



## REGULAR MEETING OF THE CULTURAL ARTS COMMISSION

### Meeting Minutes

September 6, 2023, 6:00 p.m.  
Civic Center Branch Library  
Conference Room  
365 F St, Chula Vista

Present: Commissioners Bishop, Brady, Kohse, Maynard, Muraoka, Vice Chair Zavala, and Chair Ward

Absent: Commissioners Gray and Zamora-Aguilar

Also Present: Principal Librarian and Cultural Arts Manager Magbanua

Others Present Librarian III Ytuarte

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#### 1. CALL TO ORDER

*A regular meeting of the Cultural Arts Commission of the City of Chula Vista was called to order at 6:05 p.m. in Conference Room, located in Civic Center Library, 365 F Street, Chula Vista California.*

#### 2. ROLL CALL

*Secretary Magbanua called the roll.*

#### 3. CONSENT CALENDAR (Items 3.1 through 3.2)

*Commission approve the consent calendar.*

##### 3.1 Approval of Meeting Minutes dated June 12, 2023

### **3.2 Approval of Meeting Minutes dated March 9, 2020**

Motion to approve the Consent Calendar.

**Moved by** Commissioner Kohse

**Seconded by** Commissioner Maynard

Yes (6): Commissioners Brady, Kohse, Maynard, Muraoka, Vice Chair Zavala, and Chair Ward

**Result: Carried (6 to 0)**

## **4. PUBLIC COMMENTS**

*Secretary Magbanua announced that 0 electronic comments had been received and 0 comments had been received via email.*

## **5. PRESENTATIONS**

### **5.1 Overview of the Cultural Arts Program by Principal Librarian and Cultural Arts Manager Erwin Magbanua**

Principal Library and Cultural Arts Manager Erwin Magbanua presented an overview of the City's cultural arts programs and activities during and after the Covid-19 pandemic years, as well as future projects.

Commissioner Bishop joined the meeting at 6:40 p.m.

## **6. ACTION ITEMS**

### **6.1 Election of Chair and Vice Chair for Fiscal Year 2023 - 2024**

*Commission nominate and elect chair and vice chair for fiscal year 2023 - 2024.*

Commissioner Bishop nominated Chair Ward and Vice Chair Zavala to remain as current chair and vice chair. Commissioner Brady nominated herself for vice-chair. Vice Chair Zavala, Chair Ward, and Commissioner Brady each presented brief overviews of their respective backgrounds in the local arts community.

Motion to elect Commissioner Ward as chair and Commissioner Zavala as vice chair for fiscal year 2023 - 2024.

**Moved by** Commissioner Bishop  
**Seconded by** Commissioner Maynard

Yes (5): Commissioners Bishop, Kohse, Maynard, Muraoka, and Vice Chair Zavala

No (1): Chair Brady

Abstain (1): Commissioner Ward

**Result: Carried (5 to 1)**

## **6.2 Discussion and Possible Action Regarding Sister City Activities**

*Commission discuss, make recommendations, and take action as appropriate.*

Principal Librarian and Cultural Arts Manager Magbanua discussed the brief history of the International Friendship Commission. Commissioner Muraoka provided details on the youth exchange program with sister city Odawara, Japan. Commissioner Bishop suggested a possible arts component for the youth exchange program.

Motion to create an ad-hoc subcommittee for the selection of youth applicants for the youth exchange program with sister city Odawara, Japan.

**Moved by** Commissioner Ward  
**Seconded by** Commissioner Kohse

Yes (7): Commissioners Bishop, Brady, Kohse, Maynard, Muraoka, Vice Chair Zavala, and Chair Ward

**Result: Carried (7 to 0)**

Motion to select Commissioner Maynard and Commissioner Muraoka for the ad-hoc subcommittee for the selection of youth applicants for the youth exchange program with sister city Odawara, Japan.

**Moved by** Commissioner Bishop  
**Seconded by** Commissioner Kohse

Yes (7): Commissioners Bishop, Brady, Kohse, Maynard, Muraoka, Vice Chair Zavala, and Chair Ward

**Result:Carried (7 to 0)**

**6.3 Discussion and Possible Action Regarding a Presentation to City Council about the State of Cultural Arts in the Community**

*Commission discuss, make recommendations, and take action as appropriate.*

Motion to create an ad-hoc subcommittee to prepare a cultural arts presentation to City Council.

**Moved by** Commissioner Kohse  
**Seconded by** Commissioner Bishop

Yes (7): Commissioners Bishop, Brady, Kohse, Maynard, Muraoka, Vice Chair Zavala, and Chair Ward

**Result:Carried (7 to 0)**

Motion to select Commissioner Bishop, Commissioner Brady, Commissioner Muraoka, and Vice Chair Zavala for the ad-hoc subcommittee to prepare a cultural arts presentation to City Council.

**Moved by** Commissioner Kohse  
**Seconded by** Commissioner Maynard

Yes (7): Commissioners Bishop, Brady, Kohse, Maynard, Muraoka, Vice Chair Zavala, and Chair Ward

**Result:Carried (7 to 0)**

**6.4 Selection of Commissioner for the Performing and Visual Arts Grant Review Panel for Fiscal Year 2023 - 2024.**

*Commission select one Commissioner to participate in the PVAG Review Panel.*

Motion to select Commissioner Bishop to participate in the PVAG Review Panel.

**Moved by** Commissioner Ward  
**Seconded by** Commissioner Kohse

Yes (7): Commissioners Bishop, Brady, Kohse, Maynard, Muraoka, Vice Chair Zavala, and Chair Ward

**Result: Carried (7 to 0)**

## OTHER BUSINESS

### 7. STAFF COMMENTS

Principal Librarian and Cultural Arts Manager Magbanua announced that the Chula Vista Heritage Museum in the Civic Center Library will now be operated and programmed by Library staff in place of the dissolved Chula Vista Heritage Museum Chapter of the Friends of the Chula Vista Library. This development provides the opportunity for the Commission to make recommendations to Library staff for program content for the Museum.

### 8. CHAIR'S COMMENTS

Chair Ward reminded the Commissioners to suggest future agenda items in the Commissioners' Comments.

### 9. COMMISSIONERS' COMMENTS

- Commissioner Kohse expressed interest in assisting with the current and future Chula Vista Art Fest events. Commissioner Bishop inquired about how Commissioners can assist during the event.
- Commissioner Brady recommended revising the Cultural Arts Master Plan, discussing financing for arts, proposing more appropriate facilities for performing arts spaces, and re-purposing specific buildings in the City as performing arts venues.
- Commissioner Muraoka inquired about the status of archived information on a flash drive of the International Friendship Commission to help aid the Commission in planning out sister city activities.
- Commissioner Bishop and Commissioner Brady inquired about the possibility of adding Marley flooring to City facility program spaces for dance performances.

**10. ADJOURNMENT**

*The meeting was adjourned at 7:58 p.m.*

*Minutes prepared by: Erwin Magbanua, Secretary*

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Erwin Magbanua, Secretary

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