



## MEMORANDUM

**DATE:** November 5, 2021

**FROM:** Jonathan Alegre, Administrative Services Manager

**SUBJECT:** Correction to Compensation Schedule Effective Date (Item 21-0202)

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It has come to staff's attention that the effective date of the compensation schedule in the item's recommended action and reference to attachments incorrectly reflects January 14, 2022. The date in the resolution and compensation schedule correctly indicate the effective date of November 19, 2021. Council's action on this item would include approval of the revised Fiscal Year 2021-2022 Compensation Schedule effective November 19, 2021.