

Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



Date: Wednesday, June 18, 2025
Time: 6:00 p.m.
Location: City Hall, Bldg. C, Conference Room B-111
276 Fourth Avenue, Chula Vista, CA

Veterans Advisory Commission Regular Meeting

In-Person Public Comments: Join us for the Veterans Advisory Commission meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three minutes to address the Commission.

Electronic Public Comments: At www.chulavistaca.gov/boardmeetings, locate this meeting and click on the comment bubble icon. Select the item and click on "Leave Comment." The deadline to submit e-comments or any comments emailed to VAC@chulavistaca.gov will be noon on the day of the meeting.

ACCESSIBILITY: *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Veterans Advisory Commission meeting by contacting the commission staff at VAC@chulavistaca.gov (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

	Pages
1. CALL TO ORDER	
2. ROLL CALL	
Commissioners Akana, Castro, Jimenez, Nava, Pine, Stewart, and Williams	
3. PUBLIC COMMENTS	
<i>Persons may address the Commission on any subject matter within the Commission’s jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.</i>	
4. PRESENTATIONS	
<i>The following item(s) will be presentations given to the Commission. Action on these item(s) is typically limited to the Commission receiving the presentation and providing direction or feedback to staff, as appropriate. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.</i>	
5. ACTION ITEMS	
<i>The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.</i>	
5.1 APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 19, 2025	4
Recommended Action:	
- Commission to approve the meeting minutes.	
5.2 APPROVAL OF REGULAR MEETING MINUTES OF MARCH 19, 2025	7
Recommended Action:	
- Commission to approve the meeting minutes.	

5.3 APPROVAL OF EXCUSED ABSENCE OF COMMISSIONER CASTRO AND WILLIAMS FOR THE REGULAR MEETING OF MARCH 19, 2025

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Recommended Action:

- Commission to approve the excused absence form for Commissioner Castro.

Recommended Action:

- Commission to approve the excused absence form from Commissioner Williams.

5.4 UPDATE ON MILITARY REINTEGRATION PROGRAM SUBCOMMITTEE**5.5 UPDATE ON OUTREACH SUBCOMMITTEE****5.6 UPDATE ON VETERAN OF THE YEAR SUBCOMMITTEE****OTHER BUSINESS****6. STAFF COMMENTS****7. CHAIR'S COMMENTS****8. COMMISSIONERS' COMMENTS****9. ADJOURNMENT**

to the regular meeting on July 16, 2026

Materials provided to the Veterans Advisory Commission related to any open-session item on this agenda are available for public review, please contact the Fire Department at VAC@chulavistaca.gov.



REGULAR MEETING OF THE VETERANS ADVISORY COMMISSION

Meeting Minutes

February 19, 2025, 6:00 p.m.
City Hall, Bldg. C, Conference Room B-111
276 Fourth Avenue, Chula Vista, CA

Present: Nimpa Akana, Elmer Jimenez, Francia Castro, Ricardo Nava,
Lynne Pine, Anthony Stewart, Tanya Williams

Also Present: Karina Aguilar, Eric Martinez

1. CALL TO ORDER

A regular meeting of the Veterans Advisory Commission of the City of Chula Vista was called to order at 6:03 p.m.

2. ROLL CALL

Secretary Aguilar called the roll.

3. PUBLIC COMMENTS

4. PRESENTATIONS

5. ACTION ITEMS

5.1 APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 16, 2024

Moved by Francia Castro

Seconded by Commissioner Jimenez

Commission to approve the meeting minutes.

Result: Carried Unanimously

5.2 APPROVAL OF EXCUSED ABSENCE OF COMMISSIONER STEWART FOR THE REGULAR MEETING OF FEBRUARY 19, 2025

Moved by Commissioner Jimenez

Seconded by Lynne Pine

Commission to approve the excused absence form.

Result: Carried Unanimously

5.3 UPDATE ON OUTREACH SUBCOMMITTEE

- Secretary and liaison to arrange a meeting for the subcommittee with Communications manager.

5.4 UPDATE ON VETERAN OF THE YEAR SUBCOMMITTEE

- Commissioner Akana proposed a date to have the application up on the website.

5.5 UPDATE ON MILITARY REINTEGRATION PROGRAM SUBCOMMITTEE

- Commissioners Williams, Akana and Jimenez went over program's paperwork and timeline.

5.6 DEDICATED VETERAN SECTION IN MILLENIA LIBRARY

- Commissioner Pine proposed to perform research in Chula Vista libraries and offer support to improve Veteran wings.

Moved by Lynne Pine

Seconded by Nimpa Akana

Commission to support and appeal for the library to include a section for the Veterans.

Result: Carried Unanimously

5.7 PREPARATION FOR MEMORIAL DAY

- Commissioner Akana proposed a color guard at the May City Council meeting.

- There will be a public comment made where they will talk about the Veteran of the Year award application.

OTHER BUSINESS

6. STAFF COMMENTS

- No comment.

7. CHAIR'S COMMENTS

- No comment.

8. COMMISSIONERS' COMMENTS

- No comment.

9. ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Minutes prepared by: Karina Aguilar, Secretary

Karina Aguilar, Secretary



REGULAR MEETING OF THE VETERANS ADVISORY COMMISSION

Meeting Minutes

March 19, 2025, 6:00 p.m.
City Hall, Bldg. C, Conference Room B-111
276 Fourth Avenue, Chula Vista, CA

Present: Elmer Jimenez, Francia Castro, Ricardo Nava, Lynne Pine,
Tanya Williams, Vice Chair Akana, Chair Stewart

Also Present: Karina Aguilar, Eric Martinez

1. CALL TO ORDER

A regular meeting of the Veterans Advisory Commission of the City of Chula Vista was called to order at 6:02 p.m.

2. ROLL CALL

Secretary Aguilar called the roll.

3. PUBLIC COMMENTS

- Robert
- Referred to other City commissions.

4. PRESENTATIONS

4.1 MILITARY RE-INTEGRATION STARR AND ONWARD OPS PROGRAMS

- Speaker presented about the program he works for which helps veterans find jobs after their duty on the military.

5. ACTION ITEMS**5.1 APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 15, 2025**

Commissioner Nava joined the meeting at 9:58 am.

Moved by Commissioner Nava

Seconded by Commissioner Jimenez

Commission to approve the meeting minutes.

Result: Carried Unanimously

5.2 UPDATE ON OUTREACH SUBCOMMITTEE

- No update.

5.3 UPDATE ON VETERAN OF THE YEAR SUBCOMMITTEE

- Commissioner Akana showed the subcommittee's timeline sheet, stating that the VOTY applications needs to go live this month. Commission to review applications in August regular meeting.

- Present winner of the award in the October or November City Council meeting.

- Commissioner Stewart wants to do a celebratory event for the winner where all nominees get invited plus other veteran organizations. The local 'Umbrella' media can provide an article about it for free.

5.4 UPDATE ON MILITARY REINTEGRATION PROGRAM SUBCOMMITTEE

- Goal of the subcommittee is to invite City Council to vent of the program.

OTHER BUSINESS

6. STAFF COMMENTS

- No comments.

7. CHAIR'S COMMENTS

- Commissioner Stewart is happy to have subcommittees created.

8. COMMISSIONERS' COMMENTS

- Commissioner Jimenez asked about ways to promote the VOTY application.

- Commissioner Akana asked to do the pledge of allegiance for every meeting.

- Commissioner Jimenez proposed to send letters of appreciation from the commission plus the major for the color guard.

9. ADJOURNMENT

The meeting was adjourned at 7:17 p.m.

Minutes prepared by: Karina Aguilar, Secretary

Karina Aguilar, Secretary

DRAFT

REQUEST FOR EXCUSED ABSENCE

City of Chula Vista Boards, Commissions, and Committees

Name: Francía Castro

Date of Absence: 03/19/25

Board/Commission/Committee: Veteran Advisory Commission

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member's absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member's absence is excused by a majority vote of the other members.** An absence is only recorded as "excused" upon receipt of a member's request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

Please indicate the reason for the absence:

- ☐ 1. Illness of the member, family member of the member, or personal friend of the member;
- ☒ 2. Business commitment of the member that interferes with the attendance of the member at a meeting;
- ☐ 3. Previously scheduled vacation of the member, notice of which was provided to the respective board or commission in advance of the meeting;
- ☐ 4. Attendance of the member at a funeral, religious service or ceremony, wedding, or other similarly significant event;
- ☐ 5. Unexpected, emergency situation that prohibits the member's attendance; or
- ☐ 6. Other reason for which the member has given notice to the secretary of his or her unavailability at least seven days in advance of the meeting.

OR

☐ The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the absence indicated above is true and correct.

Member's Signature: [Signature]

Date: 03/19/25

If completed by secretary or staff to board/commission/committee:

Completed on member's behalf by: _____, per member's ☐ Verbal ☐ Written request
on: _____ (date) (secretary/liaison's name)

REQUEST FOR EXCUSED ABSENCE

City of Chula Vista Boards, Commissions, and Committees

Name: Tanya Williams Date of Absence: March 19, 2025
 Board/Commission/Committee: Veterans Advisory

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member's absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member's absence is excused by a majority vote of the other members.** An absence is only recorded as "excused" upon receipt of a member's request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

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- ☐ 5. Unexpected, emergency situation that prohibits the member's attendance; or
- ☐ 6. Other reason for which the member has given notice to the secretary of his or her unavailability at least seven days in advance of the meeting.

OR

☐ The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the absence indicated above is true and correct.

Member's Signature: Tanya Williams Date: 3-18-2025

If completed by secretary or staff to board/commission/committee:

Completed on member's behalf by: _____ per member's ☐ Verbal ☐ Written request on: _____ (date)

Request for Excused Absence Form - 6/19