

# BOARD OF LIBRARY TRUSTEES

## Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



**Date:** Wednesday, August 20, 2025  
**Time:** 4:00 p.m.  
**Location:** Civic Center Branch Library  
Conference Room  
365 F St, Chula Vista

### Board of Library Trustees Regular Meeting

---

**In-Person Public Comments:** Join us for the Board of Library Trustees meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three minutes to address the Commission.

**Electronic Public Comments:** At [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings), locate this meeting and click on the comment bubble icon. Select the item and click on "Leave Comment." The deadline to submit e-comments or any comments emailed to [BOLT@chulavistaca.gov](mailto:BOLT@chulavistaca.gov) will be noon on the day of the meeting.

**Accessibility:** *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Board of Library Trustees meeting by contacting the board staff at [BOLT@chulavistaca.gov](mailto:BOLT@chulavistaca.gov) (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

**1. CALL TO ORDER****2. ROLL CALL**

Trustee Ellison, Larson, Moffat, Vice Chair Holleron, Chair Beyers.

**3. PUBLIC COMMENTS**

*Persons may address the Board on any subject matter within the Board's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Board from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Board may schedule the topic for future discussion or refer the matter to staff.*

**4. PRESENTATIONS**

*The following item(s) will be presentations given to the Board. Action on these item(s) is typically limited to the Board receiving the presentation and providing direction or feedback to staff, as appropriate.*

**4.1 Presentation by Library Director Whatley, Principal Librarians Magbanua and Ysla on Casa Casillas and Local History Resources****Recommended Action:**

Hear the presentation.

**5. ACTION ITEMS**

*The Item(s) listed in this section of the agenda will be considered individually by the Board and are expected to elicit discussion and deliberation.*

**5.1 Approval of Meeting Minutes****Recommended Action:**

Approve the minutes dated July 16, 2025.

3

**6. STAFF COMMENTS****7. CHAIR'S COMMENTS****8. TRUSTEES' COMMENTS****9. ADJOURNMENT**

to the regular meeting on September 17, 2025 at 4:00 p.m.

*Materials provided to the Board of Library Trustees related to any open-session item on this agenda are available for public review by contacting the Library at [BOLT@chulavistaca.gov](mailto:BOLT@chulavistaca.gov).*

2025-07-16 Board of Library Trustees Meeting Minutes

**City of Chula Vista**  
**Regular Board of Library Trustees Meeting**  
**MINUTES**

July 16, 2025, 4:00 p.m.  
Civic Center Branch Library  
Conference Room  
365 F St, Chula Vista

Present: Trustee Beyers, Trustee Holleron, Vice Chair Larson, Chair Moffat

Absent: Trustee Ellison

Also Present: Trustee Glinsky, Director of Library Services Whatley, Principal Librarian Magbanua

*Minutes are prepared and ordered to correspond to the agenda.*

---

**1. CALL TO ORDER**

*A regular meeting of the Board of Library Trustees of the City of Chula Vista was called to order at 4:00 p.m.*

**2. ROLL CALL**

*Secretary Magbanua called the roll.*

**3. CONSENT CALENDAR (Items 3.1 through 3.2)**

**3.1 Approval of Meeting Minutes**

Approve the minutes dated: June 18, 2025

**3.2 Written Communications**

Consider Request for Excused Absence, Trustee Glinsky from the June 18, 2025, Board of Library Trustees Meeting.

## 2025-07-16 Board of Library Trustees Meeting Minutes

Trustees approved the recommended action on the consent calendar items with one correction on the June 18, 2025 Meeting Minutes.

**Moved by** Trustee Holleron

**Seconded by** Vice Chair Larson

The motion was carried by the following vote:

Yes (4): Trustee Beyers, Trustee Holleron, Vice Chair Larson, and Chair Moffat

**Result: Carried (4 to 0)**

#### 4. PUBLIC COMMENTS

There were no public comments.

#### 5. PRESENTATIONS

##### 5.1 Presentation by Library Director Whatley and Principal Librarians Magbanua and Ysla on LearningExpress and Literacy Services

Trustees heard the presentation.

#### 6. ACTION ITEMS

##### 6.1 Election of Chair and Vice Chair for Fiscal Year 2025 - 2026

Trustees selected Trustee Beyers for Chair and Trustee Holleron for Vice Chair for fiscal year 2025-26.

**Moved by** Vice Chair Larson

**Seconded by** Chair Moffat

The motion was carried by the following vote:

Yes (4): Trustee Beyers, Trustee Holleron, Vice Chair Larson, and Chair Moffat

**Result: Carried (4 to 0)**

##### 6.2 Discussion Regarding Library Services and Program Promotion and Outreach

Trustees discussed Library promotion and outreach.

2025-07-16 Board of Library Trustees Meeting Minutes

**7. STAFF COMMENTS**

Library Director Whatley introduced Natalie Vega as the new Casa Casillas manager. Principal Librarian Magbanua reminded trustees about Boards and Commissions recognition event on July 23, 2025.

**8. CHAIR'S COMMENTS**

There were no chair's comments.

**9. TRUSTEES' COMMENTS**

There were no trustees' comments.

**10. ADJOURNMENT**

*The meeting was adjourned at 5:03 p.m.*

*Minutes prepared by: Erwin Magbanua, Secretary*

---

Erwin Magbanua, Board Secretary