

# VETERANS ADVISORY COMMISSION

## Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



**Date:** Wednesday, August 20, 2025  
**Time:** 6:00 p.m.  
**Location:** City Hall, Bldg. C, Conference Room B-111  
276 Fourth Avenue, Chula Vista, CA

### Veterans Advisory Commission Regular Meeting

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**In-Person Public Comments:** Join us for the Veterans Advisory Commission meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three minutes to address the Commission.

**Electronic Public Comments:** At [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings), locate this meeting and click on the comment bubble icon. Select the item and click on "Leave Comment." The deadline to submit e-comments or any comments emailed to [VAC@chulavistaca.gov](mailto:VAC@chulavistaca.gov) will be noon on the day of the meeting.

**Accessibility:** *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Veterans Advisory Commission meeting by contacting the commission staff at [VAC@chulavistaca.gov](mailto:VAC@chulavistaca.gov) (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

**1. CALL TO ORDER****2. ROLL CALL**

Commissioners Akana, Castro, Jimenez, Nava, Pine, Stewart, and Williams.

**3. PLEDGE OF ALLEGIANCE TO THE FLAG****4. PUBLIC COMMENTS**

*Persons may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.*

**5. PRESENTATIONS**

*The following item(s) will be presentations given to the Commission. Action on these item(s) is typically limited to the Commission receiving the presentation and providing direction or feedback to staff, as appropriate. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.*

**5.1 Presentation by Healing Waves Aquatics**

Speaker Danny Carreon will present on services that Healing Waves Aquatics have for Veterans.

**6. ACTION ITEMS**

*The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.*

**6.1 Approval of Excused Absence of Commissioner Jimenez for the Regular Meeting of June 17, 2025**

**Recommended Action:**

Approval of Excused Absence form.

- 6.2 **Approval of Excused Absence of Commissioner Pine for the Regular Meeting of July 16, 2025** 5  
**Recommended Action:**  
Approval of Excused Absence form.
- 6.3 **Approval of Regular Meeting Minutes of June 18, 2025** 6  
**Recommended Action:**  
Commission to approve the meeting minutes.
- 6.4 **Update on Outreach Subcommittee**  
Members of the subcommittee to present an update.
- 6.5 **Update on Veteran of the Year Subcommittee**  
Members of the subcommittee to present an update.
- 6.6 **Update on Military Reintegration Program Subcommittee**  
Members of the subcommittee to present an update.

**OTHER BUSINESS**

7. **STAFF COMMENTS**
8. **CHAIR'S COMMENTS**
9. **COMMISSIONERS' COMMENTS**
10. **ADJOURNMENT**  
to the regular meeting on \_\_\_\_\_

*Materials provided to the Veterans Advisory Commission related to any open-session item on this agenda are available for public review, please contact the Fire Department at [VAC@chulavistaca.gov](mailto:VAC@chulavistaca.gov).*

**REQUEST FOR EXCUSED ABSENCE**  
City of Chula Vista Boards, Commissions, and Committees

Name: Elmer L. Jimenez Date of Absence: June 18, 2025  
Board/Commission/Committee: Veterans Affairs

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member's absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member's absence is excused by a majority vote of the other members.** An absence is only recorded as "excused" upon receipt of a member's request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

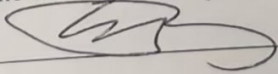
Please indicate the reason for the absence:

- ☒ 1. Illness of the member, family member of the member, or personal friend of the member;
- ☐ 2. Business commitment of the member that interferes with the attendance of the member at a meeting;
- ☐ 3. Previously scheduled vacation of the member, notice of which was provided to the respective board or commission in advance of the meeting;
- ☐ 4. Attendance of the member at a funeral, religious service or ceremony, wedding, or other similarly significant event;
- ☐ 5. Unexpected, emergency situation that prohibits the member's attendance; or
- ☐ 6. Other reason for which the member has given notice to the secretary of his or her unavailability at least seven days in advance of the meeting.

OR

☐ The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the absence indicated above is true and correct.

Member's Signature:  Date: June 17, 2025

*If completed by secretary or staff to board/commission/committee:*

Completed on member's behalf by: \_\_\_\_\_, per member's ☐ Verbal ☐ Written request  
on: \_\_\_\_\_  
(date) (secretary/liaison's name)

Request for Excused Absence Form - 6/19

**REQUEST FOR EXCUSED ABSENCE**

City of Chula Vista Boards, Commissions, and Committees

Name: PINE, Lynne Date of Absence: 7/16/2005  
 Board/Commission/Committee: Veterans Advisory Commission

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member's absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member's absence is excused by a majority vote of the other members.** An absence is only recorded as "excused" upon receipt of a member's request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

Please indicate the reason for the absence:

- ☐ 1. Illness of the member, family member of the member, or personal friend of the member;
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- ☐ 5. Unexpected, emergency situation that prohibits the member's attendance; or
- ☐ 6. Other reason for which the member has given notice to the secretary of his or her unavailability at least seven days in advance of the meeting.

OR

☐ The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the \_\_\_\_\_ is true and correct.

Member's Signature: \_\_\_\_\_ Date: 7/6/2025

*If completed by secretary or staff to board/commission/committee:*

Completed on member's behalf by: \_\_\_\_\_, per member's ☐ Verbal ☐ Written request  
 on: \_\_\_\_\_ (date) (secretary/liaison's name)

**City of Chula Vista**  
**Regular Veterans Advisory Commission Meeting**  
**MINUTES**

June 18, 2025, 6:00 p.m.  
City Hall, Bldg. C, Conference Room B-111  
276 Fourth Avenue, Chula Vista, CA

Present: Commissioner Castro, Commissioner Nava, Lynne Pine, Tanya Williams, Vice Chair Akana, Chair Stewart

Absent: Commissioner Jimenez

Also Present: Fire Captain Martinez, Commission Secretary Aguilar

*Minutes are prepared and ordered to correspond to the agenda.*

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**1. CALL TO ORDER**

*A regular meeting of the Veterans Advisory Commission of the City of Chula Vista was called to order at 6:04 p.m.*

Francia Castro joined the meeting at 6:00 pm.

Ricardo Nava joined the meeting at 6:00 pm.

Lynne Pine joined the meeting at 6:00 pm.

Tanya Williams joined the meeting at 6:00 pm.

Vice Chair Akana joined the meeting at 6:00 pm.

Chair Stewart joined the meeting at 6:00 pm.

Fire Captain Martinez joined the meeting at 6:00 pm.

Commission Secretary Aguilar joined the meeting at 6:00 pm.

**2. ROLL CALL**

*Secretary Aguilar called the roll.*

**3. PUBLIC COMMENTS**

- Robert
- Wants to see more collaborations with other commissions, for example Human Relations.

**4. PRESENTATIONS**

- No presentations.

**5. ACTION ITEMS****5.1 APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 19, 2025**

**Moved by** Commissioner Castro

**Seconded by** Tanya Williams

- Commission to approve the meeting minutes.

**Result: Carried Unanimously**

**5.2 APPROVAL OF REGULAR MEETING MINUTES OF MARCH 19, 2025**

- Commissioner Pine suggests changing the time of when commissioner Nava joined.

**Moved by** Lynne Pine

**Seconded by** Tanya Williams

- Commission to approve the meeting minutes.

**Result: Carried**

**5.3 APPROVAL OF EXCUSED ABSENCE OF COMMISSIONER CASTRO AND WILLIAMS FOR THE REGULAR MEETING OF MARCH 19, 2025**

**Moved by** Lynne Pine

**Seconded by** Commissioner Nava

- Commission to approve the excused absence form for Commissioner Castro.

**Result: Carried Unanimously**

**Moved by** Lynne Pine

**Seconded by** Commissioner Nava

- Commission to approve the excused absence form from Commissioner Williams.

**Result: Carried Unanimously**

#### **5.4 UPDATE ON MILITARY REINTEGRATION PROGRAM SUBCOMMITTEE**

- Comm. Nava reached out to Maurice from San Diego Veterans Coalition to make presentations at the city's libraries.

- He also notified the commissioners that they have everything to move forward with adopting the program, especially with American Legion's support.

- The goal is to have a physical space for the program at the American Legion.

#### **5.5 UPDATE ON OUTREACH SUBCOMMITTEE**

- Comm. Pine stated that they want to get involved with the Veteran's Home and have presence with them. Both her and commissioner Castro will work on getting the Home's schedule of events to have a footprint from the commission.

- Comm. Stewart stated that he can help the commission get a table for the Veteran's Home Christmas event.

- Comm. Pine stated that American Legion will have a closed session for October 20th and she will be including a spot for the commission to talk about what we do.

#### **5.6 UPDATE ON VETERAN OF THE YEAR SUBCOMMITTEE**

- Comm. Akana has sent out VOTY applications to several organizations.

- Comm. Pine suggested to reach out to Military Dispatch to promote the application.

- Liaison Martinez requested Outreach Subcommittee to make a title/reel format to submit to the Communications team to consider publishing on City's socials.



- Comm. Akana plans to go to City Council meeting to ask council members to promote the VOTY award application.

#### OTHER BUSINESS

#### 6. STAFF COMMENTS

- Secretary announced that the Pledge of Allegiance will be included in every meeting from now on.

#### 7. CHAIR'S COMMENTS

- Comm. Stewart stated that he sees the subcommittees working quite well for the commission.

#### 8. COMMISSIONERS' COMMENTS

- Comm. Akana stated that the next project to have is the library Veteran Wing, where our goal is to have rotating art.
- Comm. Pine stated that there is a turnover for public libraries, and each branch has its own individual head staff.
- Liaison Martinez will provide a list of managers of each library branch.

#### 9. ADJOURNMENT

*The meeting was adjourned at 6:58 p.m.*

*Minutes prepared by: Karina Aguilar, Secretary*

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Karina Aguilar, Commission Secretary