



# CITY COUNCIL STAFF REPORT



May 28, 2024

## ITEM TITLE

Ratification of Appointment: City Manager's Appointment of Deputy City Manager/Director of Public Works – Matthew Little

**Report Number:** 24-0162

**Location:** No specific geographic location

**Department:** Human Resources

**G.C. § 84308:** No

**Environmental Notice:** The activity is not a "Project" as defined under Section 15378 of the California Environmental Quality Act State Guidelines. Therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

## Recommended Action

Adopt a resolution ratifying the City Manager's appointment of Matthew Little as Deputy City Manager/Director of Public Works.

## SUMMARY

The City Manager has selected current Director of Public Works Matthew Little to fill a vacant Deputy City Manager/Director of Public Works position. This item seeks to approve the appointment of Matthew Little to the position of Deputy City Manager/Director of Public Works effective July 12, 2024.

## ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA.

## BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not applicable.

## **DISCUSSION**

The City of Chula Vista's Charter Section 500(C) grants the City Manager the authority to appoint Assistant City Managers, Deputy City Managers and department heads, subject to ratification by the City Council. The City Manager has selected the current Director of Public Works Matthew Little to fill the vacant Deputy City Manager/Director of Public Works position.

Mr. Little has over 29 years of private and public sector experience in San Diego County as a Civil Engineering/Public Works professional, 16 years of which have been with the City of Chula Vista and three years with the City of San Marcos as Deputy City Manager. He brings a wide breadth and depth of leadership experience that will complement the current City management team and continue to move many City projects forward.

His accomplishments, duties and responsibilities are extensive and can be reviewed in the attached resume.

City Council adoption of the resolution will ratify the City Manager's appointment.

## **DECISION-MAKER CONFLICT**

Staff has reviewed the decision contemplated by this action and has determined that it is not site specific and consequently, the 500-foot rule found in California Code of Regulations section 18704.2(a)(1), is not applicable to this decision. Staff is not independently aware, and has not been informed by any Council member, of any other fact that may constitute a basis for a decision maker conflict of interest in this matter.

## **CURRENT-YEAR FISCAL IMPACT**

There is no fiscal impact as a result of this action. Funding for the position is available based on current-year budget appropriations.

## **ONGOING FISCAL IMPACT**

There is no ongoing fiscal impact as a result of this action. This position will be included as part of the annual budget development process in future years.

## **ATTACHMENTS**

1. Resume

*Staff Contact: Tanya Tomlinson, Director of Human Resources/Risk Management*