

# CHARTER REVIEW COMMISSION

## Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



**Date:** Wednesday, May 14, 2025  
**Time:** 6:00 p.m.  
**Location:** City Hall, Bldg. A, Executive Conference Room #103  
276 Fourth Avenue, Chula Vista, CA

### Charter Review Commission Regular Meeting

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**In-Person Public Comments:** Submit a request to speak to the Commission secretary before the close of the public comment period on an item or before the close of the general Public Comment period for non-agenda items.

**Electronic Public Comments:** At [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings), locate the meeting, and click the comment bubble icon. Select the item and click on "Leave comment." You may also email [CRC@chulavistaca.gov](mailto:CRC@chulavistaca.gov). eComments, emails, and other written comments must be received by **noon** for a regular meeting.

**Time Allotted for Speaking** (*subject to change by the presiding officer*)

- Agenda Items: 3 minutes
- General Public Comment (not on agenda): 3 minutes

*Individuals who use a translator will be allotted twice the amount of time.*

**Agenda Packet:** Materials provided to the Commission, including staff reports, draft resolutions, and other materials related to any open-session item on this agenda, are available for public review at [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings) or the City Attorney's Office at 276 Fourth Ave, Chula Vista.

**Accessibility:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, contact [CRC@chulavistaca.gov](mailto:CRC@chulavistaca.gov). Providing at least 48 hours' notice will help ensure that reasonable arrangements can be made.

**1. CALL TO ORDER****2. ROLL CALL**

Commissioners Castillo, Disharoon, Hopida, Keyes, Vice-Chair Lopez, and Chair Buddingh

**3. PUBLIC COMMENTS**

*Persons may address the Board on any subject matter within the Board's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Board from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Board may schedule the topic for future discussion or refer the matter to staff. If you wish to comment, please submit comments electronically at: [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings) or submit an electronic comment per the instructions on page one of this agenda.*

**4. ACTION ITEMS**

*The Item(s) listed in this section of the agenda will be considered individually by the Board and are expected to elicit discussion and deliberation. If you wish to comment on one of these items, you may do so at [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings) or submit an electronic comment per the instructions on page one of this agenda.*

**4.1 Approval of Meeting Minutes**

Commission to approve the Charter Review Commission meeting minutes dated February 12, 2025.

**4.2 Written Communications**

Approve excused absences for Commissioner Keyes requesting an excused absence from the May 14, 2025, Charter Review Commission meeting.

**4.3 Discussion of Modification to Charter Section 303 (C) (3)**

To discuss possible modifications to Charter Section 303 (c) (3) to allow up to 60 days to fill a vacancy by appointment for a City Council vacancy and to take action as appropriate.

**4.4 Discussion of Potential City Charter Amendment Allowing City Council to Appoint the City Attorney**

To discuss a potential City Charter Amendment Section 503 recommendation to the City Council allowing the City Attorney to be appointed by the City Council rather than an elected position, and to take action as appropriate.

**4.5 Discussion of Potential City Charter Amendment to add an Independent Auditor's Office**

To discuss a potential City Charter Amendment recommendation to the City Council to amend the charter to add an Independent Auditor's Office and take action as appropriate.

**4.6 Discussion of Potential Creation of a Sub-Committee to Address Homelessness**

To discuss the creation of a sub-committee of the Charter Review Commission to explore modifying the charter to address homelessness issues and take action as appropriate.

**5. PRESENTATIONS**

*The following item(s) will be presentations given to the Commission. Action on these item(s) is typically limited to the Commission receiving the presentation and providing direction or feedback to staff, as appropriate. If you wish to speak on an item, please fill out a "Request to speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.*

**6. STAFF COMMENTS**

**7. CHAIR'S COMMENTS**

**8. COMMISSIONERS' COMMENTS**

**9. ADJOURNMENT**

to the regular meeting on August 13, 2025, at 6:00 p.m.

*Materials provided to the Charter Review Commission relating to any open-session item on this agenda are available for public review by contacting the City Attorney's Office at [CRC@chulavistaca.gov](mailto:CRC@chulavistaca.gov).*

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