

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CHULA VISTA WAIVING THE COMPETITIVE FORMAL BID  
REQUIREMENT AND APPROVING A SERVICE  
AGREEMENT WITH AUTORETURN US, LLC TO PROVIDE  
TOWING AND IMPOUND MANAGEMENT SOFTWARE  
SOLUTION TO THE POLICE DEPARTMENT

WHEREAS, the Chula Vista Police Department is requesting approval for a single source procurement with AutoReturn US, LLC (“AutoReturn”) for their proprietary AutoReturn Integrated Enterprise System, which will modernize and streamline tow operations within the Department and provide a better experience for citizens who have their motor vehicles towed; and

WHEREAS, AutoReturn represents it is the national leader in towing and impound management logistics services and has served customers across the country and internationally since 2002 to address challenges in the municipal towing and impound industry; and

WHEREAS, the proposed agreement was negotiated on the basis of AutoReturn’s demonstrated competence and qualifications for the services to be provided, pursuant to Chula Vista Municipal Code section 2.56.110(A)(1); and

WHEREAS, due to the unique performance capabilities of AutoReturn, including integrated solution tailored to the unique needs of the City’s current towing operations, and AutoReturn’s competency in providing dispatch, impound, and private property impound management services, the Purchasing Agent has determined, in their discretion, and upon consultation with the Director of the procuring department, that the award of the contract to AutoReturn qualifies for the “single/sole source” exception to the City’s competitive bidding requirements in accordance with Chula Vista Municipal Code sections 2.56.110(H)(3) and 2.56.070(B)(4); and

WHEREAS, AutoReturn warrants and represents that it has the knowledge and skills, and is experienced and staffed in a manner such that it can deliver the services required by the City; and

WHEREAS, staff recommends entering into the agreement with AutoReturn for an initial term of October 3, 2023 to October 2, 2024, for a not to exceed amount of \$99,999 and with the option to extend for two additional one-year terms, up to October 2, 2026, each for a total not to exceed \$118,000; and

WHEREAS, funding for the first year of the agreement has been appropriated in the fiscal year 2023-24 Asset Seizure Fund budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista, that it approves that certain Services Agreement, between the City and AutoReturn US, LLC, in

Resolution No.

Page 2

the form presented, with such minor modifications as may be required or approved by the City Attorney, a copy of which shall be kept on file in the Office of the City Clerk, and authorizes and directs the City Manager to execute same.

Presented by

Approved as to form by

---

Roxana Kennedy

Chief of Police

---

Jill D.S. Maland

Lounsbery Ferguson Altona & Peak

Acting City Attorney