



**CITY OF
CHULA VISTA**

DEPARTMENT OF HOUSING & HOMELESS SERVICES

DRAFT APPLICATION

U.S. Department of Housing and Urban Development
Preservation and Reinvestment Initiative for
Community Enhancement (PRICE)
Competition FR-6700-N-99

Draft for public comment May 17, 2024

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EXHIBIT A

Executive Summary

The City of Chula Vista is proposing the enclosed application to the FY2023 Preservation and Reinvestment Initiative for Community Enhancement (PRICE) program available through the U.S. Department of Housing and Urban Development (HUD). PRICE program funding will enhance the City's capacity to maintain affordability of housing through manufactured homes.

Home to more than 270,000 residents and situated just three miles north of the U.S./Mexico border, Chula Vista is the second largest city in San Diego County. The City contains 31 mobilehome parks comprising more than 3,400 manufactured homes and trailers, with 52% designated as senior parks, housing some of the City's most valued and vulnerable residents. All but one of these mobilehome parks are located on the City's older west side, where the parks were initially created in the 1940s as temporary affordable housing for employees of war-time industry companies like Rohr Enterprises.

Since the 1940s the parks have been maintained as a vital supply of affordable housing for an aging and diverse Chula Vista population. As the decades passed however, western Chula Vista's poverty levels increased and older buildings and structures fell into states of disrepair, including many of the mobilehome parks. Recent weather events have further shown the imminent danger posed by deteriorating manufactured home units as nearby neighborhoods suffered from flooding in January 2024 and heavy storm winds caused flying debris from carports and roof flashing to pierce manufactured home siding in 2017 within many Chula Vista parks. Today, several of the parks are located within HUD identified racially/ethnically concentrated areas of poverty and parks in these areas have outdated or blighted units that pose health and safety risks to residents.

Although the City has existing programs to keep [rent affordable](#) and help mobilehome residents make [health and safety repairs](#), many residents are unable to afford to preserve units on their own and it is clear that more resources are needed from the City to maintain the supply of affordable housing with manufactured homes. For this reason, the City is proposing to use \$10,301,323 in PRICE funding for a three part program:

1. Expanding the City's existing Mobilehome Community Housing Improvement Program (CHIP) by \$1,562,500.
2. Using \$5,738,773 to replace manufactured housing units built before 1976; and
3. Offering forgivable loans to owners of mobilehome parks for infrastructure and facilities improvements with \$3,000,050.

This three-part program would be administered by the City's Department of Housing and Homeless Services in coordination with the City's Code Enforcement division would align with strategic goals in the City's [HUD 2020-2024 Consolidated Plan](#), [2021-2029 Housing Element](#), [Age-Friendly Community Action Plan](#), [Healthy Chula Vista Action Plan](#), [Digital Equity and Inclusion Plan](#), and regulatory framework for [mobilehome living](#). The funding would be essential to the City's efforts to preserve these mobilehome parks and allow their residents to continue to live healthy and affordable lives in a vibrant community.

EXHIBIT B

Threshold Eligibility Requirements

1. **Resolution of Civil Rights Matters:** The City is not subject to any outstanding civil rights matters. There are no charges, cause determinations, lawsuits, or letter of findings as referenced in Sec III.D(1)-(5) of the NOFO.
2. **Timely Submission of Applications:** The City's application meets the requirements of the grace period policy and all other applications deadline dates and times. The 15-day public review period and public hearing will both be completed at least three days prior to the application submission.
3. **Eligible Applicant:** The City is a Unit of Local Government and therefore eligible according to Section III.A of the NOFO.
4. **Number of Applications:** The City will be submitting one application.

Other Submission Requirements

1. **Standard Application, Assurances, Certifications and Disclosures**
 - a. **Standard Form 424 (SF-424) Application for Federal Assistance:** Signed form attached.
 - b. **Assurances (HUD 424-B):** Signed form attached.
 - c. **Federal Assistance Representations and Certifications:** the City is a registered entity with sam.gov and has completed FAR and Certifications.
 - d. **Budget Form (424-CBW):** Completed form attached.
 - e. **Assurances for Construction Programs (SF-424D):** Completed form attached.
 - f. **Assurances for Non-Construction Programs SF-424B):** Not applicable.
 - g. **Applicant Disclosure Report Form 2880 (HUD 2880):** Completed form attached.
 - h. **Disclosure of Lobbying Activities (SF-LLL):** Not applicable. Form Attached
 - i. **Certification of Lobbying Activities:** Completed form attached.
 - j. **Code of Conduct:** The City acknowledges and will comply with the requirements included in the "Conducting Business in Accordance with Ethical Standards" section of the Administrative, National and Department Policy Requirements and Terms for HUD Financial Assistance Awards, as well as any program-specific requirements. These requirements include ethical standards related to conflicts of interest for procurements in 2 CFR 200.318(c) and 2 CFR 200.317, as well as HUD-specific conflict of interest standards. The policies are detailed in the City's Administrative Manual for City of Chula Vista Grant Programs.
 - k. **Affirmatively Furthering Fair Housing:** The City of Chula Vista affirmatively furthers fair housing by contracting for the provision of fair housing services and conducting fair housing testing to detect any fair housing violations. The services include education and outreach to residents and housing providers, assistance with submitting fair housing complaints to HUD, legal services, and tenant/landlord mediation.

The 2020-2024 Dan Diego Analysis of Impediments to Fair Housing indicated linguistic isolation and segregation in Racially/Ethnically Concentrated Areas of Poverty (RECAPS) as impediments to fair housing. The proposed program will focus its efforts in the 125.01 census tract, which is a HUD identified RECAP. The City will also focus outreach in both English and Spanish to ameliorate linguistic isolation.

2. Other Program Specific Requirements

- a. Fair Housing and Nondiscrimination:** The City's proposed program complies with HUD's non-discrimination requirements and equal opportunity requirements found at 24 CFR 5.105(a), Title VI regulation, at 24 CFR 1.4(b)(3), and Title VI regulation at 24 CFR 1.4(b)(2)(i).
- b. Limited English Proficiency:** The City will take reasonable steps to provide meaningful language access to persons with LEP regarding any program, activity, or service funded under this program pursuant to Title VI of the Civil Rights Act of 1964. The City has an adopted Limited English Proficiency Plan.
- c. Physical Accessibility:** All public meetings for the City are held in facilities that comply with Section 504 of the Rehabilitation Act of 1973. The City, in complying with the Americans With Disabilities Act, requests individuals who require special accommodation to access, attend and/or participate in a City meeting, activity or service request such accommodation at least 48 hours in advance for meetings, and 5 days for scheduled services and activities.

Any newly acquired or constructed housing units under this program will comply with the Uniform Federal Accessibility Standards and the 2010 ADA Standards for Accessible Design.

- d. Environmental Review:** All activities funded through the proposed program will have a complete environmental review in accordance with 24 CFR Part 58. The City's existing CHIP Program uses a tiered environmental review completed on an individual project basis.
- e. Affordability:** All housing units assisted or acquired through the proposed program will be maintained as affordable according to the minimal affordability standards found at 24 CFR 92.252(a),(e), and (f)(Rental Housing) and 24 CFR 92.254(s)(1)-(4)(homeownership). Renters will pay no more than 30 percent of the household gross income for all housing costs including site rental, fees, and utilities.

EXHIBIT C

Need

Background and Target Project Area: Chula Vista is the second largest City in San Diego County. Home to more than 270,000 residents and situated just three miles north of the U.S./Mexico border. The City encompasses approximately 52 square miles of land area from the San Diego Bay eastward to the Otay Mountains. Because of the City's proximity to Mexico, Chula Vista is a diverse community, predominately Hispanic at 60%, but also home to many differing cultures and income levels.

Over time, the City has evolved into varying and distinct neighborhoods and communities. Initially incorporated in 1911, much of the City's historical growth and development centered around the historic City centered on the western side. Therefore, the City's older and more established neighborhoods are generally located west of Interstate 805 (I-805). Over the next several decades, California's continued rate of population growth and housing production, coupled with Chula Vista's regional and waterfront location between the Mexican border and downtown San Diego, spurred the City's outward expansion and newer development to the east (east of I-805).

The City contains 31 mobilehome parks comprising more than 3,400 manufactured homes and trailers. All but one of these mobilehome parks are located on the City's older west side, where the parks were initially created in the 1940s as temporary affordable housing for employees of war-time industry companies like Rohr Enterprises. Over the years, other immigrant groups (Korean, Mexican, etc.) have settled in mobilehome parks creating unique and vibrant cultural communities.

Since the 1940s the parks have also been maintained as a vital supply of affordable housing for an aging and diverse Chula Vista population, with 52% of parks currently dedicated for seniors. This has been possible due to actions at both the state and local level to regulate and preserve mobilehome living. Specifically, California Mobilehome Residency Law (MRL) was codified under Chapter 2.5 of the California Civil Code in 1978, acting as the "landlord-tenant law". These regulations authorized and led to local Chula Vista actions in 1982 to create an arbitration system to settle rent disputes due to high inflation, through the adoption of Chula Vista Municipal Code (CVMC) 9.50 "Mobilehome Park Space Rent Review" and CVMC 9.40 "Housing Assistance", dictating the process should a park close or cease to operate. Over the years, CVMC 9.50 has been strengthened into a more traditional form of "rent control". In addition, California instituted Title 25, Division I, Chapter 2 of the California Code of Regulations to ensure safe conditions that assure health, safety, security, and quality of life. Chula Vista has elected to regulate Title 25 locally instead of allowing the state to conduct inspections due to the high value placed in our community on mobilehome parks.

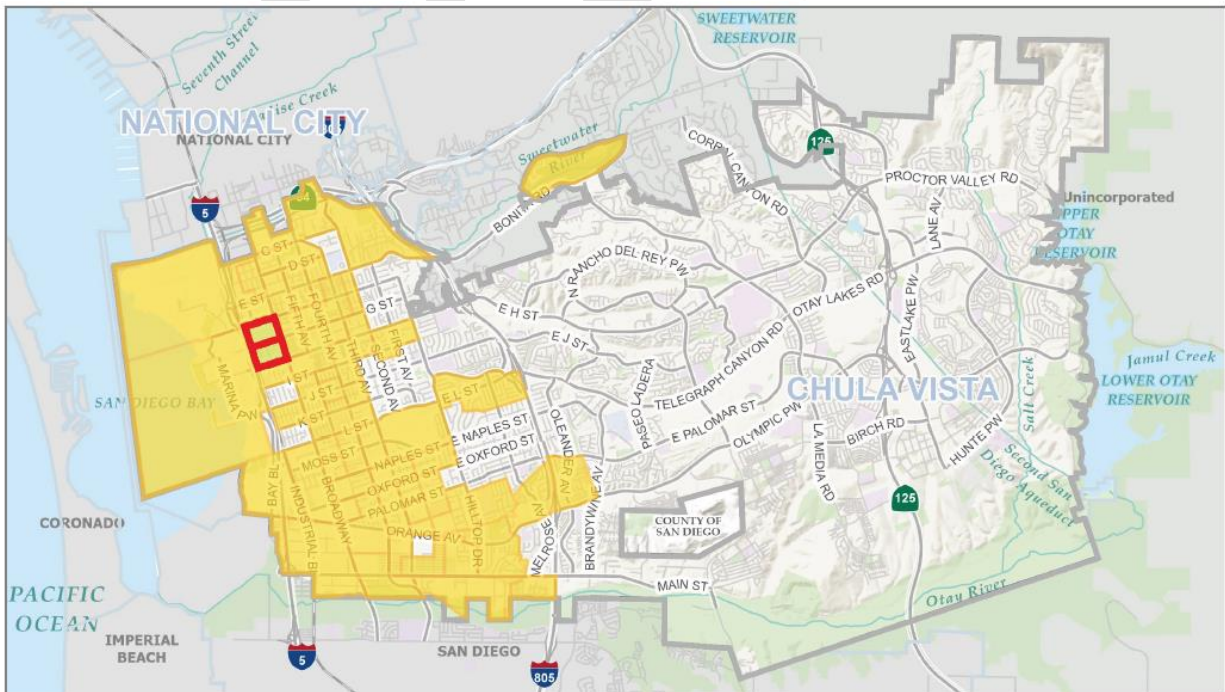
As the decades passed however, western Chula Vista's poverty levels increased and older buildings and structures fell into states of disrepair, including many of the mobilehome parks. Today, several of the parks are located within HUD identified racially/ethnically concentrated

areas of poverty and parks in these areas have outdated or blighted units that pose health and safety risks to residents.

Although funding will be used for any qualifying manufactured unit in the City, PRICE program funding will focus on census tract 125.01, which HUD identifies as a Racially or Ethnically Concentrated Areas of Poverty (R/ECAP): a majority non-White population (greater than 50 percent) with a poverty rate that exceeds 40 percent or is three times the average tract poverty rate for the metro/micro area, whichever threshold is lower. Over 600 units of trailers/manufactured homes exist in this census tract and the City's 2021-2029 Housing Element of its General Plan requires that Chula Vista further fair housing and investment in the R/ECAP. The existing mobilehome parks in the census tract have the following number of mobilehome units:

UNITS	PARK
76	Broadway Trailer Park
126	Cabrillo Mobile Lodge
61	Flamingo Trailer Park
30	Mohawk Trailer Park
134	Rose Arbor Trailer Park
192	Terry's Mobilehome Park

The image below highlights (red outline) census tract 125.01 within the City and also highlights (in yellow) Community Development Block Grant (CDBG) areas of the City, where 51% or more of residents are considered low-moderate income.



(Map of Chula Vista highlighting census tract 125.01 and CDBG areas)

Need for Affordable Accessible Housing Options

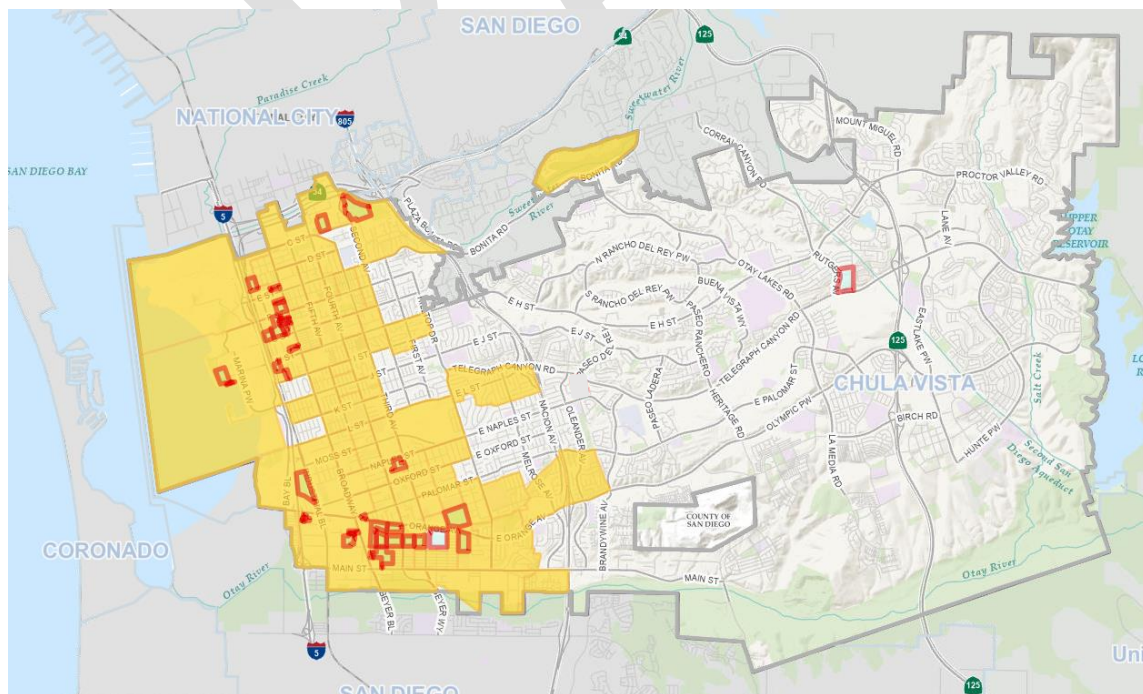
According to the 2017-2021 American Community Survey, approximately 88% of renter households and 48% of owner households in Chula Vista are paying more than 30% of their household income on housing costs. In addition, HUD's 2020 Comprehensive Housing Affordability Strategy (CHAS) data demonstrates that 37% of owner households and 64.1% of renter households have one or more housing problems defined as the following: substandard housing (incomplete plumbing or kitchen facilities), overcrowding (more than 1 person per room), and cost burden (housing costs greater than 30%).

The western portion of the City where nearly all mobilehome parks are located has higher concentrations of children in female headed households, more low- and moderate-income (LMI) households, and overcrowded households. Large portions of western Chula Vista are also considered Low Resource areas by HCD and the State of California.

The western portion of the City is also replete with aging infrastructure and increasingly outdated buildings and housing options. The same is true for the majority of the City's mobilehome parks which are located on the west side.

Overall, the need for affordable accessible housing options in the City is prevalent, especially on the City's west side.

The map below highlights the City's mobilehome parks (red outline), while CDBG areas of the City, where 51% or more of residents are considered low-moderate income, are highlighted (in yellow). It is evident that the majority (all but two) of the City's manufactured home communities are in lower income areas.



(Map of Chula Vista mobilehome parks highlighting CDBG areas)

Distress Criteria

The target area within census tract 125.01 has a population that meets distress criteria defined at 12 CFR 1805.201(b)(3)(ii)(D). At least 20% of the population is living in poverty with the median income at or below 80 percent of the metropolitan area median income.

Specifically, and according to the City's 2021-2029 Housing Element, in 2020 there were approximately 1,200 households within census tract 125.01 and the median household income was \$31,554. This is approximately two-fifths of the average household income in the City of Chula Vista, which is \$81,272. Approximately 32.5% of these households were below the poverty line, which is more than triple the citywide poverty rate of 9.6%. In addition to the high rate of poverty, census tract 125.01 also had a disabled population between 10 and 20% and a concentration of children in female-headed households between 40 and 60%.

Resilience to Disaster Prone Area

The project area is not inclusive of a census tract identified as a Community Disaster Resilience Zone. However, the Federal Emergency Management Agency (FEMA) identifies San Diego County as a "very high risk" area with a rating of 99.7 on the National Risk Index due to its likelihood to suffer from effects of earthquakes, heat waves, landslides, flooding, and wildfires. In particular the City has seen recent communities surrounding Chula Vista suffer from flooding and a few years ago several mobilehomes parks within the City were affected by high winds including damage caused by flying debris from carports and roof damage.

In addition, the State of California identifies census tract 125.01 as a Disadvantaged Community under Senate Bill 535 (SB 535) and in the highest percentile for the population's vulnerability to environmental pollutants based on the CalEnviroScreen 4.0, the California Communities Environmental Health Screening Tool.

Barriers to Manufactured Housing Preservation

Barriers to manufactured housing preservation include low financing availability to purchase or renovate manufactured homes. As indicated above, most of the City's manufactured housing communities (MHCs) are located in the western portion of Chula Vista, where the majority of households are moderate- to low-income. Many households are financially unable to purchase new units or make necessary updates to existing units. Similarly, many mobilehome parks are family owned and operated. While these families generate income from rents charged at the parks, it may be insufficient to maintain proper infrastructure in the parks or provide full upgrades to deteriorating infrastructure and systems.

EXHIBIT D

Soundness of Approach

Vision and Goals: The City is proposing a three-part program that will preserve and revitalize manufactured houses to ensure their availability and affordability to LMI households.

The first element of the program is increased funding for the City's existing CHIP. Since the 1970's, the City has provided the CHIP, a rehabilitation program, for both single-family residences and mobilehomes to address health and safety improvements, providing over \$8 million in low interest loans and forgivable grants to over 1,200 households. CHIP provides forgivable or low-interest loans and specific to mobilehomes, residents must have owned their home for at least one year and have no other property holdings. While available throughout the City, priority is given to residents in mobilehomes on the City's west side, with current loan amounts up to \$10,000, due to limited funding availability. To qualify for the improvement loans, residents must be at or below 80% of the area median income (AMI), with most recipients being below 50% AMI. CHIP loans under the new PRICE funds would be increased up to \$20,000 per loan, have a 3% interest and a maximum loan term of 15 years for residents between 50-80% AMI, with forgivable loans available to residents who earn less than 50% of AMI. PRICE program funding would add \$400,000 to this program each year over 3 years for a total of \$1,200,000.

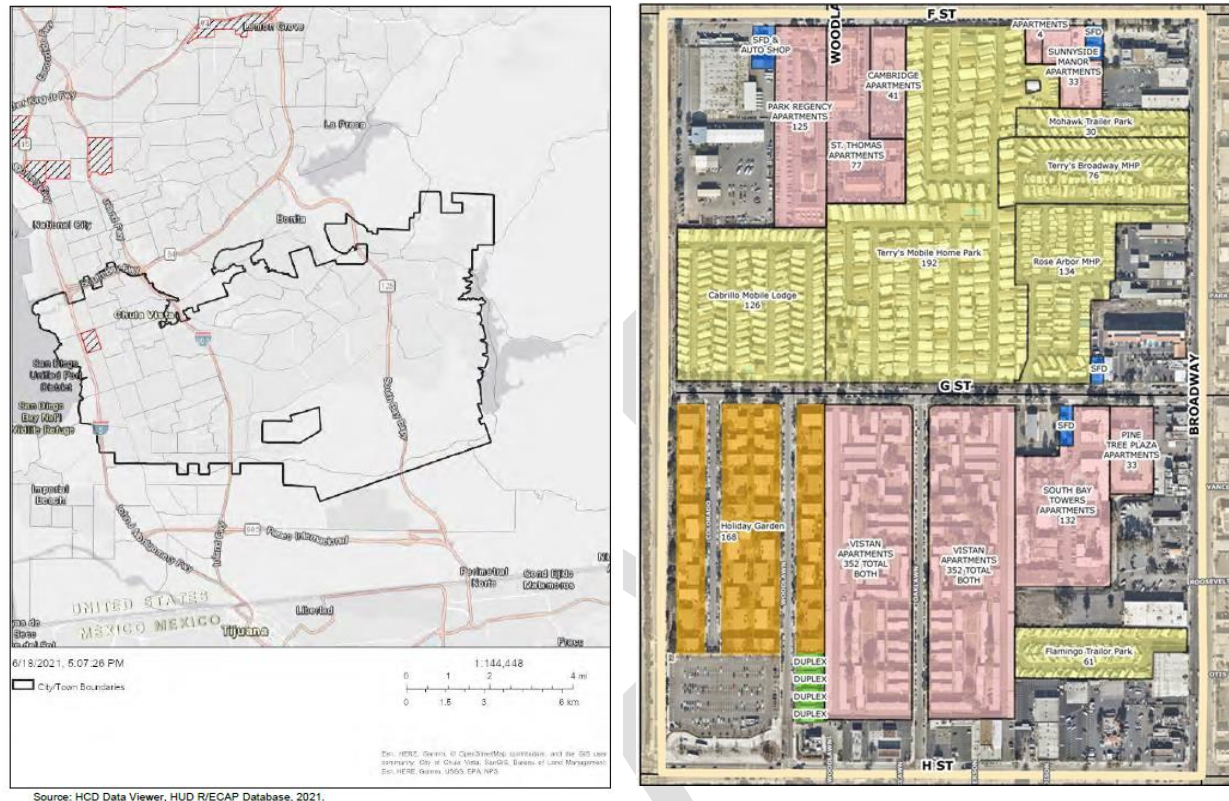
The second element of the program would use \$4,628,250 to replace an estimated 30 pre-1976 manufactured homes throughout the City. Most of the City's mobilehome parks are located on the western side of the City where the majority of buildings and mobilehome parks were constructed before the 1970s. Many mobilehome parks feature several outdated or unpermitted units that are in progressive states of disrepair. Many low-income residents of these portions in the City are unable to replace outdated or under permitted units on their own. Therefore, the goal of this program element would be to assist families with complete replacement of pre-1976 units.

The third element of this program will provide \$2,398,125 in loans/grants to owners of mobilehome parks to make necessary infrastructure updates. Many mobilehome parks in the City face troubling decay of roads, electricity, and water lines. These issues pose many challenges to park residents who feel that not enough is being done to maintain park infrastructure. While the City has no authority to force park managers and owners to invest in their infrastructure, the goal of this program element would be to incentivize parks to update and maintain their infrastructure and provide a greater quality of life for their residents. The City will also look for other opportunities to expand upon broadband access within mobilehome parks to align with goals in the Digital Equity and Inclusion Plan, adopted by the City Council in May 2020.

While the program will be available to mobile residents and parks throughout the City, efforts will be focused on the census tract 125.01. Census tract 125.01 is defined by HUD as a R/ECAP. R/ECAP areas have a majority non-White population (greater than 50 percent) with a poverty rate that exceeds 40 percent or is three times the average tract poverty rate for the metro area, whichever threshold is lower. The City believes that focusing on this census tract will ensure that benefits of the program low-income and have the greatest need. It will also ensure that

preservation of manufactured homes as a source of affordable housing will mean these homes are available to Chula Vista's most vulnerable residents.

The map of Census Tract 125.01 can be seen below along with a map that identifies mobilehome parks within the census tract. There are over 600 mobilehome and trailer homes in the indicated parks.



(Maps identifying census tract 125.01 and housing types within the census tract)

The City's program will meet more than one national objective. The different activities featured in the program will primarily benefit low- and moderate-income persons, addressing LMI national objectives through Housing Activities (LMH), however the program will also aid in the prevention or elimination of blight using spot basis. Associated national objective matrix codes are detailed below under Eligible Activities.

Eligible Activities: The proposed program will utilize activities eligible pursuant to Section 105(a) of the Housing and Community Development Act of 1974. Eligible activities will include:

- Preservation and revitalization activities:
 - The program will include repairing, rehabilitating, and reconstructing existing post-1976 manufactured housing units.
 - There will also be an expansion to an existing loan or grant program with affordability requirements for rehabilitation of existing manufactured housing units or other units in a MHC.
- Development or improvement of infrastructure to support MHCs and manufactured units.

- The City plans to assist MHC with installation of utility lines, utility hookups, and other necessary improvements.
- The program may also utilize acquisition, construction, reconstruction, rehabilitation and installation of public facilities and improvements such as roads, pads, sidewalks, curbs and gutters, parks, playgrounds, water and sewer lines, wells, septic tanks, flood and drainage improvements, fire breaks, parking lots, etc.
- **Manufactured Housing Development Activities**
 - The program will assist with financing for acquisition or installation of manufactured homes to replace pre-1976 units.
 - The City may also use program funds to acquire affordable manufactured housing units or construction using modular or other eligible constructed housing.

To execute these program elements City Staff would use the following associated HUD matrix codes:

- 14D: Rehab; Other than Public-Owned Residential Buildings to be used for the expanded CHIP program.
- 01: Acquisition of Property - 570.201(a) for the acquisition of any property related to MCs needing to be improved for public purposes.
- 02: Disposition - 570.201(b) will be used to purchase units to replace pre-1976 units.
- 06: Interim Assistance - 570.201(f) used to arrest further deterioration of physically deteriorated areas prior to making permanent improvements.
- 11: Privately Owned Utilities - 570.201(l) to assist MHCs with acquisition, reconstruction, rehabilitation, or installation of distribution lines and facilities of regulated utilities.
- 14G: Acquisition for Rehabilitation would be used for acquisition of units that would replace 1976 units.

Timeline: 3-year program

Rehabilitation of Mobilehome Units

Over the course of five years, we have outlined a comprehensive plan to expend the \$400,000 annual funding allocation. The objective will be to leverage the existing program, aiming to increase the number of rehabilitated mobile homes and allocate a larger sum for repairs. Each year, our target will remain consistent: 20 units, with an investment of \$20,000 per unit. This will nearly double our efficiency and current offerings from: 12 units, and an investment of \$10,000 per unit.

In the first year, we will capitalize on our current CHIP by disbursing the \$400,000 to fund the rehabilitation of 20 units. This year will also allow us the time to better establish our foundation for the program by improving operational procedures, continuing to assess market conditions, and market the offerings to local residents. Due to the increased involvement by City staff, we will re-evaluate staff efficacy and adjust where necessary, ensuring that we have the necessary personnel in place to support our operations and increase productivity. The following two years will be a continued expansion of the program aiming to offer the same results with higher

efficiency rates. Lastly, the concluding years after all funds have been obligated will be to further fund the administration of the program and issue funds for all current projects at that time. The City will not only maximize the use of our fund allocation but also streamline the administration processes for long-term success and opportunity for future funding.

Infrastructure Improvements for Mobilehome Parks

Over the next three years, our objective is to provide \$2,398,125 in loans and grants to mobilehome park owners for infrastructure updates. In the first year, we'll focus on outreach and application processes, ensuring mobilehome park owners are aware of the opportunity and can apply for funding. Simultaneously, we'll collaborate closely with the City of Chula Vista Code Enforcement to identify parks most in need based on reported repairs and Title 25 complaints, highlighting "critical" areas requiring, but not limited to, hazard mitigation, road improvements, security improvements, maintenance, electric and gas meter updates, as well as broadband expansion. By the end of this year, we aim to have identified potential recipients and initiate disbursements of the allocated funds to kickstart these crucial improvements.

Moving into the second year, our efforts will intensify as we streamline the disbursement process, and prioritizing parks with urgent infrastructure needs on a first-come, first-serve basis. Working closely with mobile home park owners, contractors, and stakeholders, we'll ensure that the allocated funds are efficiently utilized to address the identified infrastructure concerns and improve living conditions and safety for residents. Additionally, we'll continue to monitor and evaluate the impact of the implemented program, seeking feedback from both park owners and residents to continue our improved approach. By the end of this year, we anticipate substantial progress in infrastructure enhancements across targeted census tracts, significantly improving the quality of life for mobilehome park residents in the Chula Vista area.

Acquisition for Rehabilitation of Mobilehome Units

Over the course of the next three years, the City of Chula Vista's initiative is to revitalize at-risk mobilehome units, that may no-longer pass health and safety inspections, through a targeted loan program for some of the most vulnerable homeowners. With a budget of \$4,628,250 allocated for the project, the program aims to replace approximately 30 pre-1976 manufactured homes scattered across the city. The focus is primarily on mobilehome parks, especially those situated on the western side, where most structures and parks date back to before the 1970s. This area has seen outdated or unpermitted units, many of which are deteriorating rapidly and are no longer feasibly repairable. Through strategic planning and collaboration with mobilehome park owners and residents, the city intends to address the issue of substandard housing by facilitating the replacement of these aging units with health and safety compliant structures.

Over the first year, the emphasis will be planning and outreach efforts to inform mobilehome park owners and residents about the program and its benefits. The city will work closely with stakeholders to streamline the application process and identify eligible candidates for participation. Simultaneously, market assessments will be conducted to determine the most critical areas in need of replacement units. In the subsequent years, the program will shift towards rapid implementation, with disbursements of funds and commencement of replacing

units. Additionally, we'll continue to monitor and evaluate the impact of the implemented program, seeking feedback from both park owners and residents to continue our improved approach. By the end of the three-year timeline, it is anticipated that significant progress will have been made in replacing outdated homes, thereby enhancing the quality of housing and living standards for residents across Chula Vista.

Budget: The City would utilize \$2,037,448 in administration and \$8,263,875 in PRICE funds towards programming as follows:

Rehabilitation of Mobilehome Units

Our Community Home Improvement Program budget outlines the strategic allocation of funds for 30 approved projects aimed at rehabilitating housing conditions in our mobilehome communities. With a total budget of \$1,562,500, including construction costs of \$1,200,000, inspection costs of \$22,500, city attorney costs of \$15,000, and administration costs of \$325,000 (per CDBG guidelines), we ensure efficient project management and compliance with regulatory standards. Notably, this initiative is fully funded by PRICE, enabling us to leverage approximately \$120,000 per year to extend assistance to additional single-family residences that meet income qualifications. Through diligent budget and market analysis, along with leveraging resources, we are able to improve the impact of our program, providing sustainable improvements in our neighborhoods while addressing the health and safety needs of our community members.

Through the PRICE grant and processing of potential loan repayments, our program is structured for long-term sustainability. The infusion of funds from the PRICE grant enhances our financial foundation, allowing us to expand our reach and impact within the community. Additionally, by properly managing and reinvesting potential loan repayments, we establish a self-replenishing cycle of resources that ensures continuity and growth for several years. This approach not only strengthens our capacity to address ongoing housing needs but also presents a sustainable model that can adapt and evolve to meet future challenges and opportunities in our ever-changing landscape.

Infrastructure Improvements for Mobilehome Parks

The PRICE grant provides 100% funding totaling \$3,000,050, dedicated to addressing urgent infrastructure needs in mobilehome parks located within our City limits. The sum is comprised of key expenses including \$1,228,000 for contractor fees covering labor and materials, with an additional \$156,000 allocated for startup and inspection costs. Architectural and engineering needs, including permits and utilities, receive \$117,250, while \$50,000 is reserved for demolition and removal. Additionally, \$600,000 is designated for essential upgrades such as excavation and installation. Contingencies are set at \$200,000 to address unforeseen expenses, with \$1,925 allocated for outreach efforts. Adhering to CDBG guidelines, \$600,000 is allotted for administration, providing the necessary resources to effectively manage the project and ensure compliance. Our commitment remains to leverage all possible resources, such as the PRICE grant, to improve our community's infrastructure and living standards especially for those living in mobilehome parks.

Acquisition for Rehabilitation of Mobilehome Units

The PRICE grant serves as our sole funding source for this program, allocating \$5,738,773 towards the replacement of approximately 30 pre-1976 manufactured homes across the city. This budget is structured to maximize the impact of the grant, with key allocations including \$3,900,000 for the purchase of new units, \$300,000 for new unit delivery, and \$150,000 for utility connection and securing dwellings. Additionally, \$21,750 is earmarked for inspection and permit costs, while \$225,000 is designated for the demolition and removal of existing units. To ensure a smooth transition for residents, \$31,500 is allocated for temporary relocation assistance. Lastly, in adherence to CDBG guidelines, \$1,110,523 is allocated for administration costs, facilitating efficient project management and compliance. The City is committed to utilizing the PRICE grant effectively to address critical housing needs within our community while meeting regulatory standards.

Impacts: The proposed program will revitalize and retain existing mobilehome communities throughout the City. It will breathe new life into a valuable housing option within the City that is already used by thousands of residents. Furthermore, it will allow low-income residents to have a chance to renew their communities when they may have otherwise been financially unable to do so. Ultimately, the program will preserve Chula Vista's abundance of manufactured homes and ensure that they remain a source of affordable housing for low-income City residents for decades to come.

Affordability and Equity: The City expects that replacing and revitalizing manufactured home units will increase the value of residents' homes and provide greater opportunity for financial security and stability. The financial assistance targeted to low-income residents in the R/ECAP area will ensure that this increase of value is targeted among the most vulnerable low-income population of Chula Vista.

The City will implement minimum affordability standards of at least 15-years, ensuring compliance with the HOME Investment Partnerships Program (HOME) requirements at 24 CFR 92.254(a)(1)-(4) (homeownership). As required by HUD, the affordability standards will be enforceable and imposed by recorded use restrictions, covenants, deed restrictions, or other mechanisms to ensure that the rental housing remains affordable for the required period. This affordability standard will restrict any resale during this period to LMI households, increasing the availability of affordable manufactured housing options to LMI households.

Resident protections: The City has two ordinances to protect residents of manufactured homes:

- Chula Vista Municipal Code 9.40 establishes the policies and procedure for mobilehome park and trailer park conversions or closures. In the event of a MHC closure or conversion, the "closure ordinance" defines strict regulations for noticing residents with up to three years advance notice required. The ordinance also ensures that assistance for relocation be provided to displaced low-income residents.
- Chula Vista Municipal code 9.50 provides regulation for rent review for manufactured housing in the City. This "rent control" ensures that manufactured home space rental remains affordable for the more than 3,400 residents throughout the City who live in manufactured housing.

In addition, the City already contracts with CSA San Diego, a fair housing provider to ensure residents of the city have their rights and property respected. MHC residents have access to City Housing staff who refer residents to CSA for landlord/tenant mediation and remediation. The State of California also provides an ombudsmen service to mobilehome residents, which is where City staff often refer MHC residents with particularly difficult and challenging cases with park managers.

Access to Resources and Financing: Efforts will be focused on the census tract 125.01. Census tract 125.01 is defined by HUD as a R/ECAP. R/ECAP areas have a majority non-White population (greater than 50 percent) with a poverty rate that exceeds 40 percent or is three times the average tract poverty rate for the metro area, whichever threshold is lower. The City believes that focusing on this census tract will ensure that benefits of the program low-income and have the greatest need. It will also ensure that preservation of manufactured homes as a source of affordable housing will mean these homes are available to Chula Vista's most vulnerable residents.

Environment and Resilience: The FEMA's Recovery and Resilience Library lists drought and heatwaves as significant risk hazards for San Diego County. FEMA's National Risk Index scores both hazards with scores greater than 95 out of 100, meaning San Diego County is more vulnerable to these hazards, while possessing less community resilience to them. Heatwaves especially pose a major health risk to socially vulnerable populations, persons with disabilities, and elderly persons in Chula Vista.

Outdated manufactured homes with poor insulation, ventilation, reflective roof coverings and windows are especially vulnerable to heatwaves and so are their residents, many of whom are seniors or persons with disabilities. For this reason, the City has decided to use PRICE funding to increase the amount of available loans through the City's CHIP program. CHIP loans will be used to replace deteriorating windows and repair or replace roofs. Mitigating heatwave impacts is also the reason the City will use PRICE funds to replace pre-1976 units.

Focusing these improvements in a R/ECAP area will advance environmental justice by reducing or mitigating exposure to heatwaves in an area that is low-income and primary non-white. It will also improve protection from and resilience to environmental harms like heatwaves. These improvements to manufactured homes will also cause energy efficiency and saving on bills for the residents, further increasing access to recourses and financing.

Community Engagement: City staff already maintain a database of the more than 3,400 spaces in the manufactured home communities throughout the City. As part of the mobilehome rent review program staff contract out mailers and information campaigns that are sent to the residents of mobilehome parks as well as park managers and owners. Using PRICE funding, the City would increase marketing for the existing CHIP program while also widely advertising the unit replacement program. This outreach effort would build on the previous communications that are used by City Staff to coordinate the mobilehome rent review program. Similarly, the city's Code Enforcement Division holds quarterly meetings with all park managers and owners. City staff will coordinate the park infrastructure improvements program through these quarterly meetings to ensure park owners are aware and interested in the program. Residents and park

managers will additionally be referred for funding by Code Enforcement and the City's fair housing provider, CSA San Diego.

The City's proposal aligns with the City's Housing Element Goals and 5-year Consolidated Plan Goals, both of which were created using community surveys, stakeholder and resident meetings, as well as public hearings and public comment periods. The 2021-2029 Housing Element lists census tract 125.01 as a priority area for investment of City resources.

DRAFT

EXHIBIT E

Capacity

Project Experience: The City has experience executing various community development projects. The Department of Housing and Homeless services administers entitlement grants from HUD, including multiple capital improvement projects, a First Time Homebuyer program, and the previously mentioned Mobilehome CHIP and many others. Since 1980 the City has executed 1,242 CHIP loans totaling more than \$8,456,022. The City's Housing Department has also administered loan programs for Accessory Dwelling Units (ADUs) through grants received from the San Diego Association of Governments.

Grant Experience: As an entitlement community with HUD, the City of Chula Vista receives annual funding under three entitlement block grant programs: CDBG, HOME, and Emergency Solutions Grant ("ESG"). Each year the City receives approximately \$2.3 Million in CDBG, \$800,000 in HOME, and \$200,00 in ESG funds. Managing these grants requires executing subrecipient agreements, meeting all reporting regulations, and expending funds in a timely manner. The City's HUD grant funds are regularly monitored by HUD with no major findings reported in recent years. The City also manages complex entitlement grant projects like a Section 108 loan payment.

As part of the City's entitlement grant process the Department of Housing and Urban Development crafts and publishes required planning documents like the 5-year Consolidated Action Plan (ConPlan), Annual Action Plans, Consolidated Annual Performance and Evaluation Report (CAPER), Limited English Proficiency Plan, and a Citizen Participation Plan.

Key Staff: The City of Chula Vista Department of Housing and Homeless Services will administer PRICE program funding. Key staff will be managed by Stacey Kurz, Director of HHS. Fiscal and Grant Coordination will be managed by Dania Gonzalez, Principal Management Analyst. Grant reporting including quarterly draws and progress reports will be administered by Mark Barnard, Management Analyst II. Execution of loans, acquisition of manufactured homes and loans to mobilehome park management will be administered by HHS's Affordable Housing branch under Housing Manager Brian Warwick and Management Analyst II, Carlos Rodriguez. All HHS staff have extensive experience managing related programs including HUD entitlement grants, affordable housing covenants, the CHIP and First Time Homebuyer loan programs, and other community development projects.

Racial Equity Experience: The City of Chula Vista and the Department of Housing and Homeless Services are committed to working directly with underserved communities including the homeless and black and brown communities. Chula Vista is a racially diverse community, predominately latino at more than 60%. Because of the high proportion of Latino community members, many beneficiaries of City programming are naturally latino, but nonetheless the City makes efforts to increase outreach to minority communities and non-english speaking communities. This includes to lesser represented minority groups in the City like black and Asian communities.

Environmental Review Experience: As a federal entitlement jurisdiction, the City is thoroughly experienced conducting environmental reviews for the use of federal funds. Several staff in the Department of Housing and Homeless Services have undergone extensive environmental review training in accordance with 24 CFR part 50. The City completes environmental reviews for each of its HUD entitlement grant projects, totaling more than 25 per year. In addition, HHS staff completed two-tiered environmental reviews for use of CHIP funds and other rehabilitation projects.

Cross-Cutting Federal Requirement Experience: City staff are prepared to adhere to cross-cutting federal requirements. Projects using federal funds currently require the City to adhere to multiple regulations including those found at 2 CFR Part 200, Davis-Bacon Labor Standards, Section 3, Uniform Relocation Act, and federal nondiscrimination requirements. Projects administered by the City occasionally use funding from multiple federal funding sources. To comply with multiple federal requirements, the following language has been added to program policies and procedures for federal funded projects:

The City will take all necessary measures to ensure compliance with multiple regulation standards for projects with multiple funding sources. City staff will fully review the regulations of each funding source and work with the City Attorney's Office to certify that all regulatory standards are reflected in all subcontractor agreements and reporting requirements. All project contracts will be reviewed to ensure the necessary program requirements for all funding sources are being adhered to. In addition, the City will maintain a folder for the project containing the following compliance documentation:

- A chart of accounts detailing different funding sources, grant identification numbers, and funding amounts from each source.
- All grant agreements from awarding agencies of the funding sources.
- All subcontractor or subrecipient agreements.
- A list of reporting deadlines filtered by each funding source.
- The City's policies, procedures, standards, and manuals pertaining to each of the relevant funding source types.
- A completed version of the city's Checklist for Federally funded Purchases to ensure requirements outlined in 2 CFR 200.317 - 200.327 have been properly considered.

EXHIBIT F

Match or Leverage

The City of Chula Vista is leveraging its CDBG funds allocated for the CHIP, which has been a resource for residents since 1980. With a dedicated annual allocation ranging from \$120,000 to \$150,000, CHIP has played a dependable role in addressing housing needs within the community over the years. In reference to PRICE grant funds, the City has provided validity documents and letters demonstrating the firm commitment to these annual allocations, reference Attachment F for documentation. However, the potential receipt of PRICE funds presents an opportunity to further expand on the impact of the city's housing initiatives.

Regardless of whether PRICE funds are awarded or not, the City's current program operations will remain unaffected. The existing program will continue to function as usual, providing much needed support to residents and homeowners most in need. However, the absence of PRICE grant funds may limit the City's ability to expand the program and assist a greater number of residents. Without additional funding, opportunities for program growth and outreach may be limited, potentially impacting the City's capacity to address the ongoing needs of our community. While the current program will continue to serve its designated purpose, the potential impact of not receiving PRICE funds will hinder the continued success and effectiveness of the program.

By appropriating a portion of the PRICE grant to supplement the CHIP program, the City aims to increase the financial resources available for mobilehome rehabilitation projects. This approach allows for a more impactful response to housing challenges faced by all residents, not just mobilehome owners. The City's monetary request from PRICE, as explained in the budget, further elaborates that PRICE grant funding will not exceed 50% of the current CHIP allocation, resulting in a balanced approach in allocating resources while maximizing the benefits for the community. These additional funds from the PRICE grant will not only allow the City to allocate more money towards housing rehabilitation programs but also provide additional administration time to enhance marketing efforts and improve program administration. This leveraging of resources highlights the City's commitment to addressing housing needs effectively and efficiently, ensuring the continued health and safety of its residents.

EXHIBIT G

Long Term Effect

As the housing stock in Western Chula Vista continues to age it will become more important to create and preserve viable, decent housing for low-income residents in the City. Without action, LMI households will face increased pressure for housing affordability and housing options in western Chula Vista will become increasingly blighted and fall into states of decay.

All but one of Chula Vista's manufactured home communities are located in western Chula Vista, meaning preserving the supply of decent manufactured housing is crucial to the sustained growth of decent housing in western Chula Vista. More than 3,400 housing units can be maintained if the City invests in manufactured homes as a source of affordable living.

PRICE program funding will assist the City with ensuring the long-term affordability of manufactured homes in the City. The expanded funding for the City's CHIP program will allow low-income mobilehome residents the change to make necessary updates to their mobilehomes that will allow them to be maintained for many years to come. These updates, which residents may not be able to afford otherwise, will also help these units be sustained through continued environmental hazards like heath waves. Protecting the residents and the communities.

Furthermore, the program's focus in census tract 125.01, a R/ECAP will advance housing access and justice for vulnerable populations including low-income and populations of color. Replacing pre-1976 units will facilitate and stable homeownership among these communities in this census tract, promoting long-term opportunity for these community members.

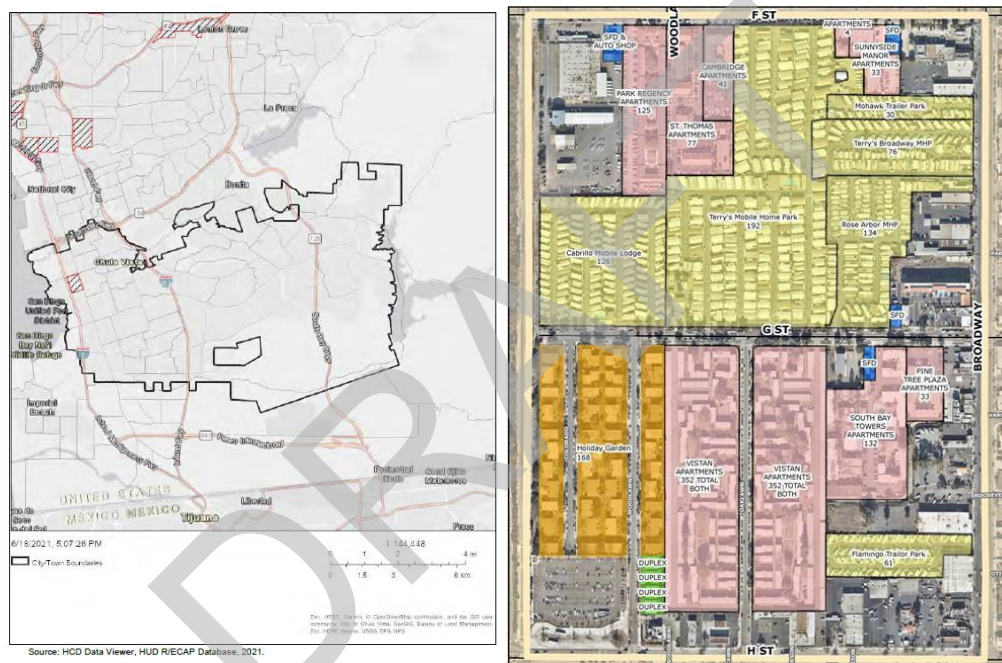
Lastly, the preserved and maintained housing accomplished through PRICE program funding will comprise larger efforts to maintain housing affordability in the City's mobilehome communities. In accordance with the principles of the HOME program, all units assisted with PRICE program funding will maintain affordability for at least 15-years. Additionally, the City's existing mobilehome rent review program will ensure that mobilehome space rents are elevated a at a reasonable rate that reflects the increased in all consumer prices according to the Consumer Price Index (CPI).

ATTACHMENT A

Advancing Racial Equality

PRICE program funding will focus on the City's census tract 125.01, which HUD identifies as a Racially or Ethnically Concentrated Areas of Poverty (R/ECAPs): a majority non-White population (greater than 50 percent) with a poverty rate that exceeds 40 percent or is three times the average tract poverty rate for the metro/micro area, whichever threshold is lower. Over 600 units of trailers/manufactured homes exist in this census tract and the City's Housing Element requires that we further fair housing and investment in the R/ECAP.

The map of Census Tract 125.01 can be seen below along with a map that identifies mobilehome parks within the census tract.



According to the U.S Census Bureau, census tract 125/01 has a population of 4,401 and is 79.82% Hispanic or Latino. The median household income for the census tract was only \$41,182, far below the area median income of \$119,500.

The city believes that communities of color will equitably benefit from PRICE grant funding simply by marketing program activities to the residents living in manufactured homes in this census tract. Barrers to these communities could involve language or literacy barriers. Therefore, outreach will include Spanish-language program materials as well as community meetings held in the parks in both Spanish and English.

City staff will track the location of all program participants to ensure the R/ECAP focus area is soliciting the most participants of the program as intended.

ATTACHMENT B

Affirmative Marketing

The program services provided by the City of Chula Vista under the PRICE program grant will be marketed through multiple channels. City staff already maintains a database of more than 3,400 spaces in the manufactured home communities throughout the City. As part of the Mobielhome Rent Review Program, staff contract out mailers and information campaigns that are sent to the residents of mobielhome parks as well as park managers and owners. Using PRICE funding, the City would increase marketing for the existing CHIP program while also widely advertising the unit replacement program. This outreach effort would build on the previous communications that are used by City Staff to coordinate the mobilehome rent review program. Similarly, the city's Code Enforcement Division holds quarterly meetings with all park managers and owners. City staff will coordinate the park infrastructure improvements program through these quarterly meetings to ensure park owners are aware and interested in the program. Residents and park managers will additionally be referred for funding by Code Enforcement and the City's fair housing provider, CSA San Diego.

All program materials will be published in both English and Spanish. The current CHIP program questionnaire and marketing fliers are already published in English and Spanish. Likewise, the City's quarterly mobilehome park managers meetings and resident outreach meetings in the parks can be held in both English and Spanish.

ATTACHMENT C

Affirmatively Furthering Fair Housing

The City of Chula Vista affirmatively furthers fair housing by contracting for the provision of fair housing services and conducting fair housing testing to detect any fair housing violations. Currently, the City contracts with CSA San Diego, a non-profit organization with over 50 years of experience provided fair housing services in San Diego County. The contracted services include education and outreach to residents and housing providers, assistance with submitting fair housing complaints to HUD, legal services, and tenant/landlord mediation. These services ensure compliance with civil rights laws and promote housing equity.

The proposed program services will be focused in census tract 125.01, a Racially and Ethnically Concentrated Area of Poverty (R/ECAP). Focusing these efforts in this census tract will ensure the City is promoting integration and healthy housing for underserved populations. Traditionally underserved communities will be given equitable focus and opportunity to participate in the program.

ATTACHMENT D

Eligible Applicants Documentation

N/A – The City of Chula Vista is an eligible local government applicant.

DRAFT

ATTACHMENT E

Evidence of Partnership Letters

The City of Chula Vista is the sole applicant on this application. No cross-jurisdictional partnership will take place. The City will be working solely with residents, mobilehome park managers, and park owners.

DRAFT

ATTACHMENT F

Match or Leverage Documentation

The City will be committing \$122,277.11 from its 2024-2025 Community Development block Grant allocation to its existing Community Housing Improvement Program (CHIP). This allocation will act in tandem with PRICE funds to bolster the CHIP program for 2024-2025. The City plans to continue to allocate CDBG funds for CHIP purposes annually. The 2024 City resolution allocation CDBG funding for the CHIP program is attached.

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RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA (1) APPROVING THE FISCAL YEAR 2024/25 U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT SPENDING PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM; (2) AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE SUBRECIPIENT AGREEMENTS AND ALL HUD DOCUMENTS RELATED TO THE GRANTS; AND (3) APPROPRIATING FUNDS THEREFOR

WHEREAS, as a Department of Housing and Urban Development (“HUD”) entitlement community, the City of Chula Vista receives grant funds under the Community Development Block Grant (“CDBG”) and the Home Investment Partnerships Program (“HOME”); and

WHEREAS, staff has prepared the Fiscal Year 2024/25 Housing and Urban Development Federal Grant Spending Plan and 2024/25 Annual Action Plan using the goals set forth in the Consolidated Plan (“Consolidated Plan”) and in accordance with HUD Rules and Regulations; and

WHEREAS, the City will receive a Fiscal Year 2024/25 CDBG entitlement of approximately \$2,353,427 and a HOME entitlement of approximately \$788,011; and

WHEREAS, the City followed its Citizen Participation Plan and held public hearings on housing and community needs in February and April 2024, at which time public testimony was received and considered by the City Council with respect to the FY 2024/25 Annual Action Plan; and

WHEREAS, staff has determined that the proposed activities are eligible for CDBG and HOME funding; and

WHEREAS, each CDBG project and program meets national objectives to benefit primarily low/income households or aid in the elimination of slums and blight; and

WHEREAS, staff has determined that the subrecipients identified in the FY 2024/25 Annual Action Plan, as summarized in the Federal Grant Spending Plan attached hereto as Exhibit 1, are experienced and staffed in a manner such that they can prepare and deliver the services required by the City; and

WHEREAS, in the event that HUD withdraws the City's CDBG or HOME funding, the City is not obligated to compensate the sub/recipients/contractors for program expenditures; and

WHEREAS, in the event that the City receives a greater or smaller CDBG allocation, the increase or decrease of funds will be applied to the Community Housing Improvement Program identified in Exhibit 1 attached hereto; and

WHEREAS, in the event that the City receives a greater or smaller HOME allocation the increase or decrease of funds will be applied to the City's Tenant Based Rental Assistance program identified in Exhibit 1 attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista, as follows:

1. That it approves the 2024/25 Annual Action Plan, a copy of which shall be kept on file with the City Clerk and made available to the public upon request.
2. That it authorizes the City Manager or designee to execute any and all agreements and necessary amendments for the management and implementation of the Fiscal Year 2024/25 Annual Action Plan, CDBG and HOME Programs, between the City of Chula Vista and each subrecipient, and it further authorizes the City Manager or designee to make such minor modifications as may be approved or required by the City Attorney.
3. That it authorizes the City Manager or designee to enter into Memorandums of Agreement, in substantially the form presented, for the management and implementation of the Fiscal Year 2024/25 Annual Action Plan, CDBG Capital Improvement Projects, with the Directors of Engineering and Community Services, and it further authorizes the City Manager or designee to make such minor modifications as may be approved or required by the City Attorney.
4. That it authorizes the City Manager or designee to execute the HUD Funding Approval Agreements and any other related documents necessary to obtain the HUD grants.
5. That it authorizes funding of the Fiscal Year 2024/25 HUD Annual Action Plan CDBG and HOME activities detailed in Exhibit 1 attached hereto in the amount of \$3,141,438.
6. That it authorizes an appropriation in the amount of \$3,141,438 for the Community Development Block Grant and HOME Program Grants.

Presented by

Approved as to form

Stacey Kurz

Director of Housing & Homeless Services

By: _____

Marco A. Verdugo

City Attorney

EXHIBIT 1

FEDERAL GRANT SPENDING PLAN

CDBG | HOME

2024-2025

Tab	Organization	Project/Program Name	Funding
CDBG ADMINISTRATION AND PLANNING			
1.00	Chula Vista Housing Department	CDBG Planning and Administration	\$ 405,685
2.00	CSA San Diego County	Fair Housing and Tenant/Landlord	\$ 65,000
		Subtotal	\$ 470,685
CDBG PUBLIC SERVICES			
3.00	Chula Vista Elementary School District	Family Resource Center Emergency & Basic Services	\$ 25,000
4.00	Chula Vista Housing Department	Hotel/Motel Voucher Program	\$ 16,014
5.00	City of Chula Vista Parks and Rec	Norman Park Senior Center	\$ 30,000
6.00	City of Chula Vista Parks and Rec	Therapeutic Recreation Programs for Adults with Seve	\$ 20,000
7.00	Family Health Centers of San Diego	Family Health Centers of San Diego Mobile Medical Se	\$ 30,000
8.00	Jacobs & Cushman San Diego Food Bank	Food for Kids Backpack Program	\$ 15,000
9.00	Mama's Kitchen	Home-Delivered Meal Service	\$ 10,000
10.00	McAlister Institute	Work for Hope	\$ 60,000
11.00	Meals-on-Wheels Greater San Diego	Senior Meal Delivery & Accompanying Services	\$ 25,000
12.00	SBCS Corporation	Family Violence Support Services	\$ 40,000
13.00	SBCS Corporation	Homeless Services	\$ 40,000
14.00	SBCS Corporation	South Bay Food Program	\$ 11,000
15.00	Voices for Children	Court Appointed Special Advocate (CASA) Program	\$ 15,000
16.00	Interfaith Shelter Network of San Diego	Rotational Shelter Program	\$ 16,000
		Subtotal	\$ 353,014
CDBG CAPITAL IMPROVEMENT AND COMMUNITY DEVELOPMENT			
17.00	Chula Vista Engineering Division	3rd Avenue	\$ 410,000
18.00	Upwards	BOOST (Business Operations & Optimization Tools)	\$ 240,000
19.00	Chula Vista Housing Department	Community Housing Improvement Program	\$ 122,277
20.00	Chula Vista Housing Department	Housing Services	\$ 75,000
21.00	Chula Vista Housing Department	Section 108 Loan	\$ 682,450
		Subtotal	\$ 1,529,728
HOME PROGRAMS			
25.00	Chula Vista Housing Department	HOME Planning and Administration	\$ 78,801
26.00	Chula Vista Housing Department	Production of Affordable Housing (CHDO Set Aside)	\$ 118,202
27.00	Chula Vista Housing Department	Tenant Based Rental Assistance	\$ 191,008
28.00	SBCS Corporation	Tenant Based Rental Assistance	\$ 400,000
		Subtotal	\$ 788,011

			Resources
CDBG	\$	2,353,427	
HOME	\$	788,011	
Grant Funding (2024-2025)	\$	3,345,448	

ATTACHMENT G

Application Certifications and Standard Forms

DRAFT

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

N/A

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Chula Vista

* b. Employer/Taxpayer Identification Number (EIN/TIN):

95-6000690

* c. UEI:

078726551000

d. Address:

* Street1:

276 Fourth Avenue

Street2:

Building C

* City:

Chula Vista

County/Parish:

San Diego CA: California

* State:

San Diego CA: California

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

91910-2631

e. Organizational Unit:

Department Name:

Dept. of Housing and Homeless

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

* First Name:

Mark

Middle Name:

* Last Name:

Barnard

Suffix:

Title:

Management Analyst II

Organizational Affiliation:

City of Chula Vista

* Telephone Number:

(619)409-1976

Fax Number:

* Email:

mbarnard@chulavistaca.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US Department of Housing and Urban Development (HUD)

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

City of Chula Vista Application for Preservation and Reinvestment Initiative for Community Enhancement (PRICE) program funding

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

51

* b. Program/Project

51

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

7/1/2024

* b. End Date:

6/30/2025

18. Estimated Funding (\$):

* a. Federal

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mrs.

* First Name: Maria

Middle Name:

* Last Name: Kachadoorian

Suffix:

* Title: City Manager

* Telephone Number: 619-691-5031

Fax Number:

* Email: Mkachadoorian@chulavistaca.gov

* Signature of Authorized Representative:

Completed by Grants.gov upon submission.

* Date Signed:

Completed by Grants.gov upon submission.

**Applicant and Recipient
Assurances and Certifications**

**U.S. Department of Housing
and Urban Development**

OMB Number: 2501-0017
Expiration Date: 01/31/2026

Instructions for the HUD-424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications, which replace any requirement to submit an SF-424-B or SF-424-D. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant:

*Authorized Representative Name:

Prefix: *First Name:
Middle Name:
*Last Name:
Suffix:

*Title:

*Applicant Organization:

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which

is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct.

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §§3729, 3802).

*Signature:

Completed Upon Submission to Grants.gov

*Date:

Completed Upon Submission to
Grants.gov

DRAFT

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Number: 2501-0017
Expiration Date: 01/31/2026

Applicant/Recipient Information

* UEI Number:

078726551000

* Report Type:

INITIAL

1. Applicant/Recipient Name, Address, and Phone (include area code):

* Applicant Name: City of Chula Vista

* Street1: 276 Fourth Avenue

Street2:

* City: Chula Vista

County:

* State: CA

* Zip Code: 91910

* Country: San Diego

* Phone: 619-409-1946

2. Employer ID Number (do not include individual social security numbers): 95-6000690

* 3. HUD Program Name:

Preservation and Reinvestment Initiative for Community Enhancement (PRICE) Competition

* 4. Amount of HUD Assistance Requested/Received: \$

5. State the name and location (street address, City and State) of the project or activity:

* Project Name: City of Chula Vista PRICE Program

* Street1: N/A

Street2:

* City: Chula Vista

County:

* State: CA

* Zip Code: N/A

* Country:

Part I Threshold Determinations

* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. For further information see 24 CFR Sec. 4.3.

☒ ☐

* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR 4.9.

☐ Yes ☒ No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form. However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

Note: Use additional pages if necessary.

[Add Attachment](#)

[Delete Attachment](#)

[View Attachment](#)

Part III Interested Parties. You must disclose:

1. All developers, contractors, or consultants involved in the application for assistance or in the planning, development, or implementation of the project or activity.

* Alphabetical list of all persons with a reportable financial interest in the project or activity (for individuals, give the last name first)

* Unique Entity ID

* Type of Participation in Project/Activity

* Financial Interest in Project/Activity (\$ and %)

			\$		%
			\$		%
			\$		%
			\$		%
			\$		%

2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)

City of Residence

* Type of Participation in Project/Activity

* Financial Interest in Project/Activity (\$ and %)

			\$		%
			\$		%
			\$		%
			\$		%
			\$		%

Note: Use additional pages if necessary.

Add Attachment

Delete Attachment

View Attachment

Certification

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate.

Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

* Signature:

* Date: (mm/dd/yyyy)

Completed Upon Submission to Grants.gov

Completed Upon Submission
to Grants.gov

Instructions

Overview.

A. Coverage. You must complete this report if:

- (1) You are applying for assistance from HUD for a specific project or activity **and** you have received, or expect to receive, assistance from HUD in excess of \$200,000 during the fiscal year;
- (2) You are updating a prior report as discussed below; or
- (3) You are submitting an application for assistance to an entity other than HUD, a State or local government if the application is required by statute or regulation to be submitted to HUD for approval or for any other purpose.

B. Update reports (filed by "Recipients" of HUD Assistance):

General. All recipients of covered assistance must submit update reports to the Department to reflect substantial changes to the initial applicant disclosure reports.

Line-by-Line Instructions.

Applicant/Recipient Information.

All applicants for HUD competitive assistance, must complete the information required in blocks 1-5 of form HUD-2880:

1. Enter the full name, address, city, State, zip code, and telephone number (including area code) of the applicant/recipient. Where the applicant/recipient is an individual, the last name, first name, and middle initial must be entered.
2. Entry of the applicant/recipient's EIN, as appropriate, is optional. Individuals must not include social security numbers on this form.
3. Applicants enter the HUD program name under which the assistance is being requested.
4. Applicants enter the amount of HUD assistance that is being requested. Recipients enter the amount of HUD assistance that has been provided and to which the update report relates. The amounts are those stated in the application or award documentation. NOTE: In the case of assistance that is provided pursuant to contract over a period of time (such as project-based assistance under section 8 of the United States Housing Act of 1937), the amount of assistance to be reported includes all amounts that are to be provided over the term of the contract, irrespective of when they are to be received.
5. Applicants enter the name and full address of the project or activity for which the HUD assistance is sought. Recipients enter the name and full address of the HUD-assisted project or activity to which the update report relates. The most appropriate government identifying number must be used (e.g., RFP No.; IFB No.; grant announcement No.; or contract, grant, or loan No.) Include prefixes.

Part I. Threshold Determinations - Applicants Only

Part I contains information to help the applicant determine whether the remainder of the form must be completed. Recipients filing Update Reports should not complete this Part.

If the answer to **either** questions 1 or 2 is No, the applicant need not complete Parts II and III of the report but must sign the certification at the end of the form.

Part II. Other Government Assistance and Expected Sources and Uses of Funds.

A. Other Government Assistance. This Part is to be completed by both applicants and recipients for assistance and recipients filing update reports. Applicants and recipients must report any other government assistance involved in the project or activity for which assistance is sought. Applicants and recipients must report any other government assistance involved in the project or activity. Other government assistance is defined in note 4 on the last page. For purposes of this definition, other government assistance is expected to be made available if, based on an assessment of all the circumstances involved, there are reasonable grounds to anticipate that the assistance will be forthcoming.

Both applicant and recipient disclosures must include all other government assistance involved with the HUD assistance, as well as any other government assistance that was made available before the request, but that has continuing vitality at the time of the request. Examples of this latter category include tax credits that provide for a number of years of tax benefits, and grant assistance that continues to benefit the project at the time of the assistance request.

The following information must be provided:

1. Enter the name and address, city, State, and zip code of the government agency making the assistance available.
2. State the type of other government assistance (e.g., loan, grant, loan insurance).
3. Enter the dollar amount of the other government assistance that is, or is expected to be, made available with respect to the project or activities for which the HUD assistance is sought (applicants) or has been provided (recipients).
4. Uses of funds. Each reportable use of funds must clearly identify the purpose to which they are to be put. Reasonable aggregations may be used, such as "total structure" to include a number of structural costs, such as roof, elevators, exterior masonry, etc.

B. Non-Government Assistance. Note that the applicant and recipient disclosure report must specify all expected sources and uses of funds - both from HUD and any other source - that have been or are to be, made available for the project or activity. Non-government sources of Form HUD-2880 funds typically include (but are not limited to) foundations and private contributors.

Part III. Interested Parties.

This Part is to be completed by both applicants and recipients filing update reports. Applicants must provide information on:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower). Note: A financial interest means any financial involvement in the project or activity, including (but not limited to) situations in which an individual or entity has an equity interest in the project or activity, shares in any profit on resale or any distribution of surplus cash or other assets of the project or activity, or receives compensation for any goods or services provided in connection with the project or activity. Residency of an individual in housing for which assistance is being sought is not, by itself, considered a covered financial interest.

The information required below must be provided.

1. Enter the full names and addresses. If the person is an entity, the listing must include the full name and address of the entity as well as the CEO. Please list all names alphabetically.
2. Entry of the Unique Entity Identifier (UEI), for non-individuals, or city of residence, for individuals, for each organization and person listed is **optional**.
3. Enter the type of participation in the project or activity for each person listed: i.e., the person's specific role in the project (e.g., contractor, consultant, planner, investor).
4. Enter the financial interest in the project or activity for each person listed. The interest must be expressed both as a dollar amount and as a percentage of the amount of the HUD assistance involved.

Note that if any of the source/use information required by this report has been provided elsewhere in this application package, the applicant need not repeat the information, but need only refer to the form and location to incorporate it into this report. (It is likely that some of the information required by this report has been provided on SF 424A, or on various budget forms accompanying the application.) If this report requires information beyond that provided elsewhere in the application package, the applicant must include in this report all the additional

information required. Recipients must submit an update report for any change in previously disclosed sources and uses of funds as provided in Section I.D.5., above.

Notes:

1. All citations are to 24 CFR Part 4, which was published in the Federal Register. [April 1, 1996, at 63 Fed. Reg. 14448.]
2. Assistance means any contract, grant, loan, cooperative agreement, or other form of assistance, including the insurance or guarantee of a loan or mortgage, that is provided with respect to a specific project or activity under a program administered by the Department. The term does not include contracts, such as procurements contracts, that are subject to the Fed. Acquisition Regulation (FAR) (48 CFR Chapter 1).
3. See 24 CFR §4.9 for detailed guidance on how the threshold is calculated.

4. "Other government assistance" is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance from the Federal government (other than that requested from HUD in the application), a State, or a unit of general local government, or any agency or instrumentality thereof, that is, or is expected to be made, available with respect to the project or activities for which the assistance is sought.

5. For the purpose of this form and 24 CFR Part 4, "person" means an individual (including a consultant, lobbyist, or lawyer); corporation; company; association; authority; firm; partnership; society; State, unit of general local government, or other government entity, or agency thereof (including a public housing agency); Indian tribe; and any other organization or group of people.

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LOBBYING CERTIFICATION FOR ALL APPLICANTS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature of Authorized Official

Date

City Manager _____ Title

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ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.



PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	<div data-bbox="899 1373 1511 1409" style="border: 1px solid black; padding: 2px;">City Manager</div>
APPLICANT ORGANIZATION	DATE SUBMITTED
<div data-bbox="87 1514 857 1549" style="border: 1px solid black; padding: 2px;">City of Chula Vista</div>	

PRICE CERTIFICATIONS FOR ENTITLEMENT LOCAL GOVERNMENT APPLICANTS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

The Uniform Relocation and Real Property Acquisition Policies Act of 1970, as amended (URA), and Residential Anti-displacement and Relocation Assistance Plan (RARAP) -- It will comply with the acquisition and relocation requirements of the URA (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR part 24. It has in effect and is following a RARAP as required under 24 CFR part 42 in connection with any activity assisted with funding under either the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The submission of the PRICE application is authorized under state and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with PRICE funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 75.

Build America, Buy America (BABA) – It will comply with Title IX, subpart A of the Infrastructure Investment and Jobs Act of 2021 (41 U.S.C. 8301 et seq.).

Public Participation – It is in full compliance with the PRICE streamlined public participation requirements found in Section VI.E of the PRICE NOFO.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with PRICE funds, it has developed its proposal to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The proposal may also include activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional PRICE Certification).
2. Overall Benefit. The aggregate use of PRICE funds shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons.
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with PRICE funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if PRICE funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with PRICE funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than PRICE funds. In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than PRICE funds if the jurisdiction certifies that it lacks PRICE funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR part 35, subparts A, B, J, K and R; and EPA's lead-based paint rules

(e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).

Compliance with RFRA -- The grant will be conducted and administered in conformity with the requirements of the Religious Freedom Restoration Act (42 U.S.C. 2000bb) and 24 CFR 5.109, allowing the full and fair participation of faith-based entities.

Environmental Review -- It will comply with environmental review procedures and requirements at 24 CFR part 58.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

City Manager _____ Title

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DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013

Expiration Date: 02/28/2025

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name <input style="width:300px;" type="text"/> * Street 1 <input style="width:300px;" type="text"/> Street 2 <input style="width:300px;" type="text"/> * City <input style="width:150px;" type="text"/> State <input style="width:150px;" type="text"/> Zip <input style="width:50px;" type="text"/> Congressional District, if known: <input style="width:150px;" type="text"/>		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: <div style="height: 100px; border: 1px solid black;"></div>		
6. * Federal Department/Agency: <input style="width:350px;" type="text"/>	7. * Federal Program Name/Description: <input style="width:350px;" type="text"/> CFDA Number, if applicable: <input style="width:150px;" type="text"/>	
8. Federal Action Number, if known: <input style="width:350px;" type="text"/>	9. Award Amount, if known: \$ <input style="width:150px;" type="text"/>	
10. a. Name and Address of Lobbying Registrant: Prefix <input style="width:50px;" type="text"/> * First Name <input style="width:150px;" type="text"/> Middle Name <input style="width:150px;" type="text"/> * Last Name <input style="width:250px;" type="text"/> Suffix <input style="width:50px;" type="text"/> * Street 1 <input style="width:150px;" type="text"/> Street 2 <input style="width:200px;" type="text"/> * City <input style="width:100px;" type="text"/> State <input style="width:100px;" type="text"/> Zip <input style="width:50px;" type="text"/>		
b. Individual Performing Services (including address if different from No. 10a) Prefix <input style="width:50px;" type="text"/> * First Name <input style="width:150px;" type="text"/> Middle Name <input style="width:150px;" type="text"/> * Last Name <input style="width:250px;" type="text"/> Suffix <input style="width:50px;" type="text"/> * Street 1 <input style="width:150px;" type="text"/> Street 2 <input style="width:200px;" type="text"/> * City <input style="width:100px;" type="text"/> State <input style="width:100px;" type="text"/> Zip <input style="width:50px;" type="text"/>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: <input style="width:200px;" type="text"/> Completed on submission to Grants.gov *Name: Prefix <input style="width:50px;" type="text"/> * First Name <input style="width:150px;" type="text"/> Middle Name <input style="width:150px;" type="text"/> * Last Name <input style="width:250px;" type="text"/> Suffix <input style="width:50px;" type="text"/> Title: <input style="width:150px;" type="text"/> Telephone No.: <input style="width:100px;" type="text"/> Date: <input style="width:200px;" type="text"/> Completed on submission to Grants.gov		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017
Expiration: 1/31/2026

Applicant Name: City of Chula Vista
Applicant Address: 276 Fourth Avenue
Bldg. A
Chula Vista, CA 91910

Category				Detailed Description of Budget (for full grant period)						
1. Personnel (Direct Labor)	Estimated Hours	Rate per Hour	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Position or Individual										
Management Analyst II - CHIP	3,250	\$40.00	\$130,000	\$130,000						
Management Analyst II - CHIP	3,251	\$40.00	\$130,000	\$130,000						
Total Direct Labor Cost			\$260,000	\$260,000						
2. Fringe Benefits	Rate (%)	Base	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Management Analyst II - CHIP	25.00%	\$130,000	\$32,500	\$32,500						
Management Analyst II - CHIP	125.00%	\$130,000	\$32,500	\$32,500						
Total Fringe Benefits Cost			\$65,000	\$65,000						

Grant Application Detailed Budget Worksheet		OMB Approval No. 2501-0017 Expiration: 1/31/2026
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Expiration: 1/31/2026

Applicant Name: City of Chula Vista

[illegible]

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017

Expiration: 1/31/2026

Applicant Name:	City of Chula Vista
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[illegible]

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017
Expiration: 1/31/2026

Applicant Name: City of Chula Vista

8. Construction Costs										
8a. Administrative and legal expenses	Quantity	Unit Cost	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
City Attorney	50	300	\$15,000	\$ 15,000.00						
Subtotal - Administrative and legal expenses										
8b. Land, structures, rights-of way, appraisal, etc	Quantity	Unit Cost	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Land, structures, rights-of way, ...										
8c. Relocation expenses and payments	Quantity	Unit Cost	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Relocation expenses and payments										
8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Architectural and engineering fees										
8e. Other architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Other architectural and engineering fees										
8f. Project inspection fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
HQS Inspection	60	375	\$22,500	\$ 22,500.00						
Subtotal - Project inspection fees										

Grant Application Detailed Budget Worksheet

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Applicant Name: City of Chula Vista											
	Quantity	Unit Cost	Estimated Cost	HUD Share	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
8g. Site work											
Subtotal - Site work											
8h. Demolition and removal											
Subtotal - Demolition and removal											
8i. Construction											
CHIP	60	20000	\$1,200,000	\$ 1,200,000.00							
Subtotal - Construction			\$1,200,000								
8j. Equipment											
Subtotal - Equipment											
8k. Contingencies											
Subtotal - Contingencies											
8l. Miscellaneous											
Subtotal - Miscellaneous											
Total Construction Costs			\$1,237,500								

Grant Application Detailed Budget Worksheet		OMB Approval No. 2501-0017
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Expiration: 1/31/2026

[illegible]

Grant Application Detailed Budget Worksheet

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Expiration: 1/31/2026

Detailed Description of Budget		
Analysis of Total Estimated Costs	Estimated Cost	Percent of Total
1 Personnel (Direct Labor)	260,000.00	16.6%
2 Fringe Benefits	65,000.00	4.2%
3 Travel	0.00	0.0%
4 Equipment	0.00	0.0%
5 Supplies and Materials	0.00	0.0%
6 Consultants	0.00	0.0%
7 Contracts and Sub-Grantees	0.00	0.0%
8 Construction	1,237,500.00	79.2%
9 Other Direct Costs	0.00	0.0%
10 Indirect Costs	0.00	0.0%
Total:	1,562,500.00	100.0%
Federal Share:		
Match		
(Expressed as a percentage of the Federal Share):		

This form is to be used to provide detailed budget information regarding your proposed program. If your program requires you to provide program activity information you should use a separate HUD-424-CBW to provide information related to each program activity. The detailed information provided on this form can be summarized on the HUD-424-CB form by checking the "All Years" box at the top of the form and inputting the summary information.

Item	Discussion
1 - Personnel (Direct Labor)	<p>This section should show the labor costs for all individuals supporting the grant program effort (regardless of the source of their salaries). The hours and costs are for the full life of the grant. If an individual is employed by a contractor or sub-grantee, their labor costs should not be shown here.</p> <p>Please include all labor costs that are associated with the proposed grant program, including those costs that will be paid for with in-kind or matching funds.</p> <p>Do not show fringe or other indirect costs in this section.</p> <p>Please use the hourly labor cost for salaried employees (use 2080 hours per year or the value your organization uses to perform this calculation). An employee working less than full time on the grant should show the numbers of hours they will work on the grant.</p>
2 - Fringe Benefits	<p>Use the standard fringe rates used by your organization. You may use a single fringe rate (a percentage of the total direct labor) or list each of the individual fringe charges. The spreadsheet is set up to use the Total Direct Labor Cost as the base for the fringe calculation. If your organization calculates fringe benefits differently, please use a different base and discuss how you calculate fringe as a comment.</p>
3 - Travel	
3a - Transportation - Local Private Vehicle	<p>If you plan on reimbursing staff for the use of privately owned vehicles or if you are required to reimburse your organization for mileage charges, show your mileage and cost estimates in this section.</p>
3b - Transportation - Airfare	<p>Show the estimated cost of airfare required to support the grant program effort. Show the destination and the purpose of the travel as well as the estimated cost of the tickets.</p> <p>Each program notice of funding opportunity (NOFO) discusses the travel requirements that should be listed here.</p>
3c - Transportation - Other	<p>If you or are charged monthly by your organization for a vehicle for use by the grant program, indicate those costs in this section.</p> <p>Provide estimates for other transportation costs that may be incurred (taxi, etc.).</p>
3d - Per Diem or Subsistence	<p>For travel which will require the payment of subsistence or per diem in accordance with your organization's policies. Indicate the location of the travel.</p> <p>Each program NOFO discusses the travel requirements that should be listed here.</p>
4 - Equipment	<p>"Equipment" means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.</p> <p>Each program NOFO describes what equipment may be purchased using grant funding.</p>
5 - Supplies and Materials	<p>"Supplies" means all tangible personal property other than those described in the definition of equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or \$5,000, regardless of the length of its useful life.</p> <p>List the proposed supplies and materials as either Consumable Supplies or as Non-Consumable Materials.</p>
5a - Consumable Supplies	<p>List the consumable supplies you propose to purchase. General office or other common supplies may be estimated using an anticipated consumption rate.</p>
5b - Non-consumable materials	<p>List furniture, computers, printers, and other items that will not be consumed in use. Please list the quantity and unit cost.</p>
6 - Consultants	<p>Indicate the consultants you will use. Indicate the type of consultant (skills), the number of days you expect to use them, and their daily rate.</p>
7 - Contracts and Subgrantees 7a - Contracts 7b - Subgrantees	<p>List the contractors and sub-grantees that will help accomplish the grant effort. Examples of contracts that should be shown here include contracts with Community Based Organizations; liability insurance; and training and certification for contractors and workers.</p> <p>If any contractor, sub-contractor, or sub-grantee is expected to receive over 10% of the total Federal amount requested, a separate Grant Application Detailed Budget (Worksheet) should be developed for that contractor or sub-grantee and the total amount of their proposed effort should be shown as a single entry in this section.</p> <p>Unless your proposed program will perform the primary grant effort with in-house employees (which should be listed in section 1), the costs of performing the primary grant activities should be shown in this section.</p> <p>Types of activities which should be shown in this section:</p> <ul style="list-style-type: none"> - Contracts for all services - Training for individuals not on staff - Contracts with Community Based Organizations or Other Governmental Organizations (note the 10% requirement discussed above) - Insurance if your program will procure it separately <p>Please provide a short description of the activity the contractor or subgrantee will perform, if not evident.</p>

8 – Construction Costs	
8a – Administrative and legal expenses	Enter estimated amounts needed to cover administrative expenses. Do not include costs that are related to the normal functions of government.
8b – Land, structures, rights-of way, appraisal, etc.	Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).
8c – Relocation expenses and payments	Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.
8d – Architectural and engineering fees	Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).
8e – Other architectural and engineering fees	Enter estimated engineering costs, such as surveys, tests, soil borings, etc.
8f – Project inspection fees	Enter estimated engineering inspection costs.
8g – Site work	Enter the estimated site preparation and restoration costs that are not included in the basic construction contract.
8h – Demolition and removal	Enter the estimated costs related to demolition activities.
8i – Construction	Enter estimated costs of the construction contract.
8j – Equipment	Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.
8k – Contingencies	Enter any estimated contingency costs.
8l – Miscellaneous	Enter estimated miscellaneous costs.
9 - Other Direct Costs	<p>Other Direct Costs include a number of items that are not appropriate for other sections.</p> <p>Other Direct Costs may include:</p> <ul style="list-style-type: none"> · Staff training · Telecommunications · Printing and postage <p>Relocation, if costs are paid directly by your organization (if relocation costs are paid by a subgrantee, it should be reflected in Section 7)</p>
10 - Indirect Costs	<p>Indirect costs (including Facilities and Administration costs) are those costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved.</p> <p>Indicate your approved Indirect Cost Rate (if any) and calculate the indirect costs in accordance with the terms of your approved indirect cost rate and enter the resulting amount. Also show the applicable cost base amount and identify the proposed cost base type.</p>
Total Estimated Costs	
Enter the grand total of all the applicable columns.	
The eight rightmost columns allow you to identify how the costs will be spread between the HUD Share and other contributors (including Match funds and Program Income). This information will help the reviewers better understand your program and priorities.	

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017
Expiration: 1/31/2026

Applicant Name: City of Chula Vista Applicant Address: 276 Fourth Avenue Bldg. A Chula Vista, CA 91910											
Category				Detailed Description of Budget (for full grant period)							
1. Personnel (Direct Labor)	Estimated Hours	Rate per Hour	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Position or Individual											
Management Analyst II	4,000	\$45.00	\$180,000	\$180,000							
Management Analyst II	4,000	\$45.00	\$180,000	\$180,000							
Fiscal Office Specialist	3,000	\$30.00	\$90,000	\$90,000							
Total Direct Labor Cost			\$450,000	\$450,000							
2. Fringe Benefits	Rate (%)	Base	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Management Analyst II	25.00%	\$240,000	\$60,000	\$60,000							
Management Analyst II	25.00%	\$240,000	\$60,000	\$60,000							
Fiscal Office Specialist	25.00%	\$120,000	\$30,000	\$30,000							
Total Fringe Benefits Cost			\$150,000	\$150,000							

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017
Expiration: 1/31/2026

Applicant Name: City of Chula Vista											
3. Travel											
3a. Transportation - Local Private Vehicle	Mileage	Rate per Mile	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Trans - Local Private Vehicle											
3b. Transportation - Airfare (show destination)	Trips	Fare	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Transportation - Airfare											
3c. Transportation - Other	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Transportation - Other											
3d. Per Diem or Subsistence (indicate location)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Per Diem or Subsistence											
Total Travel Cost											
4. Equipment (Only items over \$5,000 Depreciated value)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Equipment Cost											

Grant Application Detailed Budget Worksheet

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Expiration: 1/31/2026

Applicant Name: City of Chula Vista

5. Supplies and Materials (Items under \$5,000 Depreciated Value)											
5a. Consumable Supplies	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Consumable Supplies											
5b. Non-Consumable Materials	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Non-Consumable Materials											
Total Supplies and Materials Cost											
6. Consultants (Type)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Consultants Cost											
7. Contracts and Sub-Grantees (List individually)											
7a. Contracts	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Contracts											
7b. Sub-Grantees (List individually)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Sub-Grantees											
Total Contracts and Sub-Grantees Cost											

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017
Expiration: 1/31/2026

Applicant Name: City of Chula Vista											
8. Construction Costs											
8a. Administrative and legal expenses	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
City Attorney	50	300	\$15,000	\$15,000							
Subtotal - Administrative and legal expenses			\$15,000	\$15,000							
8b. Land, structures, rights-of way, appraisal, etc	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Land, structures, rights-of way, ...											
8c. Relocation expenses and payments	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Relocation expenses and payments											
8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Start-up, Preperation, Inspection	2	78000	\$156,000	\$156,000							
Subtotal - Architectural and engineering fees			\$156,000	\$156,000							
8e. Other architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Electrical Permits	200	139	\$27,800	\$27,800							
Plumbing Gas Permits	200	139	\$27,800	\$27,800							
Sewer, Water, Storm Drains	10	6165	\$61,650	\$61,650							
Subtotal - Other architectural and engineering fees			\$117,250	\$117,250							
8f. Project inspection fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Title 25	5	375	\$1,875	\$1,875							
Subtotal - Project inspection fees			\$1,875								

Grant Application Detailed Budget Worksheet

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Applicant Name: City of Chula Vista											
	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
8g. Site work											
Excavation and backfill, paving and installation	2	300000	\$600,000	\$600,000							
Subtotal - Site work			\$600,000	\$600,000							
8h. Demolition and removal											
Pre-Demolition	2	5000	\$10,000	\$10,000							
Demolition/Removal	2	20000	\$40,000	\$40,000							
Subtotal - Demolition and removal			\$50,000	\$50,000							
8i. Construction											
Contractor: Net Profits/Labor/Materials	2	614000	\$1,228,000	\$1,228,000							
Subtotal - Construction			\$1,228,000	\$1,228,000							
8j. Equipment											
Rental	2	15000	\$30,000	\$30,000							
Subtotal - Equipment			\$30,000	\$30,000							
8k. Contingencies											
10% Construction	2	100000	\$200,000	\$200,000							
Subtotal - Contingencies			\$200,000	\$200,000							
8l. Miscellaneous											
Subtotal - Miscellaneous											
Total Construction Costs			\$2,398,125	\$2,398,125							

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017
Expiration: 1/31/2026

Applicant Name: City of Chula Vista											
9. Other Direct Costs	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Marketing	7	250	\$1,750	\$1,750							
Outreach	7	25	\$175	\$175							
Total Other Direct Costs			\$1,925	\$1,925							
Subtotal of Direct Costs			\$1,925	\$1,925							
10. Indirect Costs	Rate	Base	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Type											
Total Indirect Costs											
Total Estimated Costs			\$ 3,000,050.00								

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017

Expiration: 1/31/2026

Detailed Description of Budget		
Analysis of Total Estimated Costs	Estimated Cost	Percent of Total
1 Personnel (Direct Labor)	450,000.00	15.0%
2 Fringe Benefits	150,000.00	5.0%
3 Travel	0.00	0.0%
4 Equipment	0.00	0.0%
5 Supplies and Materials	0.00	0.0%
6 Consultants	0.00	0.0%
7 Contracts and Sub-Grantees	0.00	0.0%
8 Construction	2,398,125.00	79.9%
9 Other Direct Costs	1,925.00	0.1%
10 Indirect Costs	0.00	0.0%
Total:	3,000,050.00	100.0%
Federal Share:		
Match		
(Expressed as a percentage of the Federal Share):		

This form is to be used to provide detailed budget information regarding your proposed program. If your program requires you to provide program activity information you should use a separate HUD-424-CBW to provide information related to each program activity. The detailed information provided on this form can be summarized on the HUD-424-CB form by checking the "All Years" box at the top of the form and inputting the summary information.

Item	Discussion
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2 - Fringe Benefits	<p>Use the standard fringe rates used by your organization. You may use a single fringe rate (a percentage of the total direct labor) or list each of the individual fringe charges. The spreadsheet is set up to use the Total Direct Labor Cost as the base for the fringe calculation. If your organization calculates fringe benefits differently, please use a different base and discuss how you calculate fringe as a comment.</p>
3 - Travel	
3a - Transportation - Local Private Vehicle	<p>If you plan on reimbursing staff for the use of privately owned vehicles or if you are required to reimburse your organization for mileage charges, show your mileage and cost estimates in this section.</p>
3b - Transportation - Airfare	<p>Show the estimated cost of airfare required to support the grant program effort. Show the destination and the purpose of the travel as well as the estimated cost of the tickets.</p> <p>Each program notice of funding opportunity (NOFO) discusses the travel requirements that should be listed here.</p>
3c - Transportation - Other	<p>If you or are charged monthly by your organization for a vehicle for use by the grant program, indicate those costs in this section.</p> <p>Provide estimates for other transportation costs that may be incurred (taxi, etc.).</p>
3d - Per Diem or Subsistence	<p>For travel which will require the payment of subsistence or per diem in accordance with your organization's policies. Indicate the location of the travel.</p> <p>Each program NOFO discusses the travel requirements that should be listed here.</p>
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5 - Supplies and Materials	<p>"Supplies" means all tangible personal property other than those described in the definition of equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or \$5,000, regardless of the length of its useful life.</p> <p>List the proposed supplies and materials as either Consumable Supplies or as Non-Consumable Materials.</p>
5a - Consumable Supplies	<p>List the consumable supplies you propose to purchase. General office or other common supplies may be estimated using an anticipated consumption rate.</p>
5b - Non-consumable materials	<p>List furniture, computers, printers, and other items that will not be consumed in use. Please list the quantity and unit cost.</p>
6 - Consultants	<p>Indicate the consultants you will use. Indicate the type of consultant (skills), the number of days you expect to use them, and their daily rate.</p>
7 - Contracts and Subgrantees 7a - Contracts 7b - Subgrantees	<p>List the contractors and sub-grantees that will help accomplish the grant effort. Examples of contracts that should be shown here include contracts with Community Based Organizations; liability insurance; and training and certification for contractors and workers.</p> <p>If any contractor, sub-contractor, or sub-grantee is expected to receive over 10% of the total Federal amount requested, a separate Grant Application Detailed Budget (Worksheet) should be developed for that contractor or sub-grantee and the total amount of their proposed effort should be shown as a single entry in this section.</p> <p>Unless your proposed program will perform the primary grant effort with in-house employees (which should be listed in section 1), the costs of performing the primary grant activities should be shown in this section.</p> <p>Types of activities which should be shown in this section:</p> <ul style="list-style-type: none"> - Contracts for all services - Training for individuals not on staff - Contracts with Community Based Organizations or Other Governmental Organizations (note the 10% requirement discussed above) - Insurance if your program will procure it separately <p>Please provide a short description of the activity the contractor or subgrantee will perform, if not evident.</p>

8 – Construction Costs	
8a – Administrative and legal expenses	Enter estimated amounts needed to cover administrative expenses. Do not include costs that are related to the normal functions of government.
8b – Land, structures, rights-of way, appraisal, etc.	Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).
8c – Relocation expenses and payments	Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.
8d – Architectural and engineering fees	Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).
8e – Other architectural and engineering fees	Enter estimated engineering costs, such as surveys, tests, soil borings, etc.
8f – Project inspection fees	Enter estimated engineering inspection costs.
8g – Site work	Enter the estimated site preparation and restoration costs that are not included in the basic construction contract.
8h – Demolition and removal	Enter the estimated costs related to demolition activities.
8i – Construction	Enter estimated costs of the construction contract.
8j – Equipment	Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.
8k – Contingencies	Enter any estimated contingency costs.
8l – Miscellaneous	Enter estimated miscellaneous costs.
9 - Other Direct Costs	<p>Other Direct Costs include a number of items that are not appropriate for other sections.</p> <p>Other Direct Costs may include:</p> <ul style="list-style-type: none"> · Staff training · Telecommunications · Printing and postage <p>Relocation, if costs are paid directly by your organization (if relocation costs are paid by a subgrantee, it should be reflected in Section 7)</p>
10 - Indirect Costs	<p>Indirect costs (including Facilities and Administration costs) are those costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved.</p> <p>Indicate your approved Indirect Cost Rate (if any) and calculate the indirect costs in accordance with the terms of your approved indirect cost rate and enter the resulting amount. Also show the applicable cost base amount and identify the proposed cost base type.</p>
Total Estimated Costs	
Enter the grand total of all the applicable columns.	
The eight rightmost columns allow you to identify how the costs will be spread between the HUD Share and other contributors (including Match funds and Program Income). This information will help the reviewers better understand your program and priorities.	

Grant Application Detailed Budget Worksheet

OMB Approval No. 2501-0017
Expiration: 1/31/2026

Applicant Name: City of Chula Vista Applicant Address: 276 Fourth Avenue Bldg. A Chula Vista, CA 91910											
Category				Detailed Description of Budget (for full grant period)							
1. Personnel (Direct Labor)	Estimated Hours	Rate per Hour	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Position or Individual											
Management Analyst II	10,400	\$45.00	\$468,000								
Management Analyst II	9,343	\$45.00	\$420,418								
Total Direct Labor Cost			\$888,418								
2. Fringe Benefits	Rate (%)	Base	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Management Analyst II	25.00%	\$468,000	\$117,000								
Management Analyst II	25.00%	\$420,418	\$105,105								
Total Fringe Benefits Cost			\$222,105								

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Applicant Name: City of Chula Vista											
3. Travel											
3a. Transportation - Local Private Vehicle	Mileage	Rate per Mile	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Trans - Local Private Vehicle											
3b. Transportation - Airfare (show destination)	Trips	Fare	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Transportation - Airfare											
3c. Transportation - Other	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Transportation - Other											
3d. Per Diem or Subsistence (indicate location)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Per Diem or Subsistence											
Total Travel Cost											
4. Equipment (Only items over \$5,000 Depreciated value)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Equipment Cost											

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5. Supplies and Materials (Items under \$5,000 Depreciated Value)											
5a. Consumable Supplies	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Consumable Supplies											
5b. Non-Consumable Materials	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Non-Consumable Materials											
Total Supplies and Materials Cost											
6. Consultants (Type)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Consultants Cost											
7. Contracts and Sub-Grantees (List individually)											
7a. Contracts	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Contracts											
7b. Sub-Grantees (List individually)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Sub-Grantees											
Total Contracts and Sub-Grantees Cost											

Grant Application Detailed Budget Worksheet

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Applicant Name: City of Chula Vista											
8. Construction Costs											
8a. Administrative and legal expenses	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Administrative and legal expenses											
8b. Land, structures, rights-of way, appraisal, etc	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Manufactured/Mobile Homes	30	\$130,000.00	\$3,900,000.00								
Subtotal - Land, structures, rights-of way, ...			\$3,900,000								
8c. Relocation expenses and payments	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Temporary Resident Relocation	30	\$1,050.00	\$31,500.00								
Subtotal - Relocation expenses and payments			\$31,500								
8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Set-up/Utility/Structure securing	30	5000	\$150,000								
Subtotal - Architectural and engineering fees			\$150,000								
8e. Other architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Other architectural and engineering fees											
8f. Project inspection fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
MH Inspection	30	375	\$11,250								
MH Permits	30	350	\$10,500								
Subtotal - Project inspection fees			\$21,750								

Grant Application Detailed Budget Worksheet

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Applicant Name: City of Chula Vista											
	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
8g. Site work											
Subtotal - Site work											
8h. Demolition and removal											
Existing MH	30	7500	\$225,000								
Subtotal - Demolition and removal			\$225,000								
8i. Construction											
Subtotal - Construction											
8j. Equipment											
Subtotal - Equipment											
8k. Contingencies											
Subtotal - Contingencies											
8l. Miscellaneous											
MH Delivery	30	\$10,000.00	\$300,000								
Subtotal - Miscellaneous			\$300,000								
Total Construction Costs			\$4,628,250								

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Applicant Name:		City of Chula Vista										
9. Other Direct Costs		Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Item												
Total Other Direct Costs												
Subtotal of Direct Costs												
10. Indirect Costs		Rate	Base	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Type												
Total Indirect Costs												
Total Estimated Costs				\$ 5,738,773.00								

Grant Application Detailed Budget Worksheet

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Detailed Description of Budget		
Analysis of Total Estimated Costs	Estimated Cost	Percent of Total
1 Personnel (Direct Labor)	888,418.00	15.5%
2 Fringe Benefits	222,105.00	3.9%
3 Travel	0.00	0.0%
4 Equipment	0.00	0.0%
5 Supplies and Materials	0.00	0.0%
6 Consultants	0.00	0.0%
7 Contracts and Sub-Grantees	0.00	0.0%
8 Construction	4,628,250.00	80.6%
9 Other Direct Costs	0.00	0.0%
10 Indirect Costs	0.00	0.0%
Total:	5,738,773.00	100.0%
Federal Share:		
Match		
(Expressed as a percentage of the Federal Share):		

This form is to be used to provide detailed budget information regarding your proposed program. If your program requires you to provide program activity information you should use a separate HUD-424-CBW to provide information related to each program activity. The detailed information provided on this form can be summarized on the HUD-424-CB form by checking the "All Years" box at the top of the form and inputting the summary information.

Item	Discussion
1 - Personnel (Direct Labor)	<p>This section should show the labor costs for all individuals supporting the grant program effort (regardless of the source of their salaries). The hours and costs are for the full life of the grant. If an individual is employed by a contractor or sub-grantee, their labor costs should not be shown here.</p> <p>Please include all labor costs that are associated with the proposed grant program, including those costs that will be paid for with in-kind or matching funds.</p> <p>Do not show fringe or other indirect costs in this section.</p> <p>Please use the hourly labor cost for salaried employees (use 2080 hours per year or the value your organization uses to perform this calculation). An employee working less than full time on the grant should show the numbers of hours they will work on the grant.</p>
2 - Fringe Benefits	<p>Use the standard fringe rates used by your organization. You may use a single fringe rate (a percentage of the total direct labor) or list each of the individual fringe charges. The spreadsheet is set up to use the Total Direct Labor Cost as the base for the fringe calculation. If your organization calculates fringe benefits differently, please use a different base and discuss how you calculate fringe as a comment.</p>
3 - Travel	
3a - Transportation - Local Private Vehicle	<p>If you plan on reimbursing staff for the use of privately owned vehicles or if you are required to reimburse your organization for mileage charges, show your mileage and cost estimates in this section.</p>
3b - Transportation - Airfare	<p>Show the estimated cost of airfare required to support the grant program effort. Show the destination and the purpose of the travel as well as the estimated cost of the tickets.</p> <p>Each program notice of funding opportunity (NOFO) discusses the travel requirements that should be listed here.</p>
3c - Transportation - Other	<p>If you or are charged monthly by your organization for a vehicle for use by the grant program, indicate those costs in this section.</p> <p>Provide estimates for other transportation costs that may be incurred (taxi, etc.).</p>
3d - Per Diem or Subsistence	<p>For travel which will require the payment of subsistence or per diem in accordance with your organization's policies. Indicate the location of the travel.</p> <p>Each program NOFO discusses the travel requirements that should be listed here.</p>
4 - Equipment	<p>"Equipment" means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.</p> <p>Each program NOFO describes what equipment may be purchased using grant funding.</p>
5 - Supplies and Materials	<p>"Supplies" means all tangible personal property other than those described in the definition of equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or \$5,000, regardless of the length of its useful life.</p> <p>List the proposed supplies and materials as either Consumable Supplies or as Non-Consumable Materials.</p>
5a - Consumable Supplies	<p>List the consumable supplies you propose to purchase. General office or other common supplies may be estimated using an anticipated consumption rate.</p>
5b - Non-consumable materials	<p>List furniture, computers, printers, and other items that will not be consumed in use. Please list the quantity and unit cost.</p>
6 - Consultants	<p>Indicate the consultants you will use. Indicate the type of consultant (skills), the number of days you expect to use them, and their daily rate.</p>
7 - Contracts and Subgrantees 7a - Contracts 7b - Subgrantees	<p>List the contractors and sub-grantees that will help accomplish the grant effort. Examples of contracts that should be shown here include contracts with Community Based Organizations; liability insurance; and training and certification for contractors and workers.</p> <p>If any contractor, sub-contractor, or sub-grantee is expected to receive over 10% of the total Federal amount requested, a separate Grant Application Detailed Budget (Worksheet) should be developed for that contractor or sub-grantee and the total amount of their proposed effort should be shown as a single entry in this section.</p> <p>Unless your proposed program will perform the primary grant effort with in-house employees (which should be listed in section 1), the costs of performing the primary grant activities should be shown in this section.</p> <p>Types of activities which should be shown in this section:</p> <ul style="list-style-type: none"> - Contracts for all services - Training for individuals not on staff - Contracts with Community Based Organizations or Other Governmental Organizations (note the 10% requirement discussed above) - Insurance if your program will procure it separately <p>Please provide a short description of the activity the contractor or subgrantee will perform, if not evident.</p>

8 – Construction Costs	
8a – Administrative and legal expenses	Enter estimated amounts needed to cover administrative expenses. Do not include costs that are related to the normal functions of government.
8b – Land, structures, rights-of way, appraisal, etc.	Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).
8c – Relocation expenses and payments	Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.
8d – Architectural and engineering fees	Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).
8e – Other architectural and engineering fees	Enter estimated engineering costs, such as surveys, tests, soil borings, etc.
8f – Project inspection fees	Enter estimated engineering inspection costs.
8g – Site work	Enter the estimated site preparation and restoration costs that are not included in the basic construction contract.
8h – Demolition and removal	Enter the estimated costs related to demolition activities.
8i – Construction	Enter estimated costs of the construction contract.
8j – Equipment	Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.
8k – Contingencies	Enter any estimated contingency costs.
8l – Miscellaneous	Enter estimated miscellaneous costs.
9 - Other Direct Costs	<p>Other Direct Costs include a number of items that are not appropriate for other sections.</p> <p>Other Direct Costs may include:</p> <ul style="list-style-type: none"> · Staff training · Telecommunications · Printing and postage <p>Relocation, if costs are paid directly by your organization (if relocation costs are paid by a subgrantee, it should be reflected in Section 7)</p>
10 - Indirect Costs	<p>Indirect costs (including Facilities and Administration costs) are those costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved.</p> <p>Indicate your approved Indirect Cost Rate (if any) and calculate the indirect costs in accordance with the terms of your approved indirect cost rate and enter the resulting amount. Also show the applicable cost base amount and identify the proposed cost base type.</p>
Total Estimated Costs	
Enter the grand total of all the applicable columns.	
The eight rightmost columns allow you to identify how the costs will be spread between the HUD Share and other contributors (including Match funds and Program Income). This information will help the reviewers better understand your program and priorities.	

ATTACHMENT H

Summary of Comments Received on Published Application

(to be inserted after public review period)

DRAFT