

BOARD OF ETHICS

Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



Date: Wednesday, January 15, 2025
Time: 5:15 p.m.
Location: City Hall, Bldg. #A, Conference Room C-101
276 Fourth Avenue, Chula Vista

Board of Ethics Regular Meeting

In-Person Public Comments: Submit a request to speak to the Commission secretary before the close of the public comment period on an item or before the close of the general Public Comment period for non-agenda items.

Electronic Public Comments: At www.chulavistaca.gov/boardmeetings, locate the meeting, and click the comment bubble icon. Select the item and click on "Leave comment." You may also email BOE@chulavistaca.gov. eComments, emails, and other written comments must be received by **noon** for a regular meeting.

Time Allotted for Speaking *(subject to change by the presiding officer)*

- Agenda Items: 3 minutes
- General Public Comment (not on agenda): 3 minutes

Individuals who use a translator will be allotted twice the amount of time.

Agenda Packet: Materials provided to the Commission, including staff reports, draft resolutions, and other materials related to any open-session item on this agenda, are available for public review at www.chulavistaca.gov/boardmeetings or the City Attorney's Office at 276 Fourth Ave, Chula Vista.

Accessibility: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, contact BOE@chulavistaca.gov. Providing at least 48 hours' notice will help ensure that reasonable arrangements can be made.

1. CALL TO ORDER**2. ROLL CALL**

Chair Barragan, Vice Chair Hurst, Member Colon-Torres, Member Gersten, Member Salas, Member Torres, Member Velissaropoulos.

3. PUBLIC COMMENTS

Persons may address the Board on any subject matter within the Board's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Board from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Board may schedule the topic for future discussion or refer the matter to staff. If you wish to comment, please submit comments electronically at: www.chulavistaca.gov/boardmeetings or submit an electronic comment per the instructions on page one of this agenda.

4. ACTION ITEMS

The Item(s) listed in this section of the agenda will be considered individually by the Board and are expected to elicit discussion and deliberation. If you wish to comment on one of these items, you may do so at www.chulavistaca.gov/boardmeetings or submit an electronic comment per the instructions on page one of this agenda.

4.1 Approval of Meeting Minutes

4

Recommended Action:

Commission approve the minutes dated December 18, 2024.

4.2 Written Communications

8

Recommended Action:

To approve excused absence for Board Member Bobby Ray Salas and Robert Paolo Colon-Torres from the December 18, 2024, Board of Ethics meeting.

4.3 Review of Meeting Location

10

Recommended Action:

Discuss and adopt a resolution formally changing the regular meeting location from Conference Room C-101 to Executive Conference Room #103.

5. PRESENTATION(S)

The following item(s) will be presentations given to the Board. Action on these item(s) is typically limited to the Board receiving the presentation and providing direction or feedback to staff, as appropriate. If you wish to speak on an item, please fill out a "Request to speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.

5.1 Update from Lobbying Ordinance Ad Hoc Sub-Committee

Consists of Chair Isidro Barragan, Vice Chair Leslie Hurst, and Member Bobby Ray Salas.

5.2 Update from Ex Parte Communication Ad Hoc Sub-Committee

Consists of Member William Gersten, Member Jose Torres, and Member Bobby Ray Salas.

5.3 Update from Amendments to Code of Ethics Ad Hoc Sub-Committee

Consists of Vice Chair Leslie Hurst, Member Alexia Velissaropoulos, and Member Robert Colon-Torres.

5.4 Review of Board of Ethics Attendance Policy

Presentation by City Attorney Marco Verdugo on Chula Vista Municipal Code Section 2.25.110 Attendance requirements - Excused absences.

6. STAFF COMMENTS**7. CHAIR'S COMMENTS****8. BOARD MEMBERS' COMMENTS****9. ADJOURNMENT**

to the regular meeting on February 19, 2025, at 5:15 p.m.

Materials provided to the Board of Ethics related to any open-session item on this agenda are available for public review by contacting the City Attorney's Office at BOE@chulavistaca.gov.



REGULAR MEETING OF THE BOARD OF ETHICS

Meeting Minutes

December 18, 2024, 5:15 p.m.
City Hall, Bldg. #A, Conference Room C-101
276 Fourth Avenue, Chula Vista

Present: Chair Barragan, Vice Chair Hurst, Member Gersten, and Member Torres

Absent: Member Colon-Torres, Member Salas, Member Velissaropoulos

Others Present City Attorney Marco Verdugo and Secretary Sydnie Montalvo

1. CALL TO ORDER

A regular meeting of the Board of Ethics of the City of Chula Vista was called to order at 5:30 p.m. Due to the fog the meeting started 15 minutes late.

2. ROLL CALL

Secretary Montalvo called the roll.

3. PUBLIC COMMENTS

Robert provided public comment.

No comments were submitted online.

4. ACTION ITEMS

4.1 Approval of Meeting Minutes

Moved by Member Torres
Seconded by Member Gersten

Motion to approve the minutes dated September 18, 2024.

Result: Carried

4.2 Written Communications

Moved by Member Gersten
Seconded by Member Torres

Motion to excuse the absence of Member Alexia Velissaropoulos on September 18, 2024.

Result: Carried

4.3 Discussion and Possible Action on Board of Ethics Work Plan for Fiscal Year 2024 - 2025

Robert spoke expressing a neutral position.

To proceed with the current plan to focus on the three subcommittees.

Committee members would like to receive monthly updates from the subcommittees.

Moved by Chair Barragan
Seconded by Member Gersten

Motion to memorialize Group C: Amendments to Code of Ethics - Alexia Velissaropoulos, Leslie Hurst, and Robert Colon-Torres.

Result: Carried

Moved by Chair Barragan
Seconded by Member Gersten

Motion to memorialize Group B: Ex Parte Communications Policy - William Gersten, Jose Torres, and Bobby Ray Salas.

Result: Carried

Moved by Chair Barragan
Seconded by Member Gersten

Motion to memorialize Group A: Lobbying Ordinance - Isidro Barragan, Leslie Hurst, and Bobby Ray Salas.

Result: Carried

Moved by Chair Barragan
Seconded by Member Gersten

Motion to add to the agenda reoccurring work plan updates from the subcommittees each month.

Result: Carried

4.4 Discussion and Possible Action on Board of Ethics 2024 - 2025 Priorities

Robert spoke expressing a neutral position.

No further action at this time.

OTHER BUSINESS

5. STAFF COMMENTS

City Attorney Verdugo thanked everyone for their time. He apologized the previous meeting had been cancelled due to construction.

Chair Barragan would like to discuss the attendance policy at the next board meeting.

Moved by Chair Barragan
Seconded by Member Torres

Motion to add the attendance policy to the agenda for the next meeting.

Result: Carried

6. CHAIR'S COMMENTS

Chair Barragan thanked everyone who attended. Sydnie will be joining us at our meetings. He wanted to thank Doris for her years of service to our board and City.

7. BOARD MEMBERS' COMMENTS

Member Gersten seconded the City Attorney and chair's comments.

Vice Chair Hurst thanked Doris who was there for them and guided them in the right direction.

Member Torres said he would see Doris and plans to thank her in person.

8. ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Minutes prepared by: Sydnie Montalvo, Secretary

Sydnie Montalvo, Secretary

REQUEST FOR EXCUSED ABSENCE
City of Chula Vista Boards, Commissions, and Committees

Name: Bobby Ray Salas

Date of Absence: 12/18/2024

Board/Commission/Committee: Board of Ethics

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member's absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member's absence is excused by a majority vote of the other members.** An absence is only recorded as "excused" upon receipt of a member's request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

Please indicate the reason for the absence:

- ☒ 1. Illness of the member, family member of the member, or personal friend of the member;
- ☐ 2. Business commitment of the member that interferes with the attendance of the member at a meeting;
- ☐ 3. Previously scheduled vacation of the member, notice of which was provided to the respective board or commission in advance of the meeting;
- ☐ 4. Attendance of the member at a funeral, religious service or ceremony, wedding, or other similarly significant event;
- ☐ 5. Unexpected, emergency situation that prohibits the member's attendance; or
- ☐ 6. Other reason for which the member has given notice to the secretary of his or her unavailability at least seven days in advance of the meeting.

OR

☐ The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the absence above is true and correct.

Member's Signature: [Redacted Signature] Date: 01/03/2025

If completed by secretary or staff to board/commission/committee:

Completed on member's behalf by: [Redacted Name], per member's ☐ Verbal ☐ Written request on: [Redacted Date] (date) (secretary/liaison's name)

REQUEST FOR EXCUSED ABSENCE

City of Chula Vista Boards, Commissions, and Committees

Name: Robert Paolo Colon-TorresDate of Absence: 12/18/2024Board/Commission/Committee: Board of Ethics

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member's absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member's absence is excused by a majority vote of the other members.** An absence is only recorded as "excused" upon receipt of a member's request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

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OR

☐ The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the absence indicated above is true and correct.

Member's Signature: _____ Date: _____

If completed by secretary or staff to board/commission/committee:

Completed on member's behalf by: Sydney Montalvo, per member's ☐ Verbal ☒ Written request
on: 1/10/2025 (date) (secretary/liaison's name)



Item 4.3

Resolution

Will be uploaded when available.