



CITY COUNCIL STAFF REPORT



September 19, 2023

ITEM TITLE

Board, Commission, and Committee Terms: Accept the Local Appointments List of Terms Expiring in 2024

Report Number: 23-0209

Location: No specific geographic location

Department: City Clerk

Environmental Notice: This activity is not a “Project” as defined under Section 15378 of the California Environmental Quality Act State Guidelines. Therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Recommended Action

Adopt a resolution accepting the 2024 Local Appointments List for board, commission, and committee terms expiring in calendar year 2024.

SUMMARY

The Maddy Act ([Government Code section 54970 et seq.](#)) requires a “Local Appointments List,” containing information about all boards, commissions, and committees appointed by the City Council, as well as all board, commission, and committee terms expiring in the following year, be prepared by December 31 of each year and made available to the public. By adopting the proposed resolution, the City Council will accept the 2024 Local Appointments List and direct the City Clerk to post the list and make it available to the public, as required.

ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed activity for compliance with California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment. Therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not applicable.

DISCUSSION

The Maddy Act ([Government Code section 54972, et seq.](#)) was enacted to provide public awareness of opportunities for citizen participation on boards, commissions, and committees. The Maddy Act requires, in part, that on or before December 31 of each year, the City Council must prepare a “Local Appointments List” of all regular and ongoing boards, commissions, and committees that are appointed by the City Council. The Local Appointments List must contain the following information: (a) a list of all appointive terms that will expire during the next calendar year, with the name of the incumbent appointee, the date of appointment, the date the term expires, and the necessary qualifications for the position; and (b) A list of all boards, commissions, and committees whose members serve at the pleasure of the legislative body, and the necessary qualifications for each position.

The purpose of this list is to provide the public with information, such as seat qualifications and term expirations, so that they may have an opportunity to participate in and contribute to the operations of local governments by serving on such boards, commissions, and committees. In addition to posting the Local Appointments List at City Hall and the Civic Center Library, the City Clerk also makes the list available on the City’s website.

By adopting the proposed resolution, the City Council accepts the 2024 Local Appointments List (Exhibit 1) and directs the City Clerk to post the list and make it available to the public, as required.

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific, and consequently, the 500-foot rule found in California Code of Regulations Title 2, section 18702.2(a)(11), is not applicable to this decision for purposes of determining a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.). Staff is not independently aware and has not been informed by any City Councilmember of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

There is no fiscal impact as a result of this action.

ONGOING FISCAL IMPACT

There is no ongoing fiscal impact.

ATTACHMENTS

1. Exhibit 1 – 2024 Local Appointments List

Staff Contact: Karina Lafarga, Deputy City Clerk

Cristina Hernandez, CMC, Deputy Director, City Clerk Services

Kerry K. Bigelow, MMC, City Clerk