



# CITY COUNCIL STAFF REPORT



**May 3, 2022**

## **ITEM TITLE**

Approval of Appointment: Approve the City Manager's Appointment of the Deputy City Manager – Tiffany Allen

**Report Number:** 22-0125

**Location:** No specific geographic location.

**Department:** Human Resources

**Environmental Notice:** The activity is not a "Project" as defined under Section 15378 of the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

## **Recommended Action**

Adopt a resolution approving the City Manager's appointment of Tiffany Allen as Deputy City Manager.

## **SUMMARY**

Deputy City Manager Kelley Bacon will be retiring effective May 5, 2022. The City Manager has selected current Director of Development Services Tiffany Allen to fill the position of Deputy City Manager.

This item seeks to approve the appointment of Tiffany Allen to the position of Deputy City Manager effective May 6, 2022.

## **ENVIRONMENTAL REVIEW**

The activity is not a "Project" as defined under Section 15378 of the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

## **BOARD/COMMISSION/COMMITTEE RECOMMENDATION**

Not applicable.

## **DISCUSSION**

Deputy City Manager Kelley Bacon will be retiring effective May 5, 2022. The City Manager has selected Tiffany Allen to fill the position of Deputy City Manager. The City of Chula Vista's Charter Section 500 (a) grants the City Manager the authority to appoint department heads subject to the approval of the City Council.

Ms. Allen, the City's current Director of Development Services, has been with the City of Chula Vista for over twenty years and brings a wide breadth and depth of leadership experience that will complement the current City management team and continue to move the many City projects forward.

Her accomplishments, duties and responsibilities are impressive and can be reviewed in the attached resume.

City Council adoption of the resolution will approve the City Manager's appointment.

#### **DECISION-MAKER CONFLICT**

Staff has reviewed the decision contemplated by this action and has determined that it is not site specific and consequently, the 500-foot rule found in California Code of Regulations section 18704.2(a)(1), is not applicable to this decision. Staff is not independently aware, and has not been informed by any Council member, of any other fact that may constitute a basis for a decision maker conflict of interest in this matter.

#### **CURRENT-YEAR FISCAL IMPACT**

There is no fiscal impact from this action as the position is in the City adopted budget.

#### **ONGOING FISCAL IMPACT**

There is no fiscal impact from this action as the position is in the City adopted budget.

#### **ATTACHMENTS**

1. Resume

*Staff Contact: Courtney Chase, Director of Human Resources/Risk Management*