

Marion Reynoso

From: Tamisha Woods on behalf of CityClerk
Sent: Thursday, October 27, 2022 10:23 AM
To: Marion Reynoso
Subject: FW: Board of Library Trustees Application - Web form

From: webmaster@chulavistaca.gov <webmaster@chulavistaca.gov>
Sent: Thursday, October 27, 2022 10:05 AM
To: CityClerk <CityClerk@chulavistaca.gov>; Karina L. Lafarga <klafarga@chulavistaca.gov>; Karla Mendez <KMendez@chulavistaca.gov>; Board of Library Trustees <BOLT@chulavistaca.gov>
Subject: Board of Library Trustees Application - Web form

Warning: External Email
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A new entry to a form/survey has been submitted.

Form Name: Board of Library Trustees Application
Date & Time: 10/27/2022 10:05 AM
Response #: 14
Submitter ID: 105742
IP address: [REDACTED]
Time to complete: 24 min. , 0 sec.

Survey Details

Page 1

Application for membership on the Board of Library Trustees

1. Prefix

(o) Mrs.

2. First and Last Name

Carrie Holleron

3. E-mail

[REDACTED]

4. Home Address

[REDACTED]

5. City

BONITA

6. ZIP code

[REDACTED]

7. Primary Phone

[REDACTED]

8. Secondary Phone

[REDACTED]

9. Are you registered to vote in Chula Vista?

(o) Yes

10. Do you live within the City limits of Chula Vista?

(o) No

11. How Long?

25 years

12. Present employer

Retired

13. Occupation

Accountant/Analyst

14. Are you currently serving on a Chula Vista Board/Commission?

(o) No

15. Which one(s)?

Not answered

16. Have you previously served on a Chula Vista Board/Commission?

(o) No

17. Which ones?

Not answered

18. Per Chula Vista Municipal Code Section 2.25.030, I understand:

-If I am currently serving on a board or commission, I must resign from my current board or commission if I am appointed.

-I must have served at least 12 months on my current board or commission in order to be appointed to another board or commission.

(o) I have read and acknowledged the above statement.

19. Are you or have you been involved in any local, civic or community groups?

(o) Yes

20. Which ones?

21. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?

My principal area of interest is in our Library system. I believe as Chula Vista has grown that our Library system should be evolving to keep up with the needs of our diverse population. As a senior citizen, I think I can bring a perspective of that population's needs to the board of trustees.

22. What would you hope to accomplish in the role of a Member of the Board of Library Trustees? (250 words or less)

I believe that our library should serve as both a source of information and as a community resource center for the citizens of Chula Vista. I would like to help our library become more available to the needs of Chula Vista. Also, I am disheartened by the book banning that is going on across the country and would like to help prevent that from happening in our community.

23. I understand that to be considered, I must submit a resume along with this application.

Carrie Holleron Resume.docx

24. The City understands meeting schedules and individual's availability may change. We ask that you consider the meeting schedule when submitting an application.

(o) I have reviewed the Board of Library Trustees regular meeting date, time and frequency.

25.

(o) I am familiar with the responsibilities of the Board of Library Trustees. I attest that the information I have provided is accurate and true.

Thank you,
City of Chula Vista

This is an automated message generated by Granicus. Please do not reply directly to this email.

CARRIE HOLLERON

Bonita, CA

EXPERIENCE

OCT 2009 – PRESENT

RETIRED

I spend my time with my family, traveling, volunteering, and taking classes.

JAN 2000 – OCT 2009

ADMINISTRATIVE ANALYST, COUNTY OF SAN DIEGO

During my time at the county, I worked for General Accounting, Public Health Services, and Behavioral Health Services. I worked as an accountant and as a Budget Analyst.

EDUCATION

DEC 1998

B.S. BUSINESS ADMINISTRATION, ACCOUNTING, SAN DIEGO STATE UNIVERSITY

JUNE 1986

A.S DIGITAL & COMPUTER ELECTRONICS, SOUTHWESTERN COMMUNITY COLLEGE

ACTIVITIES

I volunteer many hours a month for the Assistance League of Greater San Diego. They operate a thrift store which is entirely volunteer run which funds their philanthropic projects. Their major project is "Operation School Bell" which provides new clothes for elementary school children in San Diego County. I am also a member and volunteer of the Linares Chapter of the D.A.R. (Daughters of the American Revolution). They organize and participate in many civic and patriotic activities in our community such as "Wreaths Across America" which provides wreaths for our veteran's grave sites at Christmas time.

I Want To...

Board of Library Trustees Application

Please correct the field(s) marked in red below:

Application for membership on the Board of Library Trustees

1. Prefix

☒ Mr. ☐ Mrs. ☐ Ms. ☐ Mx. ☐ Dr. ☐ Other: ☐ N/A

2. Preferred Pronoun

☒ He/Him/His ☐ She/Her/Hers ☐ They/Them/Theirs ☐ Ze/Hir/Hirs ☐ Ey/Em/Eirs ☐ Other:

3. First and Last Name *

Toby Larson

4. E-mail *

[REDACTED]

5. Home Address *

[REDACTED]

6. City

Chula Vista

7. ZIP code *

[REDACTED]

8. Primary Phone *

[REDACTED] ext. [REDACTED]

9. Secondary Phone

[REDACTED] ext. [REDACTED]

10. I certify that I am a resident of the City of Chula Vista and at least 18 years of age.

When applying for a Youth Advisory member: I am a resident of the City of Chula Vista and between 16 and 22 years of age.

*

Yes 

11. How long have you been a resident of the City?

3 years

12. [Please click here to view the interactive map and verify your District of residency](#)

I am a resident of the following City Council district.

*

1 

13. Present employer *

Retired

14. Occupation *

Consultant-Teacher

15. Have you ever been employed by the City of Chula Vista? *

☐ Yes

☒ No

16. If you have worked for the city of Chula Vista please provide the department and dates of employment.

Chula Vista

NO

17. Please select the seats for which you are interested and qualify: (select as many as applicable)

*

☒ Resident of the City At-Large

☐ Youth Advisory Member (non-voting) - I certify that I am between the ages of 16 and 22 years old.

18. Are you currently serving on a Chula Vista Board/Commission? *

☐ Yes

☒ No

19. Which one(s)?

20. Have you previously served on a Chula Vista Board/Commission? *

☐ Yes

☒ No

21. Which ones?

22. Per Chula Vista Municipal Code Section 2.25.030, I understand:

- If I am currently serving on a board or commission, I must resign from my current board or commission if I am appointed.
- I must have served at least 12 months on my current board or commission in order to be appointed to another board or commission.

*

☒ I have read and acknowledged the above statement.

23. Are you or have you been involved in any local, civic or community groups? *

☐ Yes

☒ No

24. Which ones?

25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas? *

Expansion of library
services.

26. What would you hope to accomplish in the role of a Member of the Board of Library Trustees? (250 words or less) *

Assist in developing
programs for the city,
including the under-
served.

27. I understand that to be considered, I must submit a resume along with this application.

*

Maximum size allowed: 5 MB

Allowed types: .gif, .jpg, .jpeg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

is required.

28. The City understands meeting schedules and individual's availability may change. We ask that you complete the meeting schedule when submitting an application.

☒ I have reviewed the Board of Library Trustees regular meeting date, time and frequency.

29. *

☒ I am familiar with the responsibilities of the Board of Library Trustees. I attest that the information I have provided is accurate and true.

30. *

☒ I understand that this application and any documents submitted in connection with the application process are public records and may be publicly disclosed.

To receive a copy of your submission, please fill out your email address below and submit.

Email Address

☒ I'm not a robot

reCAPTCHA
[Privacy](#) - [Terms](#)

TOBY LARSON

[REDACTED], Chula Vista, CA [REDACTED]

Tel: [REDACTED]

Email: [REDACTED]

Professional Experience:

Beverly Hills High School (1966-1984)

Teacher: History and English,

Coach: Track and Cross-Country

Teacher of the Year (1969)

Larson Communications Corporation

Writing and Reading Literacy Consultant (1986-2012)

Trained Teachers in more than 60 school districts

Verdala International School, Malta

Teacher: History and English (1995-1997)

Awards:

NDEA Fellowship- Yugoslavia (1970)

University of California, Riverside-Fellowship in India (1971)

Service:

Member, Board of Directors- Newport Beach Public Library Foundation (2011-2023)

Liaison to Newport Beach Public Library Board of Trustees (2014-2020)

Publications:

"Power Writing: Ten Steps to Success" (1989)

Educational Background:

BA- University of Redlands (1965)

MA- California State University, Los Angeles (1966)

Standard Secondary Credential- University of Redlands (1966)

UCLA Extension (Adjunct Professor- SAT Preparation(1981-1985)

Chapman University (Adjunct Professor- Writing Skills, Composition (2001-2003)

Birthplace: Pomona California

Citizenship: United States of America

Marion Reynoso

From: webmaster@chulavistaca.gov
Sent: Thursday, April 13, 2023 9:03 AM
To: CityClerk; Karina L. Lafarga; Amanda Angulo; Marion Reynoso
Subject: City of Chula Vista - Charter Review Commission Application

**Warning:
External
Email**

A new entry to a form/survey has been submitted.

Form Name: Charter Review Commission Application
Date & Time: 04/13/2023 9:02 AM
Response #: 17
Submitter ID: 108506
IP address: [REDACTED]
Time to complete: 51 min. , 39 sec.

Survey Details

Page 1

Application for membership on the Charter Review Commission

1. **Prefix**
(o) Mr.
2. **Preferred Pronoun**
(o) He/Him/His
3. **First and Last Name**
Victor Lopez
4. **E-mail**
[REDACTED]
5. **Home Address**
[REDACTED]
6. **City**
Chula Vista
7. **ZIP code**
[REDACTED]

8. Primary Phone

[REDACTED]

9. Secondary Phone

Not answered

10. I certify that I am a resident of the City of Chula Vista and at least 18 years of age

(o) Yes

11. How long have you been a resident of the City?

25 Years

12. Please click here to view the interactive map and verify your District of residency

I am a resident of the following City Council district.

(o) 3

13. Present employer

Imperio Strategies LLC/Lincoln Club

14. Occupation

COO/Executive Director

15. Have you ever been employed by the City of Chula Vista?

(o) No

16. If you have worked for the city of Chula Vista please provide the department and dates of employment.

Chula Vista

17. Are you currently serving on a Chula Vista Board/Commission?

(o) No

18. Which one(s)?

Not answered

19. Have you previously served on a Chula Vista Board/Commission?

(o) No

20. Which ones?

Not answered

21. Per Chula Vista Municipal Code Section 2.25.030, I understand:

-If I am currently serving on a board or commission, I must resign from my current board or commission if I am appointed.

-I must have served at least 12 months on my current board or commission in order to be appointed to another board or commission.

(o) I have read and acknowledged the above statement.

22. Are you or have you been involved in any local, civic or community groups?

(o) Yes

23. Which ones?

SDSU Alumni Board, Lincoln Media Foundation, University Club, Downtown San Diego Partnership, San Diego Black Chamber of Commerce, Latino American Political Association, Toastmasters International, and Friendly Sons of St. Patrick.

24. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?

My principal areas of interest in Chula Vista's government are fiscal responsibility, fair representation, and ensuring that our City Government is efficient in serving its constituents.

My experience is extensive. From managing large budgets, employees, consultants, constituent services, community outreach, policy research, political campaigns, being active in the county, and having new dynamic approaches to promoting our city, are my main pieces of experience and special knowledge that I know will help Chula Vista prosper.

25. What would you hope to accomplish in the role of a Charter Review Commissioner? (250 words or less)

I would hope to collaborate with the rest of our Mayor and City Council alongside the rest of the commission. Transparency and efficiency would be my main focus to ensure we can move forward with significant efforts. My experience in working both public and private industries will enable me to bring key insights and solutions if appointed to this role.

26. You may upload a resume in addition to your application (optional).

[Victor Alfredo Lopez Resume.pdf](#)

27. The City understands meeting schedules and individual's availability may change. We ask that you consider the meeting schedule when submitting an application.

(o) I have reviewed the Charter Review Commission regular meeting date, time and frequency.

28. I understand if I am selected to serve on this board or commission I will need to disclose certain economic interests (Form 700) in accordance with the City of Chula Vista's Conflict of Interest Code.

(o) I have reviewed the City of Chula Vista's Conflict of Interest Code.

29.

(o) I am familiar with the responsibilities of the Charter Review Commission. I attest that the information I have provided is accurate and true.

30.

(o) I understand that this application and any documents submitted in connection with the application process are public records and may be publicly disclosed.

Thank you,
City of Chula Vista

This is an automated message generated by Granicus. Please do not reply directly to this email.

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VICTOR ALFREDO LOPEZ

[REDACTED] Chula Vista, CA [REDACTED] • Cell: [REDACTED] • [REDACTED]

Work History

Imperio Strategies LLC. - Chula Vista, CA

Chief Operating Officer | April 2021 - Present

- Founded a nonpartisan public affairs firm that specializes in Latino voter outreach, communications, marketing, and Spanish translations in southern California
- Managed clients varying from candidates in local political races, non-profits, and PAC's
- Oversaw all operations including branding, marketing, outreach, and annual budget
- Crafted and implemented strategic communication programs tailored for each client's needs

The Lincoln Club of San Diego County - San Diego, CA

Executive Director | October 2021- Present

- Oversaw all operations including managing consultants, independent contractors, vendors, and employees
- Strategized PAC operations to help support/oppose candidates seeking public office
- Coordinated one of the highest political donor networks in Southern California
- Managed an Executive Committee, Board of Directors, 8 sub-committees, and over 300 members
- Prepared and managed annual budget totaling over \$1.5 million dollars

Deputy Director | November 2020 - October 2021

- Managed all communications and marketing with blast emails, fundraising events, and member assistance
- Built and maintained new website, graphic designs, and social media presence
- Scheduled yearly calendar of events and oversaw all special events including Annual Dinner Gala
- Facilitated partnerships with political organizations to fulfill political mission and maximize resources
- Researched local political trends and provided political updates to leadership

Noli Zosa for San Diego City Council - San Diego, CA

Campaign Manager | February 2020 - November 2020

- Managed 18 full/part-time field canvassers that knocked over 25,000 doors alongside handling payroll
- Helped fundraise over \$300,000 for the campaign fund
- Partnered with different political groups around San Diego and led their volunteers
- Led social media campaign and assisted in advertisements with media consultant
- Served as head advisor and representative for the candidate

Education

San Diego State University - San Diego, CA

Bachelor's Degree | May 2020 | Political Science with a Minor in International Security and Conflict Resolution

Universidad Carlos III Madrid - Madrid, Spain | Spring 2019 | Political analysis of Spain and the EU

Skills

- Advanced in PDI and i360 voter programs
- Advanced in website development, CRM programs, payment processing, and graphic design
- Bilingual in English and Spanish
- Rapid data entry skills
- Microsoft Outlook, Word, PowerPoint, Excel
- Strong writing, oral, and media communication skills (live interviews, public speeches, and press releases)
- Local, State, and Federal election laws including local ethics commissions, FPPC, and FEC
- Compliance, banking laws, and regulations

From: Webmaster
Sent: Friday, July 30, 2021 7:27 PM
To: CityClerk; Adrianna Hernandez; Summer Haskins; Courtney Chase
Subject: City of Chula Vista: Civil Service Commission Application - Web form

**Warning:
External
Email**

A new entry to a form/survey has been submitted.

Form Name: Civil Service Commission Application
Date & Time: 07/30/2021 7:26 PM
Response #: 14
Submitter ID: 97110
IP address: [REDACTED]
Time to complete: 49 min. , 14 sec.

Survey Details

Page 1

Application for membership on the Civil Service Commission

1. Prefix

(o) Mrs.

2. First and Last Name

Lourdes Nunez-Silva

3. E-mail

[REDACTED]

4. Home Address

[REDACTED]

5. City

Chula Vista

6. ZIP code

[REDACTED]

7. Primary Phone

[REDACTED]

8. Secondary Phone

Not answered

9. Are you registered to vote in Chula Vista?

(o) Yes

10. Do you live within the City limits of Chula Vista?

(o) Yes

11. How Long?

54 years

12. Present employer

Retired City of SD Manager

13. Occupation

HR Manager

14. Are you currently serving on a Chula Vista Board/Commission?

(o) No

15. Which one(s)?

N/A

16. Have you previously served on a Chula Vista Board/Commission?

(o) No

17. Which ones?

N/A

18. Per Chula Vista Municipal Code Section 2.25.030, I understand:

-If I am currently serving on a board or commission, I must resign from my current board or commission if I am appointed.

-I must have served at least 12 months on my current board or commission in order to be appointed to another board or commission.

(o) I have read and acknowledged the above statement.

19. Are you or have you been involved in any local, civic or community groups?

(o) Yes

20. Which ones?

MANA de San Diego

21. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?

Principal Areas of Interest: Having worked for a governmental agency for most of my life I feel this position would be a great fit. I want to ensure the City of Chula Vista is fair and consistent in applying HR policies, procedures, rules and regulations and CA laws as required. I believe all City employees should be treated fair and consistent based on the governing rules and

regulations as well as union memorandum of understandings pursuant to their employee contract agreements. Lastly, one of my greatest interests would be to ensure HR best management practices are being followed and policies are being reviewed, streamlined and updated as necessary. I believe in the Civil Service system and understand the reasoning behind its existence and being part of this commission would be an honor.

Experience: I have been employed with the City of San Diego for the past 36 years and retired on January 2021. I have 32 years of HR experience and have served in the following HR positions: Department HR Manager, Group HR Manager, Labor Relations/Human Resources Officer, Personnel Analyst, Outstation Analyst and Test Monitor. My education, experience and background make me a viable candidate for this position. I have conducted HR trainings for directors, managers, supervisors and employees and have revised critical manuals and documents related to HR. I have advised departments on employee performance issues, discipline, rewards and recognition and have an extensive level of experience in these areas. I have dealt with numerous ADA, EEO, Sexual Harassment issues, as well as terminations and have conducted numerous investigations. I feel my experience would be an asset to the CSC.

22. What would you hope to accomplish in the role of a Civil Service Commissioner? (250 words or less)

Being a CSC would give me an opportunity to review and research best management practices of all HR related policies and procedures of the City of Chula Vista and ensure compliance as it relates to rules, regulations and laws. As a Commissioner I would ensure fair and consistent HR policies, procedures, rules and regulations and CA laws are being applied fairly, consistently and are being followed. I believe all City employees should be treated fair and consistent based on the governing rules and regulations as well as union memorandum of understandings pursuant to employee contract agreements.

I would want to make the City of Chula Vista the number one employer in the South Bay. I would support and encourage great working conditions as well as programs to keep employees here and attain new talent. When asked, "Why do you work here?" I would want all employees at all levels of the organization to respond, "Because this employer cares about their employees." I would want to see programs and process to encourage positive and professional employee and employer relations.

23. I understand that to be considered, I must submit a resume along with this application.

Civil Srv Comm Resume 07-30-2021.pdf

24. The City understands meeting schedules and individual's availability may change. We ask that you consider the meeting schedule when submitting an application.

(o) I have reviewed the Civil Service Commission regular meeting date, time and frequency.

25. I understand if I am selected to serve on this board or commission I will need to disclose certain economic interests (Form 700) in accordance with the City of Chula Vista's Conflict of Interest Code.

(o) I have reviewed the City of Chula Vista's Conflict of Interest Code.

26.

(o) I am familiar with the responsibilities of the Civil Service Commission. I attest that the information I have provided is accurate and true.

Thank you,
City of Chula Vista

This is an automated message generated by Granicus. Please do not reply directly to this email.

LOURDES Nunez-SILVA

[REDACTED] / [REDACTED]

OBJECTIVE

Acquire a challenging and rewarding volunteer position where I can utilize my strong HR, leadership and management skills. A desire and willingness to give back to my community and be part of a team that supports redesign and process improvement to introduce higher efficiencies. Lastly, an opportunity to continue to grow and develop and maintain a great image of your organization.

EXPERIENCE

City of San Diego, 36 years (30 years providing HR support and leadership)

San Diego City Employees' Retirement System, HR Manager	08/2013-01/2021 (Retired)
Human Resources Department, Labor Relations/HR Officer	12/2008-08/2013
Public Works/Utilities Department, Group HR Manager	10/2006-06/2008
Metro Wastewater Dept. (MWWD), Department HR Manager	12/2001-10/2006
Personnel Department, Associate Personnel Analyst	02/1997- 12/2001
San Diego Police Department, Administrative Aide	01/1993- 03/1997
Personnel Department, Test Monitor	04/1984- 03/1986

HR Administration:

- Develop, revise, and implement policies, procedures, instructions, and programs
- Review disciplinary documents and make final recommendations to management
- Develop and conduct HR trainings (ADA, FMLA, Dimensions In Discipline, Sexual Harassment, Supervisor's Academy, New Employee Orientation, Threat Management, etc.) for managers and supervisors
- Represent the department at: Civil Service; Labor Advisory, Waste, Fraud, and Abuse Hotline; Labor Management Partnership committee/meetings and during RIF process, etc.
- Testify in court/depositions and at CSC Hearings regarding HR cases
- Americans with Disability Committee Chair
- Prepare/present administrative/technical memos, reports, charts, and graphs
- Conduct organizational studies and recommend re-organizations
- Analyze and prepare position classification and salary studies and respond to appeals
- Conduct unclassified recruitment processes (job analysis, bulletins, screening, questions, ratings)
- Liaison with HR, Personnel, Risk Management, Comptrollers, other departments/outside agencies
- Meet with staff to discuss career development, transfer, promotion, and educational advancement
- Conduct candidate background investigations (interview candidate and analyze court documents)
- Conduct conflict resolution sessions and work closely with Employee Assistance Program
- Enterprise Resource Planning Team Lead for SAP HR Organizational Management
- Manage and oversee the work of HR Department Employee Learning and Development Division
- Coordinate annual department Flex Benefits enrollment

MWWD - Health, Injury, and training Administration:

- Develop, implement, and administer a department Health and Injury Management Program and assure compliance with:
 1. Workers Compensation/Industrial Leave
 2. ADA Reasonable Accommodation/FMLA/CFRA/PDA
 3. Light Duty placement
 4. Long Term Disability
- Meet with Risk Management monthly to discuss medical case load
- Submit quarterly statistical analysis on WC/Industrial Leave to manage, reduce costs and injuries
- Meet with employees to discuss qualifications and position requirements for placement
- Operating department liaison for Risk Management on Request for Proposals/Request for Qualifications, and Selection Committee member for Workers' Compensation provider

SDCERS and MWW Department, Employee Organizational Resources Division:

- Research and implement HR Best Management Practices through organizational studies to streamline and benchmark current processes to reduce costs and increase efficiencies
- Manage and oversee the work of MWW's EOR Division Training Section
- Select, supervise, coach, and rate the performance of professional/administrative staff
- Oversee Division HR budget (i.e., 5- and 10-year forecasting, Personnel/Non-Personnel expense, equipment, training, Bid-to-Goal contracts)
- Oversee strategic plan and performance management programs
- Develop annual HR goals and assure they were challenging based on criteria developed
- Analyze, monitor, and provide quarterly reports for pre-auditing and performance gain sharing
- Research and analyze new HR trends and provide supporting documents for discussion/review (R&R, performance management, reasonable accommodations/interactive process, etc.)
- Consult and provide recommendations to department heads regarding restructuring, reclassifications, vacancies, supplemental positions, reductions-in-force, etc.
- Work with Safety and Training Manager and resolve safety issues/concerns

Labor Administration:

- Research and provide management/supervisors interpretation/recommendation of Civil Service Rules, Personnel Regulations, Administrative Regulations, MOUs, Labor Code, State/Federal laws, department instructions, policies, procedures, and organizational guidelines
- Participant in Contract Negotiations and team lead for Teamsters, AFSCME Local 127 and MEA
- Conduct meet and confer sessions regarding wages, hours and working conditions and finalize contract agreements
- Negotiate with union representatives on personnel issues to successfully reach agreements
- Review and approve contracting out requests
- Hearing Officer for Step 5 grievances and appeals pertaining to violations of the MOU, policies, procedures, rules, and regulations
- Conduct sensitive/confidential investigations (EEO, Sexual Harassment, unclassified, etc.)
- Respond to complaints, meet with management, and complete final reports
- Review and provide recommendations on property/non-property rights discipline and due process
- Provide counseling for employees to relay policies, procedures, and regulations
- Conduct compensation studies and salary surveys
- Participate in LRO/HR management group meetings to discuss HR issues and recommend modifications to policies, procedures, guidelines, etc.
- Support and advice department directors and management regarding HR policies/practices

Personnel Administration:

- Review, prepare and approve Personnel related documents (i.e., Classification Studies, Career Advancements, Leave of Absences, Transfers, Reinstatements, Exceptional Merit Increases, Special Adjustment Pay, etc.)
- Provide employment information to the public regarding recruitment, test administration, application procedures, minimum requirements, exam processes, etc.
- Enter, modify, review, and approve exam and applicant data
- Prepare and organize exams at various locations and develop proctoring instructions
- Conduct written, performance and physical agility tests
- Score testing documents and notify applicant of results
- Generate exam notices for application rejections, exam dates and final exam results
- Review and analyze employment applications and related documentation
- Schedule exams and prepare contract agreements for facility rental; compile statistical and historical exam information
- Gather and organize data to respond to surveys (job class, salaries, benefits, specialty pay, etc.)
- Develop, review, and approve interview packets

EDUCATION, TRAINING, MEMBERSHIPS & COMMUNITY SERVICE

Education:

San Diego State University, Bachelor's Degree in Public Administration

Southwestern College, 30 College Units in Administration of Justice

San Diego City College, Supervisory Courses

Fashion Careers of CA, Merchandising & Marketing Certificate of Completion

Training, Presentations, Seminars, & Conferences:

Lead Trainer

Dimensions In Discipline for Supervisors

Employee Performance Review Program

New Employee Orientation

Career/Employment Sessions

Supervisor's Academy

Appointing Authority Interview Training

FMLA / Threat Awareness

EEO / Sexual Harassment Prevention

Seminars and Conferences

IPMA-Pension Conferences, Development & Training

CAL Public Employee Labor Relations Assoc. Conference (Academy 1, 2, and 3)

Inclusive Leadership Academy, Certificate of Completion

Regional Management Academy, Certificate of Completion

Career Enhancement Mini-Series, (Development & Training)

Front-line Management Series, National Management Association, Certificate of Completion

Career Management Training, Organizational & Effectiveness Program

7 Habits of Highly Effective People, Franklin-Covey

National Management Association, Leadership Training - Certificate of Completion

Leadership Professional Workshop, CA School of Professional Psychology Univ., Certificate of Completion

International Personnel Management Association HR Trainings

Motivation and Leadership Seminar

Leadership Training Institute, Chicano Federation - Certificate of Completion

Supervisor's Effectiveness Home-Study Course - Certificate of Completion

San Diego County Interpreter Training Workshop Series - Certificate of Completion

Diversity University - 1/2 day Diversity Training Sessions / Culture Club - Resource Person/Attendee

Computer Systems:

Microsoft Suite

Outlook – Email, Calendar, Tasks

SAP / Organizational Management

Training Information Mgmt. System

Health/Injury Management System

HRIS Personnel Tracking System (SDPD)

Computerized ID System (SDPD)

Community Volunteer:

Citizens Law Enforcement Review Comm./2 Terms

Girl Scouts of America

AYSO

F.C. Bratz Fund Raising Coordinator

Church Community Bazaar

Homeless Shelter Annual Holiday Event

Los Angelitos Orphanage

Memberships/Committees:

CA Public Employers Labor Relations Assoc.

National Management Association

Workforce.Com

ADA Chair / Threat Committee

Labor Management/Partnership Committee (LMC)

Society of HR Professionals (SHRM)

International Personnel Management Assoc (IPMA)

COMMENDATIONS

Dedication, Determination & Commitment

Employee of the Year (MWWD)

Teamwork, Commitment and Dedication

Professional Attitude and Dedication

Outstanding Job, Dedication and Hard Work

Outstanding Bilingual Abilities & Teamwork

Strong Work Ethic and Dedication

Quickly Gaining Confidence & Cooperation

Metropolitan Wastewater Partnership Award

Diversity Distinction Nomination

Employee of the Quarter (MWWD)

Building Security System Implementation (SDPD)

Exceptional Performance Pay

Superhero - Storm Water Program

Contribution & Dedication (Border Enforce. Conf.)

Clear Direction, Efforts & Coordination

Leah Larrarte

From: Webmaster
Sent: Monday, January 02, 2017 9:17 PM
To: CityClerk; Adrianna Hernandez
Subject: City of Chula Vista: Growth Management Oversight Commission Application received

Follow Up Flag: Follow up
Flag Status: Completed

Categories: B & C Apps for Leah

A new entry to a form/survey has been submitted.

Form Name: Growth Management Oversight Commission Application
Date & Time: 01/02/2017 9:16 PM
Response #: 1
Submitter ID: 21463
IP address: [REDACTED]
Time to complete: 12 min. , 10 sec.

Survey Details

Page 1

Application for membership on the Growth Management Oversight Commission

“Displaced member from GMOC; originally appointed on 01/16/2018 and interested in consideration for Civil Service Commission.”

1. Prefix

(o) Mr.

2. First and Last Name

Andrew

3. Email

[REDACTED]

4. Residence Address

[REDACTED]

[REDACTED]

5. City

Chula Vista

6. ZIP Code

[REDACTED]

7. Primary Phone

[REDACTED]

8. Secondary Phone

[REDACTED]

9. Are you registered to vote in Chula Vista?

☐ Yes

10. Do you live within the City limits of Chula Vista?

☐ Yes

11. How Long?

10 Years

12. Employer

County of San Diego

13. Occupation

CAO Chief of Staff

14. Please select one or more of the seats below that you wish to be considered for: (select as many as applicable)

☒ Representative of the quadrant of the City in which you reside (SW, SE, NW, or NE)

15. If you selected one of the specific interests above (Local Educational, Development, Environmental, and/or Business Interests), please describe your interest, experience or special knowledge that you would bring to the selected seat(s). (250 words or less)

As a resident of southeastern Chula Vista, a 9 year veteran of the United States Navy, and a 9 year employee of the County of San Diego I believe that my background and experience will bring vital knowledge, skills and abilities to this Commission.

16.

☐ I understand if I am appointed to a seat that represents my residential quadrant, I must reside in my respective area at the time of my appointment and for the duration of my membership on the Commission to remain eligible.

17. Have you previously served, or do you currently serve, on a Chula Vista Board, Committee or Commission

☐ No

18. If yes, which one(s) and for what period of time?

Not answered

19. Are you, or have you been, involved in any local, civic, service or community groups?

☐ No

20. If yes, please list them

Not answered

21. What do you hope to accomplish in the role of a Growth Management Oversight Commissioner? (250 words or less)

As a Growth Management Oversight Commissioner I hope to contribute to the continued growth and development of a strong and vibrant Chula Vista community. I believe that not all communities in Chula Vista have progressed equally, thus I would like

to help to ensure that all of our communities continue to grow and be enriched through development, re-vitalization and smart growth. In the 2016 Growth Management Oversight Commission Annual Report, thresholds for Libraries and Police continue to not be met. I would like to help to ensure that all recommendations under section 3.1 and 3.2 are implemented to the best of the respective department's abilities and that the resources needed to achieve implementation are available. I believe that all Chula Vista residents should live in a healthy, safe and thriving community. This commission is a vital part of ensuring that this happens.

22. I understand that to be considered, I must submit a resume along with this application.

Andrew Strong Resume.doc

23. The City understands meeting schedules and individual's availability may change. We ask that you consider the meeting schedule when submitting an application.

(o) I have reviewed the Growth Management Oversight Commission regular meeting date, time and frequency.

24. I understand if I am selected to serve on this board or commission I will need to disclose certain economic interests (Form 700) in accordance with the City of Chula Vista's Conflict of Interest Code.

(o) I have reviewed the City of Chula Vista's Conflict of Interest Code.

25.

(o) I am familiar with the responsibilities of the Growth Management Oversight Commission. I attest that the information I have provided is accurate and true.

Thank you,
City of Chula Vista

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Contact

www.linkedin.com/in/andrew-strong-1b075014 (LinkedIn)

Top Skills

Curriculum Design
Workshop Facilitation
Career Counseling

Certifications

Urban Leadership Fellow
Certified DISC Trainer
International Public Management
Association Certified Professional
Franklin Covey Certified Client
Facilitator

Andrew Strong

Director, Office of Equity & Racial Justice at County of San Diego
Chula Vista, California, United States

Experience

County of San Diego
14 years 6 months

Director, Office of Equity & Racial Justice
February 2021 - Present (1 year 10 months)
San Diego County, California, United States

Plan, direct, and evaluate the overall activities of the Office of Equity and Racial Justice

Engage underserved communities in County budget-making process

Support the Human Relations Commission in its mission

Advance racial equity, social justice, and inclusion efforts by collaborating with internal and external stakeholders throughout the County to strategically align efforts to identify core priorities for process and policy improvement and program development

Increase the involvement and participation of people of color and underrepresented groups in the contract source selection process

Collaborate with County departments that administer restorative justice programs to report mutual activities, align best practices, identify barriers and gaps to ensure robust restorative practices throughout the region

Identify state and federal grant opportunities to support the expansion of community-based restorative justice programs and activities, and in addition, sets aside County funds for this purpose

Create and administer outreach and engagement strategies targeting communities of color and underrepresented groups to ensure equitable application of County efforts

CAO Chief of Staff
January 2016 - February 2021 (5 years 2 months)

Direct and coordinate planning and project activities with County departments and other public agencies.

Prepare detailed work plans for assigned projects including the methodology for needs assessments and allocation of resources.

Monitor progress and evaluate the performance of projects.

Prepare reports for the Board of Supervisors, governmental agencies, and other legislative bodies.

Chief, Support Services

March 2014 - January 2016 (1 year 11 months)

Planning and Development Services

Managed the development and management of the department budget.

Prepared the Operational Plan, 5-Year Financial Forecast, and Quarterly Reports.

Managed information technology efforts for the department, including the Business Case Management System, which integrates permits, timekeeping, and project accounting.

Administered contract and facilities activities.

Supported department-wide performance management and improvements.

CAO Staff Officer

October 2012 - March 2014 (1 year 6 months)

Finance and General Government Group

Managed communications between the Chief Administrative Office (CAO), Deputy Chief Administrative Offices (DCAO), Board of Supervisors, and County departments and courts.

Reviewed and made recommendations on items proposed for inclusion on the Board of Supervisors, Planning and Special District agendas.

Managed the Board of Supervisors referral system to ensure that responses are both timely and accurate.

Determined appropriate handling of sensitive and/or urgent Board requests.

Reviewed written correspondence to the Board of Supervisors initiated by county departments/offices.

Reviewed, made recommendations, and maintained liaison between departments/offices and Board of Supervisors' offices relative to the status of pending referrals, reports, and issues.

Served on the County's Strategic Planning Support Team which consists of coordinating ongoing strategic activities (Gap Analysis, SWOT Analysis, Update to 5 year Strategic Plan) and present results and recommendations to Executive Management.

Coordinated among departments to accomplish County, group and departmental business objectives.

Worked with departments on all Board letters to ensure departmental and group Board letters are docketed with the Clerk of the Board of Supervisors as well as providing briefing notes on these items for the County leadership team.

Provided support in the development and ongoing monitoring of the County's Two-Year Operational Plan and Five-Year Financial Forecast including quarterly operational and financial reports to the Chief Administrative Officer.

Supported the CFO and Debt Finance Manager in financing activities.

Human Resources Analyst

June 2008 - October 2012 (4 years 5 months)

Employee Development Division

Responsible for formulating, recommending, developing, and implementing organizational development solutions to support Countywide goals and initiatives.

Conducted needs assessments to determine the need for organizational development activities such as surveys, focus groups, and trainings.

Developed and updated employee training courses including curriculum and materials to include PowerPoint, facilitation notes, participant workbooks, and educational videos.

Developed, tested, and implemented web based e-learning courses.

Coordinated and facilitate County training courses and academies.

Conducted career advising and resume review for county employees.

City of Chula Vista

Commissioner, Growth Management Oversight Commission

January 2018 - Present (4 years 11 months)

Chula Vista, CA

The purpose of the Growth Management Oversight Commission is to provide an independent annual review of the effectiveness of the General Plan regarding development issues.

The Commission considers the quality of life threshold standards set forth in the Growth Management Plan and makes determinations or recommendations regarding those standards.

The Commission annually reviews implementation of the Growth Management Element of the General Plan and the growth management program, including the adequacy of master facility plans to account for effective use of public facilities required by future growth in connection with the planning and phasing of development projects.

Kaplan College

Externship Coordinator/Instructor/Clinical Coordinator

November 2007 - June 2008 (8 months)

Instructor for students at internship and clinical sites.

Responsible for the evaluation of student performance during the externship period.

Responsible for coordinating the initiation, approval, and signing of affiliation agreements between medical facilities and Maric College.

Acted as the liaison between career services and the education department.

Responsible for coordinating, developing, and presenting externship and site assignment orientation workshops.

United States Navy

Hospital Corpsman

June 1998 - October 2007 (9 years 5 months)

Accomplished Naval Hospital Corpsman with over 9 yrs of service. Studied all aspects of emergency medical care, pediatric clinical care, radiation health, medical records administration, and medical personnel training and development.

Education

National University

M.A., Human Resources Management · (2008 - 2009)

Southern Illinois University, Carbondale

B.S., Workforce Education and Development Emphasis in
Training · (2004 - 2008)

From: webmaster@chulavistaca.gov
To: [CityClerk; Karina L. Lafarga; Cristina Hernandez](#)
Subject: B&C Survey
Date: Wednesday, December 21, 2022 8:53:14 PM

**Warning:
External
Email**

A new entry to a form/survey has been submitted.

Form Name: B&C Survey
Date & Time: 12/21/2022 8:53 PM
Response #: 12
Submitter ID: 106583
IP address: [REDACTED]
Time to complete: 2 min. , 54 sec.

Survey Details

Page 1

Boards and Commissions Interest Survey

1. Prefix

(o) Mr.

2. First and Last Name

Andrew Strong

3. Preferred Pronouns

(o)
He/Him/His

4. E-mail

[REDACTED]

5. Primary Phone

[REDACTED]

6. Would you like to continue serving on a City board or commission?

(o) Yes

7. Select your first choice

(o) Human Relations Commission

8. Select your second choice

(o) Housing and Homelessness Advisory Commission (formally known as Housing Advisory Commission)

9. Select your third choice

(o) Veterans Advisory Commission

10. In the event you cannot be placed into one of your top 3 choices, please let us know if we can consider you for any of the following boards and commissions with current vacancies.

	Interested	Not interested
Board of Appeals and Advisors	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Board of Library Trustees	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Citizens' Oversight Committee – Measure P	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cultural Arts Commission (Expanded to include duties of the Commission formerly known as International Friendship Commission)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Health, Wellness, and Aging Commission (Expanded to include duties of the Commission formerly known as Commission on Aging)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Housing and Homelessness Advisory Commission (formally known as Housing Advisory Commission)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Relations Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Commission	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Safety Commission (formally known as Safety Commission)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sustainability Commission	<input type="checkbox"/>	<input type="checkbox"/>
Veterans Advisory Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. Comments

Not answered

Thank you,
City of Chula Vista

This is an automated message generated by Granicus. Please do not reply directly to this email.

Marion Reynoso

From: Webmaster
Sent: Friday, July 1, 2022 11:06 PM
To: CityClerk; Karina L. Lafarga; Adrianna Hernandez; Karla Mendez; Human Relations Commission; Anne Steinberger
Subject: Human Relations Commission Application - Web form

**Warning:
External
Email**

A new entry to a form/survey has been submitted.

Form Name: Human Relations Commission Application
Date & Time: 07/01/2022 11:05 PM
Response #: 69
Submitter ID: 103111
IP address: [REDACTED]
Time to complete: 2 min. , 17 sec.

Survey Details

Page 1

Application for membership on the Human Relations Commission.

1. Prefix

(o) Mrs.

2. First and Last Name

Leticia Lares-Urquidez

3. Preferred Pronoun

(o) Other:

Mrs.

4. E-mail

[REDACTED]

5. Home Address

[REDACTED]

6. City

Chula Vista

7. ZIP code

[REDACTED]

8. Primary Phone

[REDACTED]

9. Secondary Phone

Not answered

10. Are you registered to vote in Chula Vista?

(o) Yes

11. Do you live within the City limits of Chula Vista?

(o) Yes

12. How Long?

13 years

13. Present employer

SUHSD

14. Occupation

Paraprofessional

15. Are you currently serving on a Chula Vista Board/Commission?

(o) No

16. Which one(s)?

Not answered

17. Have you previously served on a Chula Vista Board/Commission?

(o) No

18. Which ones?

Not answered

19. Per Chula Vista Municipal Code Section 2.25.030, I understand:

-If I am currently serving on a board or commission, I must resign from my current board or commission if I am appointed.

-I must have served at least 12 months on my current board or commission in order to be appointed to another board or commission.

(o) I have read and acknowledged the above statement.

20. Are you or have you been involved in any local, civic or community groups?

(o) Yes

21. Which ones?

Girl Scouts

- 22. In what ways are you associated with the business and or civic activities of the City? How has your participation reflected the interests and concerns with the protection of the civil liberties of all people which make up the City's residents?**

I have no association with any business or civic activities of the city yet... I have only participated as a Chula Vista resident on the city's events.

- 23. Please describe how you represent the diversity of Chula Vista?**

I am a Hispanic Woman Married for 24 years. Mother of two teenagers.

- 24. Please describe your interest in fostering better human relations in the City of Chula Vista.**

I'm a people person. I love to share with everyone and learn about them and their culture.

- 25. What would you hope to accomplish in the role of a Human Relations Commissioner? (250 words or less)**

I am a respectful, enthusiastic and diligent West Chula Vista Resident. I'm conscientious for the wellbeing of my neighbors, and visitors of our city. I'm attentive, and confident with compassionate empathy when interacting with the diversity of our Chula Vista residents (inclusive for all). So I will do my best to share those values.

- 26. Please upload a resume in addition to your application (not required, but strongly encouraged).**

[Chula Vista Resume July 1 2022 - Google Docs.pdf](#)

- 27.**

(o) I am familiar with the responsibilities of the Human Relations Commission. I attest that the information I have provided is accurate and true.

Thank you,
City of Chula Vista

This is an automated message generated by Granicus. Please do not reply directly to this email.

Leticia Lares-Urquidez

Chula Vista, CA [REDACTED]
[REDACTED]
[REDACTED]

Personal Statement

Respectful, enthusiastic and diligent West Chula Vista resident for the past 16 years. Knowledgeable and conscientious in addressing concerns for the wellbeing of residents and visitors within our city. Altruist in diverse areas since 2007. Attentive, and confident decision-maker in high-pressure situations.

Compassionate empathy when interacting with the diversity of our Chula Vista residents (inclusive for all).

Dedicated to teamwork and communication to drive ideal outcomes and excellence to any project. I'm a lifelong learner.

EDUCATION AND TRAINING

2016-2022 for IHSS

- Volunteer and Reimbursed Caregiver

2012-2019 for SUHSD

- Volunteer Parent Representative

2007-2018 for Girl Scouts of America

- Chula Vista, Troop Leader

2007-2012 for CVESD

- Volunteer Parent Representative

1998-2004 for SDSBA

- Hispanic Consultant to Christian Women

EXPERIENCE

Resident of the Beautiful City of Chula Vista CA

When possible, I love to participate in the different events offered within the city. Stop and talk with individuals. Share positive life experiences, encourage improved self-esteem and boost socialization within people.

Model appropriate social attitudes and behaviors.

Promote and encourage attendance to city events and involvement in recognized different organizations such as Parent committees, scouting, sports, use of common installations within our city that sometimes our residents ignore they can use such as the swimming pool, hiking/walking areas, parks, and different kinds of recreations.

SKILLS

Leadership

Computer skills (Microsoft Office)

- Planning and organizing/
Goal-oriented

- Customer service/Personable nature

- Critical thinking/
Emotionally supportive

- Conflict Resolution /
Decision-making

- Good work ethic/Reliability

- Coordination skills/Team building/Social integration

- Exercise and outdoor activities

- Child development/Child Safety Procedures

- Meal and snack preparation

- Responsible driver

- Reliable & trustworthy

- Active listening

CERTIFICATIONS

- CPR, First Aid, AED for Adult/Children/Infants

- Customer Service

- Conflict Resolution

LANGUAGES

Bilingual/Biliterate in English and Spanish

Marion Reynoso

From: Tamisha Woods on behalf of CityClerk
Sent: Friday, December 2, 2022 1:04 PM
To: Marion Reynoso
Subject: FW: Parks and Recreation Commission Application - Web form

From: webmaster@chulavistaca.gov <webmaster@chulavistaca.gov>
Sent: Friday, December 02, 2022 12:20 PM
To: CityClerk <CityClerk@chulavistaca.gov>; Karina L. Lafarga <klafarga@chulavistaca.gov>; Geovanna Gonzalez <gegonzalez@chulavistaca.gov>; TFarmer@chulavistaca.gov; Karla Mendez <KMendez@chulavistaca.gov>; Parks & Recreation Commission <PRC@chulavistaca.gov>
Subject: Parks and Recreation Commission Application - Web form

**Warning:
External
Email**

A new entry to a form/survey has been submitted.

Form Name: Parks and Recreation Commission Application
Date & Time: 12/02/2022 12:20 PM
Response #: 30
Submitter ID: 106301
IP address: [REDACTED]
Time to complete: 6 min. , 19 sec.

Survey Details

Page 1

Application for membership on the Parks and Recreation Commission

1. **Prefix**
(o) Mr.
 2. **First and Last Name**
Martin Calvo
 3. **E-mail**
[REDACTED]
 4. **Home Address**
[REDACTED]
 5. **City**
Chula Vista
-

6. ZIP code

[REDACTED]

7. Primary Phone

[REDACTED]

8. Secondary Phone

Not answered

9. Are you registered to vote in Chula Vista?

(o) Yes

10. Do you live within the City limits of Chula Vista?

(o) Yes

11. How Long?

25 yrs

12. Present employer

Retired business executive

13. Occupation

Vice president and general manager

14. Are you currently serving on a Chula Vista Board/Commission?

(o) No

15. Which one(s)?

Not answered

16. Have you previously served on a Chula Vista Board/Commission?

(o) Yes

17. Which ones?

Economic Development Commission

18. Per Chula Vista Municipal Code Section 2.25.030, I understand:

-If I am currently serving on a board or commission, I must resign from my current board or commission if I am appointed.

-I must have served at least 12 months on my current board or commission in order to be appointed to another board or commission.

(o) I have read and acknowledged the above statement.

19. Are you or have you been involved in any local, civic or community groups?

(o) Yes

20. Which ones?

Friends of Chula Vista Parks and Recreation; STEAM Ahead Foundation; Eastlake Lions Club.

21. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?

I would like to participate in enlarging the recreational activities in our city; particularly, providing and supporting recreational opportunities for the underserved members of our community and seniors. I am also interested in the bay development project and the recreational opportunities that this development will bring. I would also like to explore future recreational amenities that may be available to the city such as the closed Salt Creek property currently owned by the Otay Water District and the shuttered shooting range across from the North Island Amphitheater and exploring public/private recreational projects that the City may want to pursue.

As a retired business executive I have expertise in finance, program management and working/developing highly effective teams. As a past chairperson of the City's Economic Development Commission I am familiar with working on City's commissions and government. Additionally, I am thoroughly versed with the Brown Act and Robert Rules of Parliamentary Procedures.

22. What would you hope to accomplish in the role of a Parks and Recreation Commissioner? (250 words or less)

Ensuring that there is sufficient funding for parks and recreation activities; especially as the city continues to grow. Also, ensuring that parks and recreational activities are available to the underserved and senior communities.

Increasing recreational and sports activities by exploring private/public partnerships.

23. I understand that to be considered, I must submit a resume along with this application.

Resume, M. Calvo Public Serv Dec 2022.docx

24. The City understands meeting schedules and individual's availability may change. We ask that you consider the meeting schedule when submitting an application.

(o) I have reviewed the Parks and Recreation Commission regular meeting date, time and frequency.

25.

(o) I am familiar with the responsibilities of the Parks and Recreation Commission. I attest that the information I have provided is accurate and true.

Thank you,
City of Chula Vista

This is an automated message generated by Granicus. Please do not reply directly to this email.

Martin Calvo

Chula Vista, CA

Mobile:

Retired business executive with thirty years' experience leading international operations.

Passionate in community volunteering:

Chula Vista Economic Development Commission (1990's)

Friends of Chula Vista Parks and Recreation (Currently serving as treasurer)

Otay Ranch Community Assc (President)

Rolling Hills Ranch Community Assc (President)

Charter member of Eastlake Lions Club

Founding member of STEAM Ahead Foundation

COMMUNITY SERVICE SUMMARY

Chula Vista Economic Development Commission. 1990 – 1995 (Chairperson in 1995)

Friends of Chula Vista Parks and Recreation. (Treasurer 2019 to present). Nonprofit organization dedicated to raising funds in support of the City's Park and Recreation Department programs for underserved Chula Vista children. The Friends partner with the Kaiser foundation in the Operation Splash program providing swim lessons to area children. Additionally, the organization supports the City's Tiny Tots program as well as intercession camps and provides funding to low-income children for participation in city for-fee recreational programs. The Friends partnered with the McKenzie Park Pickleball group in overseeing donations from the group in order to upgrade the tennis facilities at McKenzie park to include Pickleball courts and related improvements.

Otay Ranch 5 Community Assc. (Treasurer 2015 – 2016 / President 2017 – 2018). This HOA has 1,327 homes with a pool and a large park.

Rolling Hills Ranch Community Assc. (President 2018 – 2022) This HOA has 1,687 homes with five pools and five parks.

STEAM Ahead Foundation (Founding Member and current treasurer). Nonprofit organization dedicated to raising funds in support of Science, Technology, Engineering, Arts and Math for underserved Chula Vista children.

Eastlake Lions Club (Treasurer)

PROFESSIONAL QUALIFICATIONS SUMMARY

Thirty years' experience in world-class manufacturing organizations.

In-depth experience in general operations management, offshore and near-shore manufacturing, P&L responsibility, strategic planning, organizational development, project management, marketing, manufacturing, engineering, supply chain, logistics, EH&S and quality assurance.

Skilled in cost-effective operational management using ERP, Lean / Six-Sigma, Military, ISO, and GMP standards.

Effective communicator with team members at all levels of the organization, suppliers, and customers.
Outstanding people skills.
Ability to plan, implement, and manage complex projects and programs from inception to completion.
Implemented leadership and training programs throughout the organization.
Extensive international experience in managing offshore operations.
Master's Degree in Business and Executive Leadership.
Lean Six-Sigma Certification.
Green Belt Certification.
Bilingual/bi-literate (English/Spanish).

SELECTED ACHIEVEMENTS

Implemented lean manufacturing program that doubled inventory turns, improved OEE to world-class level in excess of 90%, and transferred and consolidated manufacturing facilities generating over \$3.5 million in savings over three years.
Applied for six patents with three issued.
Led team that received numerous letters of commendation and selected supplier of the quarter by a major, Fortune 100, customer.
Personally taught company's lean manufacturing methodology to management team.
Taught and implement supervisory and managerial development programs.
Led implementation of ERP system and warehouse bar-coding project without impacting on-time delivery.
Maintained on-time delivery of greater than 98%.
Improved field reject rates from 28% to less than 100ppm.
Planned and managed the commissioning of two near-shore manufacturing facilities.

EXPERIENCE:

October 2006 to March 2018 (retired): Vice President and General Manager, Visual Pak (formerly ITW Space Bag)

Responsible for budgeting and finance, P&L, strategic planning, manufacturing, quality, engineering, logistics, EH&S, and offshore manufacturing of a world class Consumer Packaged Goods manufacturer. Responsible for corporate coordination between two major stakeholders.

Reorganized the production team and introduced lean manufacturing methodologies:

Achieved 90% OEE (Overall Equipment Effectiveness).

Improved quality to less than 100ppm reject rate.

Reduced scrap and rework from 10% to less than 3%.

Estimated annual savings from OEE improvement, supply chain improvement, and realigning production facilities of over \$1 million annually.

Maintained on-time delivery rate of greater than 98%.

Led team named supplier of the quarter in our category by a major customer.

Improved inventory turns from two turns per year to over twenty-six annual turns.

Worked with design engineering team in the development of three new products.

Applied for six patents with three issued to date.

Personally taught company's Lean Manufacturing methodology to over forty senior team members and twenty overseas managers.

Taught Situational Leadership, Seven Habits of Highly Effective people to company's managers and supervisors.

Started development and mentoring program for high-potential team members.

Reduced safety related OSHA recordable incidents from an average of eight per year to zero

December 2003 to October 2006: Vice President of Operations, Nexsan Technologies.

Responsible for the manufacturing, quality, procurement, planning, logistics, facilities, customer support, and cost accounting functions of a global manufacturer of computer storage devices.

Completed expansion and transfer of company's manufacturing facilities under budget and ahead of schedule.

Increased shipments by thirty percent.

Achieved ISO certification for company's US operations in less than six months.

Implemented MRP system.

Implemented Lean Six-Sigma methodologies, which resulted in fifty percent improvement in inventory turns and reduced delivery times by half.

Was key member of outsourcing team which resulted in cost reductions of over twenty percent and generated estimated annual savings in excess of \$700k.

March 2000 - September 2003: Invensys/Hawker-Energys San Diego, CA General Manager

Starting as Manufacturing Director of Operations was promoted to General Manager and given P&L responsibility of a battery manufacturing facility acquired by Invensys. This facility had an annual production capacity in excess of a million industrial batteries for the computer and telecommunications industry (Invensys sold Hawker battery division to EnerSys).

Oversaw the manufacturing, procurement, planning, import/export, traffic, manufacturing engineering, quality, finance, facilities/environmental departments.

Responsible for interfacing with sales, customer support team, and developing key customer relationships.

Responsible for leading an international product transfer team.

Implemented Lean Six-Sigma program that resulted in annual savings of over \$2 million dollars.

Improved on-time delivery from the low 80% to greater than 95% while doubling production rate.

Improved productivity by 50%.

Reduced accident rate to zero lost workdays.

Manufacturing Operations Director, Invensys/Powerware, San Diego, CA

Responsible for manufacturing operations for a world-class manufacturer of power supplies for the telecommunications, factory automation, automotive, and medical fields.

Responsible for operations of two bi-national facilities located in Tijuana and Reynosa, Mexico, with over 600 employees and over \$60 million in annual revenue.

Improved coordination and communication between two manufacturing facilities, sales force, supplier base, and customers.

Increased shipments by over 75%.

Improved revenue by over 67%.

Improved on-time delivery commitments by over 80%.

Coordinated the introduction and launch of various new products.

Championed various Kaizen events in the manufacturing organization

EDUCATION:

University of California at Santa Barbara (UCSB) Bachelor's Degree. Graduated summa cum laude. Also obtained a teaching credential.

University of San Diego (USD)

Master's Degree, Business and Executive Leadership.

This program has the core curriculum of a traditional MBA with emphasis in organizational leadership and personnel development.

University of Villanova – Lean Six-Sigma Certification.

University of California at San Diego (UCSD) – Green Belt Certification.