

Agenda



Date: Wednesday, May 6, 2026
Time: 6:00 p.m.
Location: Civic Center Branch Library
Conference Room
365 F St, Chula Vista

Cultural Arts Commission Regular Meeting

In-Person Public Comments: Join us for the Cultural Arts Commission meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three minutes to address the Commission, unless otherwise adjusted by the presiding officer.

Electronic Public Comments: At www.chulavistaca.gov/boardmeetings, locate this meeting and click on the comment bubble icon. Select the item and click on "Leave Comment." The deadline to submit e-comments or any comments emailed to CAC@chulavistaca.gov will be noon on the day of the meeting.

Accessibility: Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Cultural Arts Commission meeting by contacting the commission staff at CAC@chulavistaca.gov (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.

We encourage community participation—sign up at www.ChulaVistaCA.gov/Boards to receive email notifications when agendas are available.

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1. **CALL TO ORDER**
 2. **ROLL CALL**
Commissioners Brady, Echevarria, Muraoka, Rufolo, Sablan, Vice Chair Kohse, and Chair Bishop
 3. **CONSENT CALENDAR (Items 3.1 through 3.2)**
Consent calendar items are considered together and acted upon by one motion. There is no separate discussion of these items unless a commissioner or staff removes the item from the Consent Calendar.
 - 3.1 **Approval of Meeting Minutes** 4
Recommended Action:
Approve the minutes dated: April 1, 2026.
 - 3.2 **Written Communications** 8
Communication from Commissioner Sablan requesting an excused absence from the April 1, 2026 Cultural Arts Commission meeting.

Recommended Action:
Excuse the absence.
 4. **PUBLIC COMMENTS**
The public may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Committee from discussing or taking action on any issue not included on the agenda. The Committee may schedule the topic for future discussion or refer the matter to staff.
 5. **ACTION ITEMS**
Action items are considered individually by the Commission and are expected to elicit discussion and deliberation
 - 5.1 **Discuss the 2026 Chula Vista ArtFest**
Recommended Action:
Discuss, provide feedback, and take action as appropriate.
 - 5.2 **Discuss Potential Community Arts Event at the South Chula Vista Library**
Recommended Action:
Discuss, provide feedback, and take action as appropriate.
 - 5.3 **Discuss the 2026 Odawara Youth Ambassador Exchange Program**
Recommended Action:
Discuss, provide feedback, and take action as appropriate.
 6. **STAFF COMMENTS**
 7. **CHAIR'S COMMENTS**

8. COMMISSIONERS' COMMENTS

9. ADJOURNMENT

to the regular meeting on June 3, 2026 at 6:00 p.m.

Materials provided to the Cultural Arts Commission related to any open-session item on this agenda are available for public review by contacting the Library at CAC@chulavistaca.gov.

**City of Chula Vista
Regular Cultural Arts Commission Meeting
MINUTES**

April 1, 2026, 6:00 p.m.
Civic Center Branch Library
Conference Room
365 F St, Chula Vista

Commissioners Present: Commissioner Brady, Commissioner Rufolo, Vice Chair Kohse, Chair Bishop

Absent: Commissioner Muraoka, Commissioner Sablan

Also Present: Commissioner Echevarria, Deputy City Attorney Gilmore, Principal Librarian & Cultural Arts Manager Magbanua

Minutes are prepared and ordered to correspond to the agenda.

1. CALL TO ORDER

A regular meeting of the Cultural Arts Commission of the City of Chula Vista was called to order at 6:09 p.m. in Conference Room 103, located in Building A, 276 Fourth Avenue, Chula Vista California.

2. ROLL CALL

Secretary Magbanua called the roll.

3. PRESENTATIONS

3.1 Presentation by Assistant Director of Parks and Recreation Shannon Bullock on Arts Programs at Recreation Centers

Commission heard the presentation.

4. CONSENT CALENDAR (Items 4.1 through 4.2)

Commission approve the recommended action on the below consent calendar items.

Moved by Commissioner Kohse

Seconded by Commissioner Rufolo

The motion was carried by the following vote:

Yes (4): Commissioner Brady, Commissioner Rufolo, Vice Chair Kohse, Chair Bishop

Result:Carried (4 to 0)

4.1 Approval of Meeting Minutes

Approve the minutes dated: March 4, 2026

4.2 Written Communications

Consider Requests for Excused Absence, Commissioners Echevarria, Kohse, and Rufolo from the March 4, 2026 Cultural Arts Commission meeting.

5. PUBLIC COMMENTS

Robert commented on the requirements for minute-taking in meetings.

6. ACTION ITEMS

6.1 Discuss the 2026 Performing and Visual Arts Grant

Recommendation to provide up to a maximum of \$6,000 per selected project for the 2026 Performing and Visual Grants award.

Moved by Commissioner Kohse

Seconded by Commissioner Rufolo

The motion was carried by the following vote:

Yes (4): Commissioner Brady, Commissioner Rufolo, Vice Chair Kohse, Chair Bishop

Result:Carried (4 to 0)

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Robert made a public comment criticizing the order of public comments in the action item.

Recommendation to include facility use fees as an eligible expense for grant awardees.

Moved by Commissioner Kohse
Seconded by Commissioner Brady

The motion was carried by the following vote:

Yes (4): Commissioner Brady, Commissioner Rufolo, Vice Chair Kohse, Chair Bishop

Result: Carried (4 to 0)

6.2 Discuss the 2026 Chula Vista ArtFest

At the request of Vice Chair Kohse, there was consensus to add an item to a future agenda regarding a potential community arts event at the South Chula Vista Library.

6.3 Discuss the Sister City Program

Item was discussed.

7. STAFF COMMENTS

Principal Librarian and Cultural Arts Manager Magbanua provided updates on Casa Casillas and City budget meetings. Deputy City Attorney Gilmore announced upcoming Brown Act trainings at all board and commission meetings and reminded commissioners about appropriately representing themselves at public functions.

8. CHAIR'S COMMENTS

Chair Bishop apologized to Robert regarding his public comments complaint.

9. COMMISSIONERS' COMMENTS

- Commissioner Brady commented on the study of performing arts centers in San Diego and their benefits and recommended the need for low cost performance venues in Chula Vista.
- Commissioner Echevarria supported Commissioner Brady's ideas and suggested the Balboa Park Centro Cultural de la Raza as a model to emulate.
- Commissioner Rufolo expressed wish to have a culinary competition at ArtFest and agreed with Commissioner Brady on the need for more performing arts venues.
- Vice Chair Kohse suggested a South by Southwest-style event at Southwestern College and gave an update as the Community Choice award judge for this year's Sweetwater Union High School District art show.

10. ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Minutes prepared by: Erwin Magbanua, Secretary

Erwin Magbanua, Commission Secretary

Erwin Magbanua

From: Felix Sablan [REDACTED]
Sent: Wednesday, March 18, 2026 6:00 PM
To: Erwin Magbanua
Cc: Natalie Vega; Lauren M. Gilmore; Joyce Malveaux; Shannon Bullock; Erwin Magbanua
Subject: Re: April 1, 2026 Cultural Arts Commission Meeting

WARNING - This email originated from outside the City of Chula Vista. Do not click any links and do not open attachments unless you can confirm the sender.
PLEASE REPORT SUSPICIOUS EMAILS BY USING THE **PHISH ALERT REPORT BUTTON** or to reportphishing@chulavistaca.gov

Hi Erwin- I will be out of country for work and will miss this coming meeting.
Felix

On Mar 18, 2026, at 5:17 PM, Erwin Magbanua <emagbanua@chulavistaca.gov> wrote:

Hello Commissioners.

Please see the attached invitation file and agenda cover sheet for the upcoming Cultural Arts Commission regular meeting on Wednesday, April 1st, 2026 at 6 pm at the Civic Center Library. To view the full agenda package, go here:

<https://pub-chulavista.escribemeetings.com/Meeting.aspx?Id=48ac8851-0a06-4261-afb7-4a54dd12fe5e&Agenda=Agenda&lang=English>

PLEASE REPLY TO ME PROMPTLY TO CONFIRM YOUR ATTENDANCE

Thank you.

Erwin Magbanua

Principal Librarian and Cultural Arts Manager
Chula Vista Public Library
O: (619) 691-5138 | C: (619) 504-8255
www.chulavistalibrary.com
www.chulavistaca.gov/cvarts

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