

Presented by:
Courtney Chase
Deputy City Manager

Item 8.2

Approve Agreement
The Centre for
Organization
Effectiveness for a
Five-Year Strategic
Plan

2013 Strategic Plan

Core Goals:

- Operational Excellence
- Economic Vitality
- Healthy Community
- Strong and Secure Neighborhoods
- Connected Community

Current Guiding

Documents

City Manager's Annual Report

Climate Action Plan

Digital Equity and Inclusion Plan

Fire Facility, Equipment and Deployment Master Plan

Justice, Equity,
Diversity and
Inclusion (JEDI)
Action Plan
(in progress)

Long Term Financial Plan

Parks and Recreation Master Plan Police Department Five-Year Strategic Plan

Public Library
Strategic Vision
Plan and Strategic
Facilities Plan

Smart City
Strategic Action
Plan

Technology Oversight and Privacy Policy

Telecommunications
Master Plan

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Request for Proposal P03-2024

Executive Summary

Mission, Vision and Values Statements

Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis

5-Year Strategic Plan

City Council Goals & Objectives

Policies and Strategies to Achieve the Goals and Objectives

Implementation Timeline

Two-year Implementation Plan and Resourcing Strategy

Performance Measures

Strategic Planning Cycle

Annual Report Template



THE CENTRE

FOR ORGANIZATION

EFFECTIVENESS



About The Centre:

- Established in 1993
- Joint Powers Authority
- Clientele: public sector agencies throughout California
- Extensive experience supporting organizations with strategic planning
- Based in Southern California
 - √ Familiarity with region
 - ✓ Increased accessibility and reduced travel costs



DATA COLLECTION

- Interviews with City Council Members and City Staff
- Internal stakeholder engagement
- Public Workshops/ Community Engagement

Jul-Sept

· Community Survey



STRATEGY AND RESOURCE ALIGNMENT

INTERVIEWS WITH COUNCIL

Solicit input regarding strategic priorities, and support design of City Council Session #2



Outcome: approval of 5-year Plan



May-Jun

PROJECT PLANNING

- Kick-off planning meeting with project team
- Review of organizational materials and resources
- Ongoing project management meetings (May-Mar)



STRATEGIC FRAMEWORK

Oct-Nov

CITY COUNCIL WORKSHOP #1

Outcome: establish strategic framework for 5-year plan

STAFF WORKING SESSIONS

A series of virtual working sessions with key staff to develop strategic objectives and implementation plans to support the Council's Strategic Framework



PLAN DEVELOPMENT

Feb-Mar

- Development of the Strategic
 Plan in alignment with the input
 and direction provided by the City
 Council.
- Submission of draft plan to the City for Review
- Submission of finalized Strategic Plan



The Centre's Strategic Planning Team

Kymberly Garrett, MBA, GPHR

Lead Consultant

- Strategic oversight and direction for all project elements & report development
- City Council Session Co-facilitation
- Primary project point of contact

Jena Ellithorpe, M.A.

Project Manager

- Point of contact re scope, timeline, invoicing, etc.
- Review and submission of final report

Sommer Kehrli, Ph.D.
Senior Consultant

- Project Planning
- City Council Interviews
- City Council Session Cofacilitation

Andy Pendoley, M.A.
Senior Consultant

- Project Planning
- Staff Working Sessions
- · Report Development

Karina Orozco, M.A.
Junior Consultant

- Survey Development & Administration
- Report Development

Mariana López, M.A. Cristina Padilla, Ph.D.

Translation Services & Community Engagement

- Public Workshops
- Community Survey (Bilingual Facilitation & Translation Services)

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Recommende d Action

Adopt a resolution approving an agreement with The Centre for Organization Effectiveness to complete a new citywide five-year strategic plan.