

# Elected Official Vacancies

# Decisions to Fill Vacancies

01

## Process to Fill District 3 Vacancy

- Appointment
- Special Election

02

## Election Format

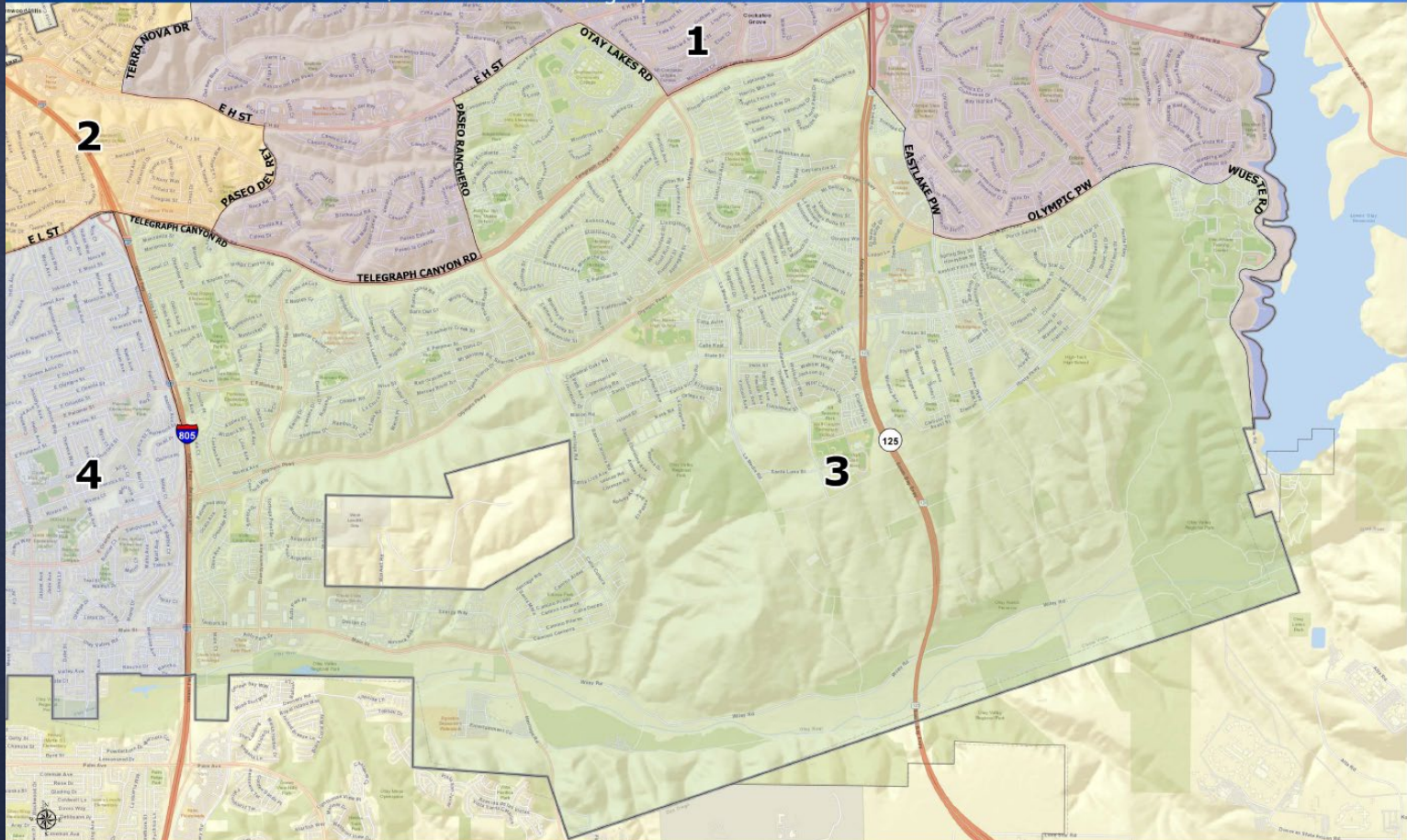
*(For City Attorney and possibly District 3)*

- Vote Center/In-Person
- All Mail Ballot

03

## Election Date

- April 18, 2023 *(Vote Center or Mail Ballot)*
- May 2, 2023 *(Mail Ballot only)*
- November 7, 2023 *(Vote Center only)*



# 01 | Process to Fill City Councilmember District 3 Vacancy

## APPOINTMENT

*(Charter Sec. 303 and CVMC 2.53)*

- **Application Period:** 12/23/22 – 1/6/23
- **Process:** Nominations and interviews conducted at open meetings
- **Deadline to Make Appointment:** 2/3/2023
- **Cannot Run for District 3 in 2024:**  
Appointee cannot seek election to same seat until one year after end of term
- **Cost:** Relatively minor; mostly staff time and supplies already budgeted for
- **Seat Filled:** By early February 2023

## SPECIAL ELECTION

*(Charter Sec. 300 & 303)*

- **Consolidated** with election for City Attorney
- **Runoff May be Required:** If no candidate receives majority of the votes (50% +1)
- **Can Seek Reelection in 2024:** Can run for reelection in 2024 and 2028
- **Cost:** Relatively minor if consolidated with standalone City Attorney election(s); if runoff for District 3 only is required: \$70k - \$600k
- **Seat Filled:** May 2023 – Apr/May 2024, depending on election date and need for runoff

*District 3 boundaries are those that applied when former Councilmember Padilla was elected (2015 district map)*

# 02 | Election Format Options

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# 02 | Election Format Options

	VOTE CENTER MODEL	ALL-MAIL BALLOT
<b>Election Date</b>	4/18/2023 or 11/7/2023	4/18/2023 or 5/2/2023
<b>Basic Process</b>	All voters receive a ballot in the mail and can return it by mail (vote by mail)/ ballot drop box or can vote in person at Vote Centers located throughout Chula Vista	All voters receive a ballot in the mail and can return it by mail or to a ballot drop box
<b>Cost</b>	\$1.5 - \$2M per election	\$1 - \$1.5M per election
<b>Physical Locations</b>	<p>Vote Centers: 6 citywide on Election Day, consisting of:</p> <ul style="list-style-type: none"> <li>- 3 Vote Centers open for 10 days leading up to the election and on Election Day</li> <li>- 3 additional Vote Centers open on Election Day</li> </ul>	<ul style="list-style-type: none"> <li>- Ballot Drop Boxes: 11 citywide</li> <li>- Ballots may also be returned via mail</li> <li>- In-person voting at the ROV during regular business hours</li> </ul>

# 03 | Election Date

01

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## 03 | Election Date

*Special Election Dates Allowable by the City Charter:*

1. The next established election date, as specified in the California Elections Code
2. Within 120 days from the declaration of vacancy
3. Consolidate with a federal, State, or local election if one is scheduled to be held within 180 days

# 03 | Election Dates – Vote Center Model

	APRIL 18, 2023	NOVEMBER 7, 2023
<b>Candidate Filing Period</b>	12/27/22 – 1/20/23	7/17/23 – 8/11/23
<b>Fundraising Before Election</b>	~4 months	~11 months
<b>Ability to Consolidate</b>	Highly unlikely	Not anticipated, but possible
<b>Election Results Certified By</b>	5/18/23	12/7/23
<b>Potential Runoff Dates (if req)</b>	Sept 2023 or 11/7/23	3/5/2024 or April 2024
<b>Member Seated</b>		
<b>Earliest Possible Date:</b>	May 2023	December 2023
<b>Latest Anticipated (if runoff required):</b>	December 2023	April/May 2024

# 03 | Election Dates – All-Mail Ballot

	APRIL 18, 2023	MAY 2, 2023
<b>Candidate Filing Period</b>	12/27/22 – 1/20/23	1/9/2023 – 2/3/2023
<b>Fundraising Before Election</b>	~4 months	~4.5 months
<b>Ability to Consolidate</b>	Highly unlikely	Highly unlikely
<b>Election Results Certified By</b>	5/18/23	6/1/2023
<b>Potential Runoff Dates (if req)</b>	8/29/2023 or Sept. 2023	8/29/2023 or Sept. 2023
<b>Member Seated</b>		
<b>Earliest Possible Date:</b>	May 2023	June 2023
<b>Latest Anticipated (if runoff required):</b>	November 2023	October 2023

# 03 | Election Dates – Formats & Costs

ELECTION TYPE	CITY ATTORNEY	DISTRICT 3 CITY COUNCILMEMBER
Vote Center Model – Standalone (Not Consolidated) <i>Special or Special Runoff Election</i>	\$1.5-\$2.0 million	- Relatively minor costs if consolidated with City Attorney - \$600,000 if standalone
All-Mail Ballot – Standalone (Not Consolidated) <i>Special or Special Runoff Election</i>	\$1.0-\$1.5 million	- Relatively minor costs if consolidated with City Attorney - \$500,000 if standalone
Vote Center Model – Possible Runoff Consolidated with City’s March 2024 Election	\$180,000	\$70,000

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# List of Resolutions

- A. District 3 – Declare Vacancy and Intent to Fill by Appointment
- B. City Attorney – Declare Vacancy and Call Vote Center Election  
*(4/5 vote required if April election called)*
- C. City Attorney – Declare Vacancy and Call Mail Ballot Election  
*(4/5 vote required)*
- D. District 3 – Declare Vacancy and Call Vote Center Election
- E. District 3 – Declare Vacancy and Call Mail Ballot Election
- F. Adopting Regulations for Candidate Statements

# Appointment Feedback/ Direction

*CVMC 2.53*

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Application and questions

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Required components

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Timeline

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City Council meeting schedule for  
nominations and interviews

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Interview questions and format

# 2015 Appointed Official Application



## APPLICATION FOR CITY COUNCILMEMBER

*A résumé must be submitted along with a completed application to be considered.*

*Application Deadline: Applications will be accepted by the Office of the City Clerk until 5:00 p.m. on December 29, 2014, at 276 Fourth Avenue, Building A, Chula Vista or online at [www.chulavistaca.gov/cityclerk](http://www.chulavistaca.gov/cityclerk).*

1. First and Last Name:  Mr.  Ms.  Mrs.  Other: \_\_\_\_\_

2. E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

4. Do you live within the city limits of Chula Vista?  Yes  No If yes, how long? \_\_\_\_\_

5. Are you registered to vote in the City?  Yes  No \_\_\_\_\_

6. Present Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

7. Relevant Educational Background: \_\_\_\_\_

8. Are you currently serving on any board or commission for the City or any other governmental agency? (If selected for the City Council, you must resign from your current City board or commission position in order to serve.)

Yes  No If yes, which one(s)? \_\_\_\_\_

9. Have you previously served on the City Council, or any board or commission for the City or any other governmental agency?

Yes  No If yes, which one(s)? \_\_\_\_\_ Dates Served: \_\_\_\_\_

10. Please list any local, civic or community groups you have been involved with:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. What experience or special knowledge could you bring to this position?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> When used in this Application, the term "City" refers to the City of Chula Vista.

(Continued on Page 2)

12. What would you hope to accomplish as a Councilmember?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Acknowledgments

Please initial the lines below to acknowledge each statement:

\_\_\_\_\_ I understand that, if appointed, I will not be able to run for City Council or Mayor in the City of Chula Vista for a period of one year following the termination of my appointed term. (See, City Charter Section 303.C.5.)

\_\_\_\_\_ I understand that, if I am selected as a finalist, I will be required to complete an Economic Interests Disclosure form, on which I must disclose all economic interests that I have within the boundaries of the City of Chula Vista in the categories of investments, income, gifts, and real property.

\_\_\_\_\_ I understand that I must submit a résumé along with this completed application and that incomplete applications, applications received without a résumé, and applications not received by 5:00 p.m. on December 29, 2014 will not be considered.

\_\_\_\_\_ I understand that this application and any documents submitted in connection with the application process, including the Economic Interests Disclosure form, will be public documents.

**I hereby certify under penalty of perjury under the laws of the State of California that the information I have provided in this application is true and correct, and that I meet the qualifications of this office as established by the Chula Vista Charter and other applicable statutory or constitutional laws.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

# 2015 Applicant Economic Disclosure Form

Name: \_\_\_\_\_

Email: \_\_\_\_\_

## ECONOMIC INTERESTS DISCLOSURE

In order to determine potential conflicts of interest, please disclose all economic interests that you have had within the boundaries of the City of Chula Vista under the following categories (if you have nothing to disclose, indicate with "N/A"). Attach additional pages as needed.

### INVESTMENTS

Disclose any financial interests with a value greater than \$2,000 that you, your spouse, registered domestic partner, or dependent children had with any business located, doing business, planning to do business, or that has done business in the past two years, in the City of Chula Vista (include stocks, bonds, sole proprietorships, partnerships, trusts).

BUSINESS NAME	ESTIMATED VALUE	GROSS ANNUAL INCOME

Attach additional pages as needed.

### INCOME

Disclose the source and amount of gross income or loan of \$500 or more that was received by you, your spouse, or your registered domestic partner during the past year from any source located, doing business, planning to do business, or that has done business in the past two years, in the City of Chula Vista. (You are not required to report loans from commercial lending institutes, child support or alimony payments, or salaries, reimbursements for expenses, social security, disability, or other similar benefit payments from a federal, state, or local government agency.)

SOURCE OF INCOME	YOUR BUSINESS POSITION	GROSS ANNUAL INCOME OR LOAN AMOUNT

Attach additional pages as needed.

Name: \_\_\_\_\_

## GIFTS

Disclose the source, description, and value of gift(s) valued at \$50 or more from a single source during the past year from any source located, doing business, planning to do business, or that has done business in the past two years, in the City of Chula Vista. A gift is anything of value for which you have not provided equal or greater consideration to the donor. (You are not required to disclose gifts from family members, inheritances, or campaign contributions.)

NAME OF SOURCE	DESCRIPTION OF GIFT	VALUE

Attach additional pages as needed.

## REAL PROPERTY

Disclose interests that you, your spouse, registered domestic partner, or your dependent children had of \$2,000 or more during the past year in real property located in the City of Chula Vista or within two miles of the boundaries of the City of Chula Vista. (You are not required to disclose property used exclusively as a personal residence.)

CITY WHERE PROPERTY IS LOCATED	FAIR MARKET VALUE	GROSS ANNUAL INCOME (IF RENTAL)

Attach additional pages as needed.

I hereby certify under penalty of perjury under the laws of the State of California that the information I have provided in this application is true and correct.

Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>DATE</b>	<b>ACTION</b>
<b>12/23/2022 - 01/06/2023</b>	Application period
<b>01/06/2023</b>	Applications due, including required components
<b>01/17/2023</b> or other meeting date(s) set by City Council	City Council Meeting – Nominate applicants for interviews and set date for interviews
<b>01/19/2023</b> by 11:59pm	Nominees submit Economic Disclosure form (if required)
<b>TBD</b>	City Council Meeting(s) – Interview candidates
<i>(Additional City Council meetings may be required to continue interviews and/or deliberations.)</i>	
<b>02/03/2023</b>	Deadline to make appointment

# Draft Appointment Timeline