager Auth Rep. Email: mkachadoorian@chulavistaca.gov Phone: 619-691-52 (ddress: 276 Fourth Avenue City: Chula Vista State: CA Zip Code: 91910 Contact Name: Dania Gonzalez Title: Principal Management Analyst Contact Email: dgonzalez@chulavistaca.gov Contact Phone: 619-407-3574 (ddress: 276 Fourth Avenue City: Chula Vista State: CA Zip Code: 91910 Threshold Requirements 302(a) Housing Element compliance: Applicant and Delegating Local Government's if applicable Housing Element was adopted by the Local Government's poverning body by the application submittal date and subsequently determined to be in substantial compliance with state Housing Element Law pursuant to Government Code Section 65585. 302(b) Applicant and Delegating Local Government have submitted the current or prior year's Annual Progress Report to the Department of Housing and Community Development pursuant to Government Code Section 65400. 302(c)(2) Applicant certifies that submission of the application was authorized by the governing board of the Applicant. 4Application and Plan Adoption Reso Signature of Application and Plan Adoption Reso Signature of Application and Plan Adoption Adoption Resolution Document 300(e) Applicant does not have uncommitted PLHA funds greater than permitted by Section 300(e). 44 Signature of PLHA Annual Report by July 31 (if applying before July 31), or has submitted the PLHA Annual Report due by July 31 (if applying one after July 31). 302(c)(8) If a program income reuse plan was not submitted with the 2020 application, has Applicant attached a program income reuse plan describing how repaid loans and/or accrued interest will be reused for eligible activities sin Section 301. 4 Certifications Correct and I possess the legal authority to submit this application on behalf of the entity identified in the signature block.	ddress:	276	Fourth Avenue														
Address: 276 Fourth Avenue City: Chula Vista State: CA Zip Code: 91910 Contact Name: Dania Gonzalez Title: Principal Management Analyst Contact Email: dgonzalez@chulavistaca.gov Contact Phone: 619-407-357: ddress: 276 Fourth Avenue City: Chula Vista State: CA Zip Code: 91910 Threshold Requirements 3302(a) Housing Element compliance: Applicant and Delegating Local Government's if applicable Housing Element was adopted by the Local Government's poverning body by the application submittal date and subsequently determined to be in substantial compliance with state Housing Element Law pursuant to 302(b) Applicant and Delegating Local Government have submitted the current or prior year's Annual Progress Report to the Department of Housing and 20mmunity Development pursuant to Government Code Section 65400. 3302(c)(2) Applicant certifies that submission of the application was authorized by the governing board of the Applicant. Application and Plan Adoption Reso Application and Plan Adoption Reso Application and Plan Adoption Reso Plan Adoption Resolution Document \$300(e) Applicant does not have uncommitted PLHA funds greater than permitted by Section 300(e). \$303(b) Applicant has submitted the PLHA Annual Report by July 31 (if applying before July 31), or has submitted the PLHA Annual Report due by July 31 (if poplying on or after July 31). \$302(c)(8) If a program income reuse plan was not submitted with the 2020 application, has Applicant attached a program income reuse plan describing how repaid loans or accrued interest will be reused for eligible activities specified in Section 301? Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301? Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301. Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301. Program Income Reuse Plan describing how rep	City: Chu	ıla Vis	sta	State:	CA	Zip:	919	10	Cou	inty: San Diego							
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Maria Kachadoorian City Manager												the best o	of my knov	wledge and b	elief, tr	ue	
		Ma	aria Kachadoorian			City	Manage										

Signature

Date

Title

Authorized Representative Printed Name

URBAN COUNTY		Rev. 02/01/24				
If you are an Urban County, please complete the following table:						
List the cities that are part of your Urban County.	Are they opting in to receive a portion of the PLHA award?	List the amount of the allocation being applied for that will be shared with this city.				
EXAMPLE: City of Trees	Yes	\$20,000.00				
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Application Development Team (ADT) Support Form Rev. 02/01/									
Please complete the "yellow" cells in the form below and email a copy to: PLHA@hcd.ca.gov. A member of the Application Development Team will respond to your request within ASAP.									
Full Name	Application								
Organizati	ion:			Email:		Contact Phone			
Justification:									
Issue #	Progra		Section	Cell#	Update/Comment	Urgency	ADT Status	Status Date	
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