



# Agenda

CITY OF CHULA VISTA

**Date:** Thursday, April 3, 2025  
**Time:** 9:30 a.m.  
**Location:** Chula Vista Police Department, Community Room  
315 Fourth Avenue, Chula Vista

## Police Department Community Advisory Committee Regular Meeting

**Public Comments:** Public comments may be submitted to the Police Department Community Advisory Committee in the following ways:

- **In-Person comments during the meeting.** Join us for the Police Department Community Advisory Committee meeting at the time and location specified on this agenda to make your comments.

**Time Allotted for Speaking** (*subject to change by the presiding officer*)

- **Agenda Items:** 3 minutes
- **General Public Comment** (not on agenda): 3 minutes
- **Submit an eComment.** Visit [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings), locate this meeting and click on the comment bubble icon. Click on the item you wish to comment on, and then click on "Leave Comment."
- **Email comments.** Submit comments via email to [PDAC@chulavistapd.org](mailto:PDAC@chulavistapd.org).

The commenting period will close one hour before the meeting starts. All comments will be made available to the Committee and the public.

*Accessibility: Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Police Department Community Advisory Committee meeting by contacting Police Department staff at [PDAC@chulavistapd.org](mailto:PDAC@chulavistapd.org) (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

**1. CALL TO ORDER****2. ROLL CALL**

Community Advisory Committee Members: Aragon, Barros, Bidart, Cazares, Assistant Chair Chavez, de la Garza, Harb, Kingkade, Lampkin, Navarro, Co Chair Sablan

**3. PUBLIC COMMENTS**

*Persons may address the Committee on any subject matter within the Committee's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Committee from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Committee may schedule the topic for future discussion or refer the matter to staff. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per instructions on page one of this agenda.*

**4. ACTION ITEMS**

*The Item(s) listed in this section of the agenda will be considered individually by the Committee and are expected to elicit discussion and deliberation. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per instructions on page one of this agenda.*

**4.1 Approval of Meeting Minutes**

Approve January 9, 2025 minutes.

4

**5. CHIEF'S COMMENTS****5.1 AB 237 Impacts on Region****5.2 Staffing****5.3 SB54 Impacts on Region****5.4 Substation Discussion****5.5 Awards & Recognition Ceremony****6. ROUND TABLE: COMMITTEE MEMBERS' COMMENTS (TO INCLUDE VOICING CONCERNS, QUESTIONS, OR COMMENTS AS COMMUNITY LIAISONS)****6.1 CAC Member Kingkade - Discuss ad hoc committee for Evening with Heroes**

**7. ADJOURNMENT**

to the special meeting on Tuesday, July 1, 2025 due to the 4th of July holiday.  
Start time is 09:30 a.m.

*Materials provided to the Police Department Community Advisory Committee related to any open-session item on this agenda are available for public review by contacting the Police Department at [PDCAC@chulavistaca.gov](mailto:PDCAC@chulavistaca.gov).*

*Sign up at [www.chulavistaca.gov/residents/enotification](http://www.chulavistaca.gov/residents/enotification) to receive email notifications when agendas are published online.*



SPECIAL MEETING OF THE POLICE DEPARTMENT COMMUNITY ADVISORY COMMITTEE  
Meeting Minutes

January 9, 2025, 9:30 a.m.  
Chula Vista Police Department, Community Room  
315 Fourth Avenue, Chula Vista

CCAC Members Present: Martin Barros, Norma Cazares, Patty Chavez, Henrietta Harb, Marla Kingkade, Shante Lampkin, Jesse Navarro, Gerry Sablan

CCAC Members Absent:

Ray Aragon and Jose de la Garza

Staff Present:

Assistant Chief Dan Peak, Captain Miriam Foxx, Captain Henry Martin, ASM Jonathan Alegre, Assistant City Attorney Megan McClurg, SAS Cathy Miller

**1. CALL TO ORDER**

A special meeting of the Police Department’s Community Advisory Committee of the City of Chula Vista was called to order at 9:36 a.m. in the Community Room, located at the Chula Vista Police Department, 315 Fourth Ave. Chula Vista, California.

**2. ROLL CALL**

*Secretary Miller called the roll.*

**3. PUBLIC COMMENTS**

Community member "Robert" thanked the CAC and the police department for their service and shared a prayer for the police and the community.

**4. CHIEF'S COMMENTS**

**4.1 Staffing:** Chief Kennedy was unable to attend, and Assistant Chief Peak shared with the CAC since 2017 Chief Kennedy has hired 190 recruits; 48 laterals; 187 civilians and has promoted 190 personnel.

**4.2 Updates:** Assistant Chief Peak announced that the Chula Vista Police Department (CVPD) ranked #1 in the nation for its latest recruiting video, which can be viewed on the department's website. All actors featured in the video were CVPD staff.

The department was also recognized for its internal messaging, which has enhanced staff morale and effectively communicated city-wide information. Special recognition was given to the Public Information Office (PIO), including Sergeant Molina and PIS Clark. CVPD ranked 25th out of 25 agencies nationwide for this achievement, and the recognition was shared with leadership.

The City's Measure A Committee is scheduled to meet tonight, where CVPD will request additional resources to support the city's growth. The department's requests include:

- 1 Captain
- 6 Officers
- Lockers for equipment storage
- 3 Patrol vehicles to improve span of control, particularly as the Bayfront and eastern areas of the city continue expanding.
- Continued funding for hourly Community Service Officers (CSOs), whose support has significantly reduced community wait times for report-taking, allowing sworn officers to focus on critical calls.

CAC member Navarro inquired about the current number of captains. CVPD leadership currently consists of:

- 1 Chief
- 1 Assistant Chief
- 2 Captains
- 1 Vacant Captain position

Chief Kennedy is requesting a fourth captain position to accommodate the city's growth. To prepare for leadership transitions, CVPD has implemented a succession planning strategy, rotating seven acting captains in three-month assignments. During the meeting, Acting Captains Adkins and Petray were introduced to CAC members.

CAC member Kingkade commended the department for proactively preparing for growth to ensure community safety.

CAC member Sablan asked if the six requested officers would be dedicated exclusively to Bayfront patrol. The department confirmed that traditional teams (day, swing, and graveyard shifts) would remain in place, with officers assigned to the Bayfront on a rotational basis at each shift change.

CAC member Kingkade asked whether the rotation would be continuous. Officers assigned to the Bayfront beat will remain in place until the next shift change but will also respond to other areas as needed.

CAC member Chavez inquired about how the number six was determined. A joint study by the Fire and Police Departments concluded that six officers were the minimum necessary to meet operational needs. This staffing plan will take effect when the Bayfront hotel opens in May 2025, with additional adjustments as the city continues to grow.

## 5. ACTION ITEMS

### 5.1 Approval of Meeting Minutes

Approve November 21, 2024 minutes.

**Moved by** Member Martin Barros

**Seconded by** Jesse Navarro

Approve November 21, 2024 minutes.

**Result:Carried**

### 5.2 Overview of By-laws and Take Action if Appropriate

The by laws were read line by line.

A motion was made to approve the by laws by CAC member Harb and seconded by CAC member Navarro. All agreed.

Guest "Robert" suggested acronyms should be defined (article 1; section 1 - ie CVPD should be Chula Vista Police Department).

Moved by Member Henrietta Harb

**Seconded by** Jesse Navarro

Accept By-Laws

**Result:Carried**

### 5.3 Elect Chair and Assistant Chair for Fiscal Year 2024 - 2025

CAC member Kingkade inquired whether the leadership vote is an annual process held in January. According to the CAC bylaws, elections take place in January, and during today's meeting, members will vote for a Co-Chair and an Assistant Chair.

Outgoing Co-Chair Cazares was thanked for her many years of dedicated service. In response, she expressed gratitude to the members and stated that it was time for new leadership to step in.

Assistant Chief Peak thanked Outgoing Co-Chair Cazares for her commitment to the community and her role as a liaison between residents and the police. He acknowledged her efficiency and grace in serving

the CAC. Chief Kennedy also conveyed her appreciation through Assistant Chief Peak, recognizing Cazares as an amazing partner and thanking her for her contributions.

Elect Chair and Assistant Chair.

*Two CAC members, Sablan and Navarro, expressed interest in running for Co-Chair. By a show of hands, CAC member Sablan was elected as the new Co-Chair.*

Yes (8): Member Martin Barros, Co-Chair Norma Cazares, Member Patty Chavez, Member Takisha Corbett, Member Henrietta Harb, Member Marla Kingkade, Member Shante Lampkin, and Member Gerry Sablan

No (1): Jesse Navarro

**Result:Carried (8 to 1)**

*For the Assistant Chair position, CAC member Chavez was elected by a show of hands. Chavez will serve as Assistant Chair, stepping in if Co-Chair Sablan is unable to attend a meeting.*

Yes (9): Member Martin Barros, Co-Chair Norma Cazares, Member Patty Chavez, Member Takisha Corbett, Member Henrietta Harb, Member Marla Kingkade, Member Shante Lampkin, Jesse Navarro, and Member Gerry Sablan

**Result:Carried (9 to 0)**

**6. COMMITTEE MEMBERS' COMMENTS (To include Voicing Concerns, Questions, or Comments as Community Liaisons):** CAC member Navarro, who serves on the Chamber of Commerce Board, requested that either Chief Kennedy or Assistant Chief Peak speak at an upcoming meeting to provide the public and board members with updates on developments in Chula Vista.

CAC member Kingkade inquired about receiving press releases to stay informed and share updates with their network. In response, a distribution list will be created, and members will begin receiving press releases.

Assistant Chair Chavez requested that the next meeting include a discussion on societal issues and the police department's role, specifically regarding SB 54 in schools. Assistant Chief Peak confirmed that the department is mandated to follow the law, even under the new administration.

The School Resource Officer (SRO) Unit, which includes two sergeants, one agent, and nine officers, oversees approximately 60 elementary, middle, and high schools. The unit has a strong partnership with both the Sweetwater Union High School District and the Chula Vista Elementary School District and is dedicated to education and outreach for students and parents.

Co Chair Sablan asked about participating in a six-hour ride-along and encouraged members to engage in upcoming community service events, including future coffee with a cop and Shoe and Sock drive. Members interested in a ride-along should contact Captain Foxx for arrangements.

CAC member Kingkade suggested creating an ad hoc committee to discuss the Evening with Heroes event at the next meeting, with a focus on either filling a table or donating gifts for a raffle basket.

**7. ADJOURNMENT**

*The meeting was adjourned at 10:45 a.m.*

*Minutes prepared by: Cathy Miller, Secretary*

---

Cathy Miller, Secretary

DRAFT