

Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



Date: Thursday, September 26, 2024
Time: 6:00 p.m.
Location: Council Chambers, 276 Fourth Avenue, Chula Vista, CA

Human Relations Commission Regular Meeting

Public Comments: Public comments may be submitted to the Human Relations Commission in the following ways:

- **In-Person comments during the meeting.** Join us for the Human Relations Commission meeting at the time and location specified on this agenda to make your comments. Each person will be allotted three (3) minutes to address the Commission.
- **Submit an eComment.** Visit www.chulavistaca.gov/boardmeetings, locate this meeting, and click on the comment bubble icon. Click on the item you wish to comment on, and then click on "Leave Comment."
- **Email comments.** Submit comments via email to HRC@chulavistaca.gov.

The commenting period will close at noon on the day of the meeting. All comments will be made available to the Board and the public.

ACCESSIBILITY: *Individuals with disabilities are invited to request reasonable modifications or accommodations in order to access and/or participate in a Human Relations Commission meeting by contacting the Human Relations Commission at HRC@chulavistaca.gov (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

Pages

1. CALL TO ORDER

2. ROLL CALL

Commissioners Diaz, Gomez, Hecklinski, Hodge, Holm, Lares-Urquidez, Olaoye, Pajanor, Redondo, Vice-Chair Kean-Ayub, Chair Branch

3. CONSENT CALENDAR

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.

3.1 Approval of Meeting Minutes

4

Approval of July 25, 2024 Minutes

Recommended Action:

Commission approve minutes.

3.2 Written Communications

8

Communication from Commissioner Hodge requesting an excused absence from the September 26, 2024 Human Relations Commission meeting.

Recommended Action:

Commission approve excused absence.

4. PRESENTATIONS

The following item(s) will be presentations given to the Commission. Action on these item(s) is typically limited to the Commission receiving the presentation and providing direction or feedback to staff, as appropriate. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.

4.1 Presentation on Possible Collaboration for Native American Heritage Month

Recommended Action:

Commission hear presentation and provide feedback as appropriate.

5. PUBLIC COMMENTS

Persons may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.

6. ACTION ITEMS

The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to speak on any item, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting or submit an electronic comment per the instructions on page one of this agenda.

6.1 Selection of Vice Chair for Fiscal Year 2024-2025

Recommended Action:

Nominate and Elect Vice Chair for Fiscal Year 2024-2025.

6.2 Updates, Discussion, and Possible Action Regarding Ad-Hoc Subcommittees

Law Enforcement Review Board Ad-Hoc Subcommittee

- Members: Chair Branch, Vice Chair Kean-Ayub and Commissioner Diaz

Recommended Action:

Commission discuss, make recommendations, and take action as appropriate.

OTHER BUSINESS

7. STAFF COMMENTS

8. CHAIR'S COMMENTS

9. COMMISSIONERS' COMMENTS

10. ADJOURNMENT

to the regular meeting on October 24, 2024 at 6:00 p.m.

Materials provided to the Human Relations Commission related to any open-session item on this agenda are available for public review by contacting Human Relations Commission staff at hrc@chulavistaca.gov



REGULAR MEETING OF THE HUMAN RELATIONS COMMISSION

Meeting Minutes

July 25, 2024, 6:00 p.m.

Council Chambers, 276 Fourth Avenue, Chula Vista, CA

Present: Chair Branch, Commissioner Diaz, Commissioner Gomez, Commissioner Hecklinski, Commissioner Hodge, Commissioner Holm, Commissioner Pajanor

Absent: Vice Chair Kean-Ayub, Commissioner Lares-Urquidez, Commissioner Olaoye, Commissioner Redondo

Also Present: Adrianna Hernandez, Karla Mendez

Others Present Megan, McClurg, Assistant City Attorney

1. CALL TO ORDER

A regular meeting of the Human Relations Commission of the City of Chula Vista was called to order at 6:05 p.m. in the Council Chambers, located in City Hall, 276 Fourth Avenue, Chula Vista, California.

2. ROLL CALL

Secretary Mendez called the roll.

3. CONSENT CALENDAR

Moved by Commissioner Pajanor

Seconded by Commissioner Diaz

Approve Consent Calendar

Yes (6): Chair Branch, Commissioner Diaz, Commissioner Hecklinski, Commissioner Hodge, Commissioner Holm, and Commissioner Pajanor

Result: Carried (6 to 0)

3.1 Approval of Meeting Minutes

Commission approve minutes.

3.2 Written Communications

Commission approve request for excused absence.

4. PRESENTATIONS

4.1 Brown Act and Meeting Procedure Basics

Chair Branch introduced the item, and Assistant City Attorney Megan McClurg presented on the Brown Act and basic meeting procedures.

Questions ensued among commissioners and presenter.

5. PUBLIC COMMENTS

No requests to speak, emails, or e-comments.

6. ACTION ITEMS

6.1 Selection of Chair and Vice Chair for Fiscal Year 2024-2025

Chair Branch introduced the item and discussion ensued.

No requests to speak, emails, or e-comments.

Moved by Commissioner Pajanor

Seconded by Commissioner Diaz

Appoint Commissioner Branch as Chair for the Fiscal Year 2024 - 2025 and have the selection of Vice Chair on the next commission meeting agenda.

Yes (6): Chair Branch, Commissioner Diaz, Commissioner Hecklinski, Commissioner Hodge, Commissioner Holm, and Commissioner Pajanor

Result: Carried (6 to 0)

6.2 Updates, Discussion, and Possible Action Regarding Ad-Hoc Subcommittees

Staff Liaison Adrianna Hernandez introduced the item and discussion ensued.

Commissioner Hodge provided comments on the 2025 Events Ad-Hoc Subcommittee.

Commissioner Diaz provided comments of the Pride Flag Raising Event.

Chair Branch provided comments on the Juneteenth Flag Raising Event.

Moved by Commissioner Diaz

Seconded by Commissioner Pajanor

Disband the following Ad-Hoc Subcommittees 2025 Events, Pride Flag Raising Event, Juneteenth Flag Raising Event.

Yes (6): Chair Branch, Commissioner Diaz, Commissioner Hecklinski, Commissioner Hodge, Commissioner Holm, and Commissioner Pajanor

Result: Carried (6 to 0)

OTHER BUSINESS

7. STAFF COMMENTS

Secretary Karla Mendez distributed the Human Relation Commission business cards.

Staff Liaison Adrianna Hernandez reminded the commission to RSVP for the Boards and Commission Annual Reception on August 7.

Staff Liaison Adrianna Hernandez informed commission that the updated functions and duties would be coming before City Council August 13.

8. CHAIR'S COMMENTS

Chair Branch thanked the commissioner for allowing to serve as Chair.

9. COMMISSIONERS' COMMENTS

Commissioner Hodge expressed how great all the commissioners are, that she is very thankful, and gave positive feedback on Chula Vista Fourth Fest.

Commissioner Diaz expressed positive feedback on Chula Vista Fourth Fest.

Commissioner Holm expressed her feedback on Chula Vista Fourth Fest.

10. ADJOURNMENT

The meeting was adjourned at 7:14 p.m.

Minutes prepared by: Karla Mendez Secretary

Karla Mendez, Secretary

DRAFT

REQUEST FOR EXCUSED ABSENCE

City of Chula Vista Boards, Commissions, and Committees

Name: Sandra Hodge Date of Absence: 09-26-2024

Board/Commission/Committee: Human Relations Commission

Chula Vista Municipal Code section 2.25.110 (C) allows board/commission/committee members, by a majority vote, to excuse a fellow board, commission, or committee member’s absence from a meeting for any of the reasons listed below. **A member who is absent from three consecutive, regular meetings will be deemed to have vacated his or her membership, unless the member’s absence is excused by a majority vote of the other members.** An absence is only recorded as “excused” upon receipt of a member’s request and majority vote of the board/commission/committee to excuse the absence. Accordingly, if you have been absent from a regular meeting, please complete and submit this form to the chair or secretary.

Please indicate the reason for the absence:

- ☐ 1. Illness of the member, family member of the member, or personal friend of the member;
- ☐ 2. Business commitment of the member that interferes with the attendance of the member at a meeting;
- ☒ 3. Previously scheduled vacation of the member, notice of which was provided to the respective board or commission in advance of the meeting;
- ☐ 4. Attendance of the member at a funeral, religious service or ceremony, wedding, or other similarly significant event;
- ☐ 5. Unexpected, emergency situation that prohibits the member’s attendance; or
- ☐ 6. Other reason for which the member has given notice to the secretary of his or her unavailability at least seven days in advance of the meeting.

OR

☐ The absence was not for any of the above-listed reasons. I understand that the absence will be recorded as unexcused.

I certify the reason for the absence indicated above is true and correct.

Member’s Signature: [Redacted] Date: 09-01-2024

If completed by secretary or staff to board/commission/committee:

Completed on member’s behalf by: _____, per member’s ☐ Verbal ☐ Written request
on: _____ (secretary/liaison’s name)
(date)