

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CHULA VISTA AMENDING THE CITY-INITIATED TOW
LICENSE FEE

WHEREAS, on December 7, 2021, City Council approved agreements with seven companies to provide tow and impound services for City-initiated tows; and

WHEREAS, per agreement provisions, the Tow License Fee is subject to review and revision each year; and

WHEREAS, the Police Department is requesting Council approval to update this fee for 2023; and

WHEREAS, California Vehicle Code Section 12110 authorizes the City to assess a Tow License Fee to tow companies “to reimburse the public entity for its actual and reasonable costs incurred in connection with the towing program”; and

WHEREAS, the Tow License Fee relates to staff recovery costs of requesting a tow call for service, from the start time a police employee calls for a tow request to the end time that the tow company leaves the scene; and

WHEREAS, the computation of the City’s Tow License Fee is detailed below, and the annual amount effective January 1, 2023 will be apportioned equally among the City’s contracted tow service providers for payment to City; and

(Annual estimate of police-initiated tows) x (Estimated time spent per tow) x (Fully burdened hourly rate) = Tow License Fee

Position	Annual Estimate of Police-Initiated Tows ¹	Hours Spent per Police-Initiated Tow ²	Fully Burdened Hourly Rate ³	Tow License Fee
Peace Officer	1,440	0.53	\$132.74	\$101,307
Community Service Officer	1,151	0.53	\$68.59	\$41,842
Sr Parking Enforcement Officer	607	0.53	\$73.11	\$23,520
Police Dispatcher	3,198	0.08	\$88.07	\$22,532
TOTAL				\$189,201

¹ 2-year average of calendar years 2020 and 2021 is 3,198 tows

Does not include private tows or tows during grant-funded operations

Tow request breakdown by classification (Officer 45% of tow requests; CSO 36%; PEO 19%)

² Estimated 32 minutes of Officer/CSO/PEO time during a tow call for service

Estimated 5 minutes of Police Dispatcher time

³ Fully Burdened Hourly Rate provided by Finance Department

WHEREAS, the City intends to re-calculate and revise the City-initiated Tow License Fee every year using the same methodology.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista, that it amends the City-initiated Tow License Fee to \$189,201, beginning January 1, 2023, to be apportioned equally among the City's current contracted tow service providers.

Presented by

Approved as to form by

Roxana Kennedy
Chief of Police

Glen R. Googins
City Attorney