

Agenda



Date: Wednesday, December 4, 2024
Time: 6:00 p.m.
Location: Civic Center Branch Library
Conference Room
365 F St, Chula Vista

Cultural Arts Commission Regular Meeting

Public Comments: Public comments may be submitted to the Cultural Arts Commission in the following ways:

- **In-person comments during the meeting.** Join us for the Cultural Arts Commission meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three (3) minutes to address the Commission.
- **Submit an eComment.** Visit www.chulavistaca.gov/boardmeetings, locate this meeting, and click the comment bubble icon. Click on the item you wish to comment on, then click "Leave Comment."
- **Email comments.** Submit comments via email to CAC@chulavistaca.gov.

The commenting period will close at noon on the day of the meeting. All comments will be made available to the Commission and the public.

Accessibility: Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Cultural Arts Commission meeting by contacting the Library Department at CAC@chulavistaca.gov (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.

1. CALL TO ORDER**2. ROLL CALL**

Commissioners Bishop, Brady, Jing, Kohse, Muraoka, Ruiz, Sablan, Vice Chair Zavala, and Chair Ward

3. CONSENT CALENDAR (Items 3.1 through 3.2)

The Commission will enact the Consent Calendar staff recommendations by one motion, without discussion, unless a Commissioner, member of the public, or staff requests that an item be removed for discussion. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.

Recommended Action:

Commission approve the recommended action on the below consent calendar items.

3.1 Approval of Meeting Minutes**Recommended Action:**

Approve the minutes dated: November 6, 2024

3.2 Written Communications

Communication from Vice Chair Zavala requesting an excused absence from the November 6, 2024 Cultural Arts Commission meeting.

Recommended Action:

Excuse the absence

4. PUBLIC COMMENTS

Persons may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.

5. PRESENTATIONS

The following item(s) will be presentations given to the Commission. Action on these item(s) is typically limited to the Commission receiving the presentation and providing direction or feedback to staff, as appropriate. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.

5.1 Presentation on City of Chula Vista Commission Roles, Duties, and Procedures

Presenters: Megan McClurg, Assistant City Attorney, and Kerry Bigelow, City Clerk

Recommended Action:

Hear the presentation on the roles, duties, and processes related to City of Chula Vista commissions, including general rules applicable to City boards and commissions, open meeting requirements (Brown Act), and public records (California Public Records Act).

6. ACTION ITEMS

The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting.

6.1 Discussion and Possible Action Regarding the Planning of Chula Vista ArtFest 2025

Recommended Action:

Commission discuss, make recommendations, and take action as appropriate.

OTHER BUSINESS

7. STAFF COMMENTS

8. CHAIR'S COMMENTS

9. COMMISSIONERS' COMMENTS

10. ADJOURNMENT

to the regular meeting on January 1, 2025 at 6:00 p.m.

Materials provided to the Cultural Arts Commission related to any open-session item on this agenda are available for public review by contacting the Library at CAC@chulavistaca.gov.