

CULTURAL ARTS COMMISSION

Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



Date: Wednesday, August 6, 2025

Time: 6:00 p.m.

Location: Civic Center Branch Library
Conference Room
365 F St, Chula Vista

Cultural Arts Commission Regular Meeting

In-Person Public Comments: Join us for the Cultural Arts Commission meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three minutes to address the Commission.

Electronic Public Comments: At www.chulavistaca.gov/boardmeetings, locate this meeting and click on the comment bubble icon. Select the item and click on "Leave Comment." The deadline to submit e-comments or any comments emailed to CAC@chulavistaca.gov will be noon on the day of the meeting.

Accessibility: *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Cultural Arts Commission meeting by contacting the commission staff at CAC@chulavistaca.gov (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

1. CALL TO ORDER**2. ROLL CALL**

Commissioners Brady, Muraoka, Rufolo, Ruiz, Sablan, Ward, Vice Chair Kohse and Chair Bishop

3. CONSENT CALENDAR (Items 3.1 through 3.2)

Consent calendar items are considered together and acted upon by one motion. There is no separate discussion of these items unless a commissioner or staff removes the item from the Consent Calendar.

Recommended Action:

Commission approve the recommended action on the below consent calendar items.

3.1 Approval of Meeting Minutes

4

Recommended Action:

Approve the minutes dated: July 2, 2025.

3.2 Written Communications

7

Recommended Action:

Consider Request for Excused Absence, Commissioner Rufolo from the July 2, 2025 Cultural Arts Commission meeting.

4. PUBLIC COMMENTS

Persons may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.

5. ACTION ITEMS

The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.

5.1 Discussion Regarding the Planning of Chula Vista ArtFest 2025**Recommended Action:**

Discuss, make recommendations, and take action as appropriate.

OTHER BUSINESS**6. STAFF COMMENTS****7. CHAIR'S COMMENTS****8. COMMISSIONERS' COMMENTS**

9. ADJOURNMENT

to the regular meeting on September 3, 2025 at 6:00 p.m.

Materials provided to the Cultural Arts Commission related to any open-session item on this agenda are available for public review by contacting the Library at CAC@chulavistaca.gov.

City of Chula Vista
Regular Cultural Arts Commission Meeting
MINUTES

July 2, 2025, 6:00 p.m.
Civic Center Branch Library
Conference Room
365 F St, Chula Vista

Commissioners Present: Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Ruiz, Commissioner Sablan, Chair Bishop

Absent: Commissioner Rufolo, Commissioner Ward

Also Present: Principal Librarian & Cultural Arts Manager Magbanua,

Minutes are prepared and ordered to correspond to the agenda.

1. CALL TO ORDER

A regular meeting of the Cultural Arts Commission of the City of Chula Vista was called to order at 6:10 p.m. in Conference Room 103, located in Building A, 276 Fourth Avenue, Chula Vista California.

2. ROLL CALL

Secretary Magbanua called the roll.

3. CONSENT CALENDAR (Items 3.1 through 3.2)

3.1 Approval of Meeting Minutes

Approve the minutes dated: June 4, 2025.

3.2 Written Communications

Excuse the absence of Commissioner Ward from the June 4, 2025 Cultural Arts Commission meeting.

2025-07-02 Cultural Arts Commission Meeting Minutes

Commission approved the recommended actions on the consent calendar items.

Moved by Commissioner Kohse

Seconded by Commissioner Ruiz

The motion was carried by the following vote:

Yes (5): Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Ruiz, and Chair Bishop

Result:Carried (5 to 0)

4. PUBLIC COMMENTS

Secretary Magbanua announced that 0 electronic comments had been received and 0 comments had been received via email.

5. PRESENTATIONS

5.1 Presentation on Cultural Arts Updates

The Commission heard the presentation on new Casa Casillas manager and Librarian III Natalie Vega, Casa Casillas updates, McCandliss Arts Awards, Performing and Visual Arts Grant updates, and plans for Poet Laureate project.

6. ACTION ITEMS

6.1 Election of Chair and Vice Chair for Fiscal Year 2025 - 2026

Commission selected Chair Bishop as Chair and Commissioner Kohse as Vice Chair for fiscal year 2025 - 2026.

Moved by Commissioner Brady

Seconded by Commissioner Ruiz

The motion was carried by the following vote:

Yes (5): Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Ruiz, and Chair Bishop

Result:Carried (5 to 0)

6.2 Discussion and Possible Action Regarding the Planning of Chula Vista ArtFest 2025

Commission discussed the planning.

2025-07-02 Cultural Arts Commission Meeting Minutes

OTHER BUSINESS

7. STAFF COMMENTS

Principal Librarian and Cultural Arts Manager Magbanua announced new arts instruction series for kids at the Otay Ranch Library.

8. CHAIR'S COMMENTS

Chair Bishop reminded Commission about the upcoming City of Chula Vista Boards and Commissions event.

9. COMMISSIONERS' COMMENTS

Commissioner Brady announced a festival of Asian culture, Rohr Park input event, and an article about art and violence. Commissioner Sablan offered resources for ArtFest planning. Commissioner Muraoka provided updates on the Odawara Youth Exchange program. Commissioner Kohse provided updates on San Diego Comic-Con.

10. ADJOURNMENT

The meeting was adjourned at 7:22 p.m.

Minutes prepared by: Erwin Magbanua, Secretary

Erwin Magbanua, Commission Secretary

Erwin Magbanua

From: Thelma C Rufolo <[REDACTED]>
Sent: Wednesday, July 2, 2025 4:54 PM
To: Erwin Magbanua
Subject: absence today

WARNING - This email originated from outside the City of Chula Vista. Do not click any links and do not open attachments unless you can confirm the sender.
PLEASE REPORT SUSPICIOUS EMAILS BY USING THE **PHISH ALERT REPORT BUTTON** or to reportphishing@chulavistaca.gov

Hello Erwin,

I hope this email finds you well. I have been sick these last few days. My sons had Covid, and while I don't think I have Covid, I know I'm not feeling well today. I think it's best I stay home to rest and not infect anyone else. Please keep me posted on the meeting.

I do want to inform you that Balboa South is highly interested, as well as several other vendors and business owners. The biggest question is what will it cost to participate and for the competition, what are the prizes/awards, and of course logistics.

Lastly, the Cultural Arts Commission has been invited to attend the tour for the new Chula Vista Entertainment Center. Please let me know if that's a possibility as a group. I'll be missing everyone tonight.

Thank you,

Thelma C. Rufolo