

# BOARD OF LIBRARY TRUSTEES

## Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



**Date:** Wednesday, June 18, 2025  
**Time:** 4:00 p.m.  
**Location:** Civic Center Branch Library  
Conference Room  
365 F St, Chula Vista

### Board of Library Trustees Regular Meeting

**Public Comments:** Public comments may be submitted to the Board of Library Trustees (BOLT) in the following ways:

- **In-person comments during the meeting:** Join us for the BOLT meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three (3) minutes to address the Board.
- **Submit an eComment:** Visit [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings), locate this meeting, and click the comment bubble icon. Click on the item you wish to comment on, then click "Leave Comment."
- **Email comments:** Submit comments via email to [BOLT@chulavistaca.gov](mailto:BOLT@chulavistaca.gov).

**Time Allotted for Speaking** (*subject to change by the presiding officer*)

- **Agenda Items:** 3 minutes
- **General Public Comment** (not on agenda): 3 minutes

*Individuals who use a translator will be allotted twice the amount of time.*

The commenting period will close at noon on the day of the meeting. All comments will be made available to the Board and the public.

**ACCESSIBILITY:** *Individuals with disabilities are invited to request reasonable modifications or accommodations in order to access and/or participate in a Board of Library Trustees meeting by contacting Board of Library Trustees staff at [BOLT@chulavistaca.gov](mailto:BOLT@chulavistaca.gov) (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

	Pages
1. CALL TO ORDER	
2. ROLL CALL	
Trustees Beyers, Ellison, Glinsky, Holleron, Vice Chair Larson, and Chair Moffat	
3. CONSENT CALENDAR	
<i>The Board will enact the Consent Calendar staff recommendations by one motion, without discussion, unless a Trustee, member of the public, or staff requests that an item be removed for discussion.</i>	
<b>Recommended Action:</b>	
Members approve the recommended action on the below consent calendar items.	
3.1 Approval of Meeting Minutes	4
<b>Recommended Action:</b>	
Approve the minutes dated: April 16, 2025	
3.2 Written Communications	7
Communication from Trustees Ellison, Glinsky, and Chair Moffat requesting excused absences from the April 16, 2025 Board of Library Trustees meeting.	
<b>Recommended Action:</b>	
Excuse the absences.	
4. PUBLIC COMMENTS	
<i>Persons may address the Board on any subject matter within the Board's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Board from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Board may schedule the topic for future discussion or refer the matter to staff.</i>	
5. PRESENTATIONS	
<i>The following item(s) will be presentations given to the Board. Action on these item(s) is typically limited to the Board receiving the presentation and providing direction or feedback to staff, as appropriate.</i>	
5.1 Presentation on Summer Reading Program, Discover & Go, and Tutor.com	12
Presenters: Library Director Whatley and Principal Librarians Magbanua and Ysla.	
<b>OTHER BUSINESS</b>	
6. STAFF COMMENTS	
7. CHAIR'S COMMENTS	
8. TRUSTEES' COMMENTS	

**9. ADJOURNMENT**

to the regular meeting on July 16, 2025 at 4:00 p.m.

*Materials provided to the Board of Library Trustees related to any open-session item on this agenda are available for public review by contacting the Library at [BOLT@chulavistaca.gov](mailto:BOLT@chulavistaca.gov).*

*Sign up at [www.chulavistaca.gov/residents/enotification](http://www.chulavistaca.gov/residents/enotification) to receive email notifications when agendas are published online.*

2025-04-16 Board of Library Trustees Meeting Minutes

**City of Chula Vista**  
**Regular Board of Library Trustees Meeting**  
**MINUTES**

April 16, 2025, 4:00 p.m.  
Civic Center Branch Library  
Conference Room  
365 F St, Chula Vista

Present: Trustee Beyers, Trustee Holleron, Vice Chair Larson

Absent: Trustee Ellison, Trustee Glinsky, Chair Moffat

Also Present: Director of Library Services Whatley, Principal Librarians  
Magbanua and Ysla

*Minutes are prepared and ordered to correspond to the agenda.*

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**1. CALL TO ORDER**

*A regular meeting of the Board of Library Trustees of the City of Chula Vista was called to order at 4:00 p.m.*

**2. ROLL CALL**

*Secretary Magbanua called the roll.*

**3. CONSENT CALENDAR**

Members approve the recommended action on the below consent calendar items.

**Moved by** Member Holleron

**Seconded by** Member Beyers

The motion was carried by the following vote:

Yes (3): Member Beyers, Member Holleron, and Vice Chair Larson

**Result: Carried (3 to 0)**

**3.1 Approval of Meeting Minutes**

Approve the minutes dated: March 19, 2025.

**3.2 Written Communications**

Excuse the absence.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. PRESENTATIONS**

**5.1 Presentation on Learning Express, Seed Library, and Institute of Museum and Library Services Grants**

Trustees heard the presentation by Library Director Whatley and Principal Librarians Magbanua and Ysla.

**6. ACTION ITEMS**

**6.1 Discussion of the Annual Activities Report and Authorize the Chair to Work with Staff to Finalize and Submit**

To authorize the Chair to work with staff to finalize and submit the Annual Activities report.

**Moved by** Member Holleron

**Seconded by** Member Beyers

The motion was carried by the following vote:

Yes (3): Member Beyers, Member Holleron, and Vice Chair Larson

**Result: Carried (3 to 0)**

**OTHER BUSINESS**

**7. STAFF COMMENTS**

There were no staff comments.

**8. CHAIR'S COMMENTS**

Vice Chair Larson noted the need for passports in light of Real ID requirements and also mentioned current book-banning issues in libraries.

2025-04-16 Board of Library Trustees Meeting Minutes

**9. TRUSTEES' COMMENTS**

There were no trustees' comments

**10. ADJOURNMENT**

*The meeting was adjourned at 4:35 p.m.*

*Minutes prepared by: Erwin Magbanua, Secretary*

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Erwin Magbanua, Board Secretary

DRAFT

**Erwin Magbanua**

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**From:** Roselle Ellison <[REDACTED]>  
**Sent:** Thursday, April 10, 2025 6:25 PM  
**To:** Erwin Magbanua  
**Subject:** Absent for meeting

**WARNING** - This email originated from outside the City of Chula Vista. Do not click any links and do not open attachments unless you can confirm the sender.  
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Hi Erwin,

My daughter's school moved their senior night for track and field to next Wednesday. I won't be at the meeting after all.

Thanks,  
Roselle

**Erwin Magbanua**

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**From:** Isabella Glinsky <[REDACTED]>  
**Sent:** Monday, April 14, 2025 2:02 PM  
**To:** Erwin Magbanua  
**Subject:** Re: April 16, 2025 Board of Library Trustees Meeting

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PLEASE REPORT SUSPICIOUS EMAILS BY USING THE **PHISH ALERT REPORT BUTTON** or to [reportphishing@chulavistaca.gov](mailto:reportphishing@chulavistaca.gov)

Good afternoon,

My regrets for the late response. Unfortunately I will be unable to attend the meeting this Wednesday, because I have a meeting with a college counselor.

Thank you so much,  
Isabella Glinsky

On Wed, Apr 9, 2025 at 12:53 PM Erwin Magbanua <[emagbanua@chulavistaca.gov](mailto:emagbanua@chulavistaca.gov)> wrote:

Hello Trustees.

Please see the attached invitation file and agenda for the Wednesday, April 16, 2025 regular meeting of the Board of Library Trustees at 4:00 pm in the Civic Center Library Conference Room at [365 F Street, Chula Vista 91910](#). You can view the full agenda package here:

<https://pub-chulavista.escribemeetings.com/Meeting.aspx?Id=4388427c-0438-49c5-8f64-7cc51e2609ff&Agenda=Agenda&lang=English>

\*PLEASE REPLY TO ME ASAP TO CONFIRM YOU ARE ATTENDING\*

Thank you and we will see you there.

**Erwin Magbanua**

he/him

Principal Librarian and Cultural Arts Manager

Chula Vista Public Library

[365 F Street, Chula Vista CA 91910](#)

O: (619) 691-5138 | C: (619) 504-8255

[www.chulavistalibrary.com](http://www.chulavistalibrary.com)

[www.chulavistaca.gov/cvarts](http://www.chulavistaca.gov/cvarts)



*Please note that email correspondence with the City of Chula Vista, along with attachments, may be subject to the California Public Records Act, and therefore may be subject to disclosure unless otherwise exempt.*

**Erwin Magbanua**

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**From:** James Moffat [REDACTED]  
**Sent:** Wednesday, April 16, 2025 12:49 PM  
**To:** Erwin Magbanua  
**Subject:** Re: April 16, 2025 Board of Library Trustees Meeting

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PLEASE REPORT SUSPICIOUS EMAILS BY USING THE **PHISH ALERT REPORT BUTTON** or to [reportphishing@chulavistaca.gov](mailto:reportphishing@chulavistaca.gov)

Hi Erwin,

I will be unable to attend. Family emergency.

Thanks!!

James Moffat (he/him)  
[REDACTED]

On Wed, Apr 9, 2025 at 12:58 PM James Moffat [REDACTED] wrote:  
Hi Erwin,

I will be there. :)

James Moffat (he/him)  
[REDACTED]

On Wed, Apr 9, 2025 at 12:53 PM Erwin Magbanua <[emagbanua@chulavistaca.gov](mailto:emagbanua@chulavistaca.gov)> wrote:

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Thank you and we will see you there.

**Erwin Magbanua**

he/him

Principal Librarian and Cultural Arts Manager

Chula Vista Public Library

365 F Street, Chula Vista CA 91910

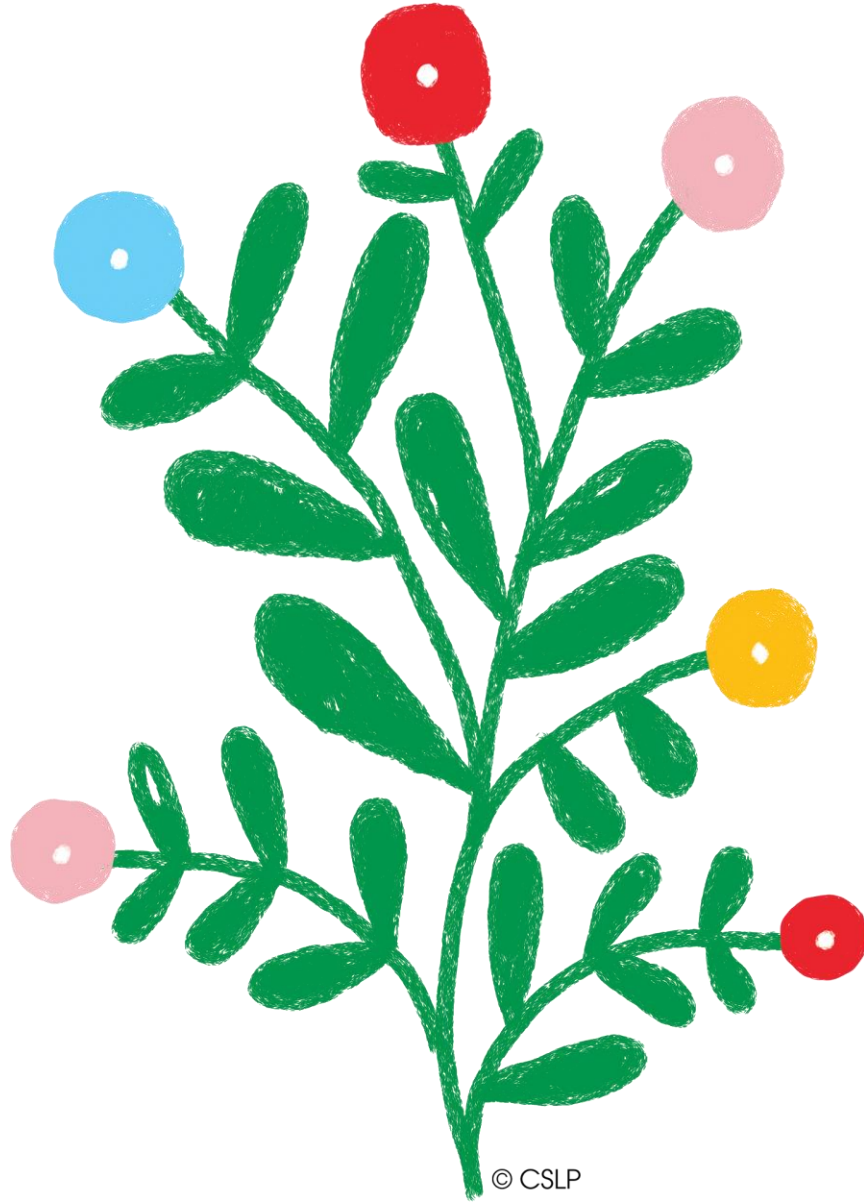
O: (619) 691-5138 | C: (619) 504-8255

[www.chulavistalibrary.com](http://www.chulavistalibrary.com)

[www.chulavistaca.gov/cvarts](http://www.chulavistaca.gov/cvarts)



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# Library Summer Reading Program Presentation

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Chula Vista Public Library Summer 2025



# Color Your World!

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# What is Summer Reading Program (SRP)?

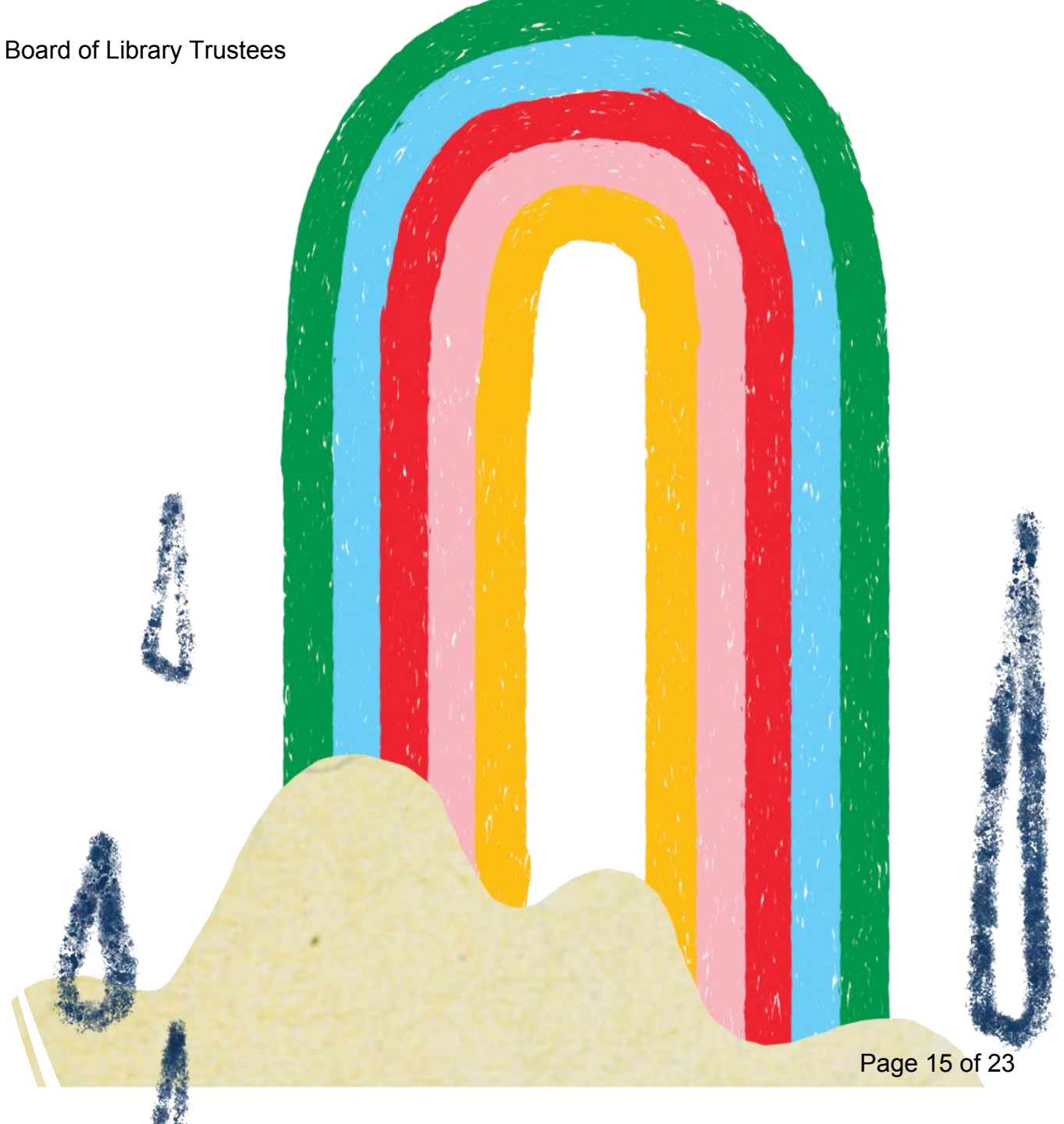
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- A fun, free program encouraging reading during the summer break
- Open to all ages: babies & toddlers, kids, teens, and adults
- Offers rewards, events, and community connection

# Program Goals

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- Reduce summer slide
- Keep kids reading and engaged
- Promote a love of books
- Connect the community
- Offer fun incentives and events



# Dates and Registration

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- **Program Runs:** June 7-July 12, 2025
- **Registration Opens:** June 7
- **How to Register:**
  - Visit our website:  
[www.chulavistalibrary.com](http://www.chulavistalibrary.com)
  - Stop by any of our three Chula Vista Public Libraries
- Use Beanstack or paper form to track and log reading and activities.



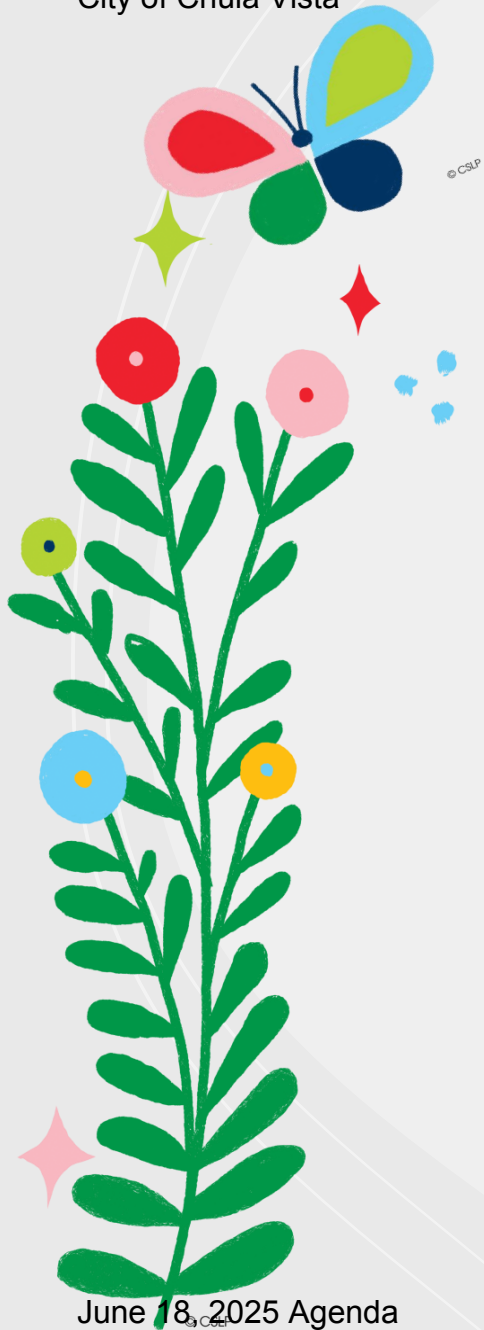
© CSLP



# How it Works

- Read books and track your progress.
- Earn points, badges, or tickets.
- Redeem prizes or entries into raffles.
- Attend events like storytimes, workshops, and Lunch at the Library!

© CSLP




Board of Library Trustees

## SUMMER READING PROGRAM

JUNE 7 - JULY 12

Read books and complete activities to  
get BINGO and redeem your prizes!

**B I N G O**

watch the sunset	attend a library program	read with a friend	read a book	visit a museum
read with a friend	plant a seed	read a book	watch the sunset	try a new activity
read a book	watch the sunset		read with a friend	attend a library program
try a new activity	read with a friend	visit a museum	attend a library program	read a book
attend a library program	read a book	plant a seed	try a new activity	read with a friend

**Prize redeemed (staff initial & date)**

Registration:

Bingo:





# Prizes and Rewards

Registration Prizes

Completion Prizes

Prizes for different age groups: Babies & Toddlers, Children, Teens, and Adults

Raffle Prizes\*

Intangible Rewards

# Special Performances

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## Wild Wonders

- Otay Ranch: June 10 at 10am  
“Sonora to Sahara”
- South: June 10 at 1pm  
“A Walk on the Wild Side”
- Civic Center: June 11 at 11am  
“Our Big Backyard”

## Ralph’s World

- Otay Ranch: June 24 at 10:30am
- South: June 24 at 1pm
- Civic Center: June 25 at 1pm

## Fleet Science Center

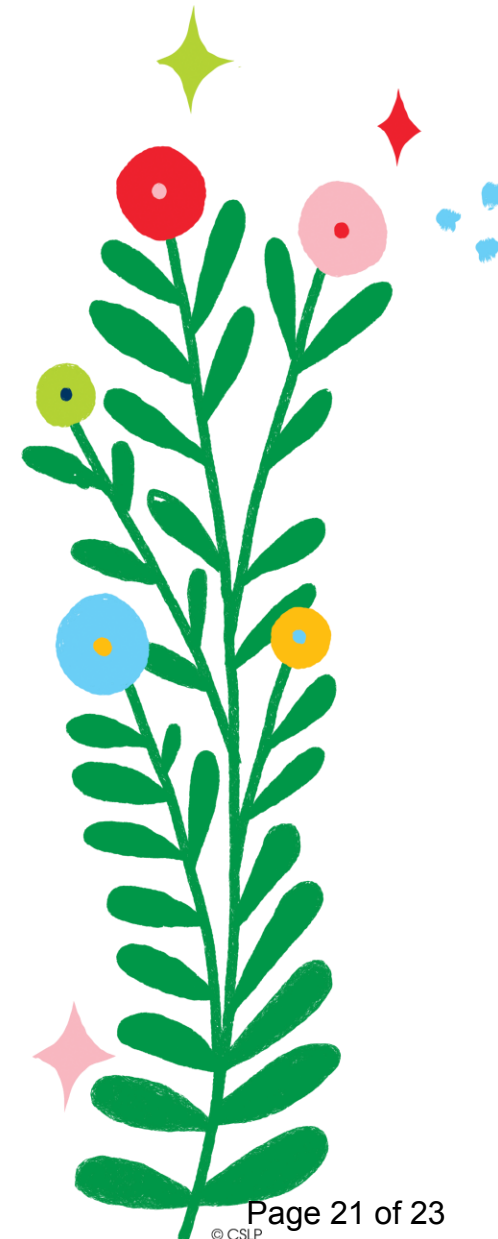
- South: July 1 at 1pm  
“Under Pressure”
- Otay Ranch: July 8 at 10:30am “Global Soundscape-Scientific Serenade”
- Civic Center: July 9 at 11am “Superhero Science”

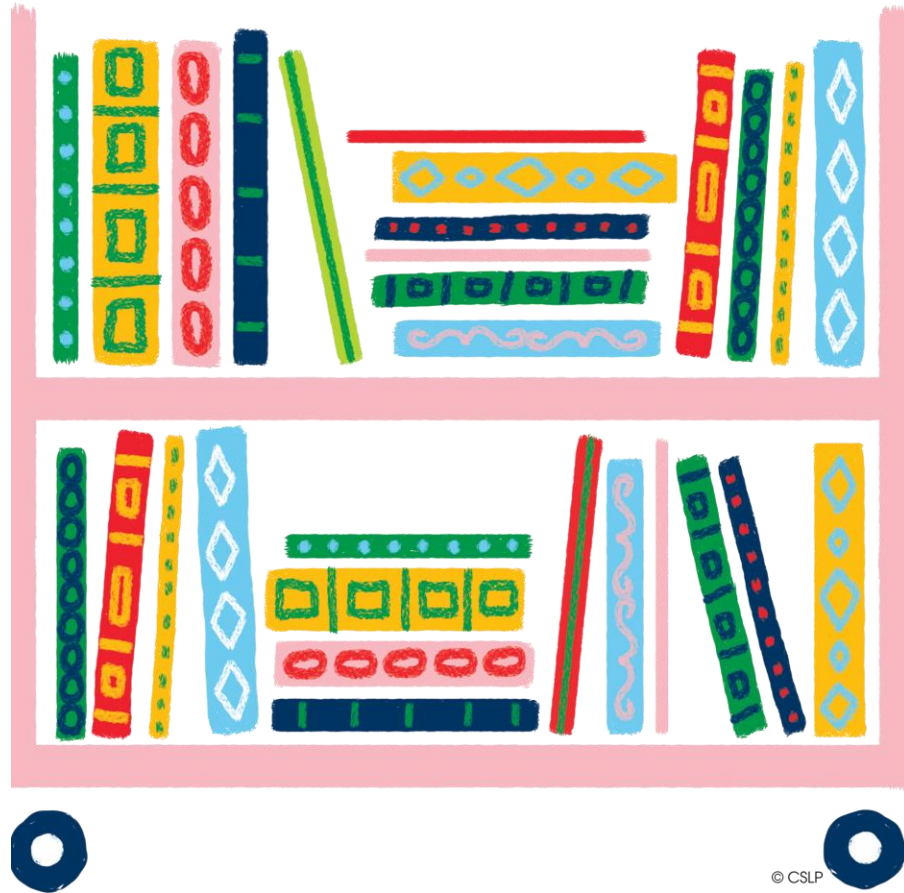


- Helps libraries provide free summer meals and programming at library sites
- Provides free books to help children build home libraries
- Delivers summer reading and learning programs for children and teens, and health and wellness programs for families
- Creates volunteer opportunities for teens
- Connects public libraries with school districts and local community-based organizations
- Connects families to community services and resources

# Lunch at the Library

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# Questions?

# Stay Connected

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Library Website

[www.chulavistalibrary.com](http://www.chulavistalibrary.com)

Follow us



Email

[librarymanagers@chulavistaca.gov](mailto:librarymanagers@chulavistaca.gov)

