



# CITY COUNCIL STAFF REPORT



May 21, 2024

## ITEM TITLE

Grant Applications: Authorize the Submittal of All CalRecycle Grant Applications for a Period of Five Years and Authorize the City Manager or Designee to Execute Grant Documents

**Report Number:** 24-0138

**Location:** No specific geographic location

**Department:** Economic Development

**G.C. § 84308:** No

**Environmental Notice:** The activity is not a “Project” as defined under Section 15378 of the California Environmental Quality Act State Guidelines. Therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

## Recommended Action

Adopt a resolution authorizing the submittal of all CalRecycle grant applications for a period of five years and authorizing the City Manager or designee to execute grant documents.

## SUMMARY

Public Resources Code sections 4800 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs in furtherance of the state of California’s efforts to reduce, reuse, and recycle solid waste generated in the State, thereby preserving landfill capacity and protecting public health and safety and the environment. CalRecycle allows jurisdictions to gain approval from their respective councils to apply for all CalRecycle Grants for which the City is eligible rather than requiring separate authorization for each CalRecycle Grant Program. Staff is seeking City Council authorization for the City Manager or designee to apply for and execute documents necessary to implement projects funded by CalRecycle grants, for a period of five (5) years from the date City Council approves the resolution.

## ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment. Therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA.

## **BOARD/COMMISSION/COMMITTEE RECOMMENDATION**

Not applicable.

## **DISCUSSION**

Public Resources Code sections 4800 et seq. authorize CalRecycle to administer various grant programs in furtherance of the state of California's ("State") efforts to reduce, reuse, and recycle solid waste generated in the State, thereby preserving landfill capacity and protecting public health and safety and the environment. CalRecycle allows jurisdictions to gain approval from their councils to apply for all CalRecycle Grants for which the City is eligible rather than requiring separate authorization for each CalRecycle Grant Program.

Applicants must submit a resolution that includes authorization to submit an application for one or more specifically named CalRecycle grant(s) or for all CalRecycle grants for which the applicant is eligible. The resolution must also identify the time period, up to five years, during which the authorizations are valid, identify the signature authority to sign all grant-related documents necessary to implement the grant(s) and authorize the signature authority or designate authority to a designee, as applicable (Attachment 1).

With this authorization, staff will be allowed to apply for CalRecycle grants that fund programs that will help the City reach waste reduction and climate action goals. Programs that are funded via these grants include waste reduction programs that encourage the reuse of durable products and services in place of single-use disposable options. CalRecycle also offers grants that help promote recycling and organic waste diversion, household hazardous waste collection, and recycling facility infrastructure among many other programs. These programs are funded via advance disposal fees imposed by the State of California on product manufacturers, consumers, and waste generators, and then these funds are later offered to cities, counties, school districts, colleges and universities, non-profit organizations and tribal governments who are required to have authorization to apply from their respective boards and governments.

Staff is seeking Council authorization for the City Manager or designee to submit applications and execute all grant documents necessary to secure CalRecycle grant funds for a period of five (5) years from the date of Council approval.

## **DECISION-MAKER CONFLICT**

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

## **CURRENT-YEAR FISCAL IMPACT**

There are no current-year fiscal impacts to the General Fund as staff will not be applying for CalRecycle grants for the remainder of the current fiscal year. In the case that there are unanticipated grant funds

available, funding from CalRecycle will completely offset these costs, resulting in no net fiscal impact to the General Fund.

**ONGOING FISCAL IMPACT**

CalRecycle grants will fully fund programs for the five-year period and will be incorporated as part of the annual budget development process in future fiscal years. Anticipated fiscal year (FY) expenditures for these grant programs are summarized in the table below. CalRecycle grant funding will completely offset these costs, resulting in no net fiscal impact to the General Fund.

Description	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Personnel costs	\$15,869	\$17,964	\$20,191	\$22,459	\$25,012
Supplies & Services	\$155,869	\$160,455	\$165,679	\$167,839	\$170,377
Total Expenditures	\$171,738	\$178,419	\$185,870	\$190,298	\$195,389
Grant Revenue	\$171,738	\$178,419	\$185,870	\$190,298	\$195,389
Net Impact	\$ -	\$ -	\$ -	\$ -	\$ -

**ATTACHMENTS**

- 1. Sample CalRecycle grants available and application requirements

*Staff Contact: Manuel Medrano, Environmental Services Manager*