

## Agenda



**Date:** Wednesday, July 2, 2025  
**Time:** 6:00 p.m.  
**Location:** Civic Center Branch Library  
Conference Room  
365 F St, Chula Vista

### Cultural Arts Commission Regular Meeting

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**In-Person Public Comments:** Join us for the Cultural Arts Commission meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three minutes to address the Commission.

**Electronic Public Comments:** At [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings), locate this meeting and click on the comment bubble icon. Select the item and click on "Leave Comment." The deadline to submit e-comments or any comments emailed to [CAC@chulavistaca.gov](mailto:CAC@chulavistaca.gov) will be noon on the day of the meeting.

**ACCESSIBILITY:** *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Cultural Arts Commission meeting by contacting the commission staff at [CAC@chulavistaca.gov](mailto:CAC@chulavistaca.gov) (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. ROLL CALL**

Commissioners Brady, Kohse, Muraoka, Rufolo, Ruiz, Sablan, Ward, and Chair Bishop

**3. CONSENT CALENDAR (Items 3.1 through 3.2)**

*The Commission will enact the Consent Calendar staff recommendations by one motion, without discussion, unless a Commissioner, member of the public, or staff requests that an item be removed for discussion. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.*

**Recommended Action:**

Commission approve the recommended action on the below consent calendar items.

**3.1 Approval of Meeting Minutes**

4

**Recommended Action:**

Approve the minutes dated: June 4, 2025.

**3.2 Written Communications**

9

Communication from Commissioner Ward requesting an excused absence from the June 4, 2025 Cultural Arts Commission meeting.

**Recommended Action:**

Excuse the absence.

**4. PUBLIC COMMENTS**

*Persons may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.*

**5. PRESENTATIONS**

*The following item(s) will be presentations given to the Commission. Action on these item(s) is typically limited to the Commission receiving the presentation and providing direction or feedback to staff, as appropriate. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.*

**5.1 Presentation on Cultural Arts Upates**

Presenter: Principal Librarian and Cultural Arts Manager Erwin Magbanua

**6. ACTION ITEMS**

*The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.*

**6.1 Election of Chair and Vice Chair for Fiscal Year 2025 - 2026****Recommended Action:**

Commission nominate and elect Chair and Vice Chair for fiscal year 2025 - 2026.

**6.2 Discussion and Possible Action Regarding the Planning of Chula Vista ArtFest 2025****Recommended Action:**

Commission discuss, make recommendations, and take action as appropriate.

**OTHER BUSINESS****7. STAFF COMMENTS****8. CHAIR'S COMMENTS****9. COMMISSIONERS' COMMENTS****10. ADJOURNMENT**

to the regular meeting on August 6, 2025 at 6:00 p.m.

*Materials provided to the Cultural Arts Commission related to any open-session item on this agenda are available for public review by contacting the Library at [CAC@chulavistaca.gov](mailto:CAC@chulavistaca.gov).*

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**City of Chula Vista**  
**Regular Cultural Arts Commission Meeting**  
**MINUTES**

June 4, 2025, 6:00 p.m.  
Civic Center Branch Library  
Conference Room  
365 F St, Chula Vista

Commissioners Present: Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Rufolo, Vice-Chair Zavala, Chair Bishop

Absent: Commissioner Ruiz, Commissioner Sablan, Commissioner Ward

Also Present: Principal Librarian & Cultural Arts Manager Magbanua

Minutes are prepared and ordered to correspond to the agenda.

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**1. CALL TO ORDER**

*A regular meeting of the Cultural Arts Commission of the City of Chula Vista was called to order at 6:13 p.m. in Conference Room, located in Civic Center Library, 365 F Street, Chula Vista California.*

**2. ROLL CALL**

*Secretary Magbanua called the roll.*

**3. CONSENT CALENDAR (Items 3.1 through 3.2)**

Commission approve the recommended action on the below consent calendar items.

**Moved by** Commissioner Kohse  
**Seconded by** Commissioner Rufolo

The motion was carried by the following vote:

Yes (5): Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Rufolo, and Chair Bishop

**Result:Carried (5 to 0)**

**3.1 Approval of Meeting Minutes**

Approve the minutes dated: May 7, 2025

**3.2 Written Communications**

Commission excuse the absences.

**4. PUBLIC COMMENTS**

Resident Robert commented on promoting the City's work and the Commission meetings.

Vice Chair Zavala arrived at 6:20 p.m.

**5. PRESENTATIONS**

Principal Librarian and Cultural Arts Manager Erwin Magbanua presented on Casa Casillas opening and the Performing and Visual Arts Grant approvals.

**5.1 Presentation on Cultural Arts Updates**

**6. ACTION ITEMS**

**6.1 Select Awardees for the 2025 McCandliss Arts Awards**

Commission select the Rising Star, Literary Arts, and Distinguished Service awardees from the list of nominations for the 2025 McCandliss Arts Awards.

**Moved by** Commissioner Kohse

**Seconded by** Commissioner Muraoka

The motion was carried by the following vote:

Yes (5): Commissioner Kohse, Commissioner Muraoka, Commissioner Rufolo, Vice-Chair Zavala, and Chair Bishop

No (1): Commissioner Brady

**Result:Carried (5 to 1)**

**6.2 Discussion and Possible Action Regarding the Planning of Chula Vista ArtFest 2025**

Commission form an ad hoc subcommittee of Commissioners Kohse and Rufolo and Chair Bishop to advise and assist staff in planning the 2025 ArtFest

**Moved by** Commissioner Kohse  
**Seconded by** Commissioner Brady

The motion was carried by the following vote:

Yes (6): Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Rufolo, Vice-Chair Zavala, and Chair Bishop

**Result:Carried (6 to 0)**

Commission recommend the inclusion of a beer and wine garden at 2025 ArtFest.

**Moved by** Commissioner Kohse  
**Seconded by** Commissioner Muraoka

The motion was carried by the following vote:

Yes (6): Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Rufolo, Vice-Chair Zavala, and Chair Bishop

**Result:Carried (6 to 0)**

Commission recommend a culinary arts section at 2025 ArtFest.

**Moved by** Commissioner Muraoka  
**Seconded by** Commissioner Kohse

The motion was carried by the following vote:

Yes (6): Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Rufolo, Vice-Chair Zavala, and Chair Bishop

**Result:Carried (6 to 0)**

**Moved by** Commissioner Brady  
**Seconded by** Commissioner Kohse

Commission recommend the inclusion an appropriate dance floor if dance performances are included at 2025 ArtFest.

The motion was carried by the following vote:

Yes (6): Commissioner Brady, Commissioner Kohse, Commissioner Muraoka, Commissioner Rufolo, Vice-Chair Zavala, and Chair Bishop

**Result:Carried (6 to 0)**

OTHER BUSINESS

**7. STAFF COMMENTS**

There were no staff comments.

**8. CHAIR'S COMMENTS**

Chair Bishop provided updates on the public art discussion at the recent Local Arts Agency Network workshop held at Chicano Park.

**9. COMMISSIONERS' COMMENTS**

- Commissioner Brady provided updates on arts events, expressed the need for low-cost performance venues on the west side of the city, and discussed her experience with the recent State of the City event at the new Gaylord Pacific Resort.
- Commissioner Rufolo commented on the recent RFP process for the Parkview Recreation Center mural project.
- Commissioner Muraoka announced the ambassador candidate selections for the Odawara Youth Ambassador Program.

- Commissioner Kohse suggested that future PVAG and McCandliss award recipients be celebrated at a future ArtFest and suggested changes to the McCandliss award category for distinguished service.

**10. ADJOURNMENT**

*The meeting was adjourned at 7:32 p.m.*

*Minutes prepared by: Erwin Magbanua, Secretary*

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Erwin Magbanua, Commission Secretary

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**REQUEST FOR EXCUSED ABSENCE**

City of Chula Vista Boards, Commissions, and Committees

Name: Taylor Ward Date of Absence: 6/4/25

Board/Commission/Committee: Cultural Arts Commission

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member’s absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member’s absence is excused by a majority vote of the other members.** An absence is only recorded as “excused” upon receipt of a member’s request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

Please indicate the reason for the absence:

- 1. Illness of the member, family member of the member, or personal friend of the member;
- 2. Business commitment of the member that interferes with the attendance of the member at a meeting;
- 3. Previously scheduled vacation of the member, notice of which was provided to the respective board or commission in advance of the meeting;
- 4. Attendance of the member at a funeral, religious service or ceremony, wedding, or other similarly significant event;
- 5. Unexpected, emergency situation that prohibits the member’s attendance; or
- 6. Other reason for which the member has given notice to the secretary of his or her unavailability at least seven days in advance of the meeting.

OR

The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the absence indicated above is true and correct.

Member’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If completed by secretary or staff to board/commission/committee:*

Completed on member’s behalf by: ERWIN MAGBANUA, per member’s  Verbal  Written request  
 on: 06/04/25 (date) (secretary/liaison’s name)