

BOARD OF ETHICS

Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



Date: Wednesday, July 17, 2024
Time: 5:15 p.m.
Location: City Hall, Bldg. A, Executive Conference Room #103
276 Fourth Avenue, Chula Vista, CA

Board of Ethics Regular Meeting

Public Comments: Public comments may be submitted to the Board of Ethics in the following ways:

- **In-person comments during the meeting.** Join us for the Board of Ethics meeting at the time and location specified on this agenda to make your comments.
- **Submit an eComment.** Visit www.chulavistaca.gov/boardmeetings, locate this meeting, and click the comment bubble icon. Click on the item you wish to comment on, then click "Leave Comment."
- **Email comments.** Submit comments via email to BOE@chulavistaca.gov.

The commenting period will close at noon on the day of the meeting. All comments will be made available to the Board and the public.

Accessibility: *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Board of Ethics meeting by contacting the City Attorney's Office at BOE@chulavistaca.gov (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

1. CALL TO ORDER**2. ROLL CALL**

Board Members Barragan, Colon-Torres, Gersten, Hurst, Salas, Torres, Velissaropoulos

3. PRESENTATION**3.1 Board of Ethics - Role, Duties, and Procedures**

Presenters: Megan McClurg, Assistant City Attorney, and Kerry Bigelow, City Clerk

Recommended Action:

Hear presentation.

4. PUBLIC COMMENTS

Persons may address the Board on any subject matter within the Board's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Board from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Board may schedule the topic for future discussion or refer the matter to staff. If you wish to comment, please submit comments electronically at: www.chulavistaca.gov/boardmeetings or submit an electronic comment per the instructions on page one of this agenda.

5. ACTION ITEMS

The Item(s) listed in this section of the agenda will be considered individually by the Board and are expected to elicit discussion and deliberation. If you wish to comment on one of these items, you may do so at www.chulavistaca.gov/boardmeetings or submit an electronic comment per the instructions on page one of this agenda.

5.1 Approval of June 12, 2024 Meeting Minutes**Recommended Action:**

Review minutes and consider for approval.

5.2 Written Communications

Communication from Board Member Gersten requesting an excused absence from the June 12, 2024 Board of Ethics meeting.

Recommended Action:

Consider request for excused absence as appropriate.

5.3 Selection of Chair and Vice Chair for Fiscal Year 2024 - 2025**Recommended Action:**

Nominate and elect Chair for Fiscal Year 2024 - 2025.

5.4 Consideration of and Possible Action on Proposed Annual Report for Fiscal Year 2023 - 2024 on Board of Ethics Activities

Presentation by Chair Barragan regarding the proposed annual report to City Council on Board of Ethics activity for Fiscal Year 2023 - 2024.

Recommended Action:

Commission hear the presentation by Chair Barragan and authorize the Chair to work with staff to finalize and submit the annual report.

5.5 Continued Discussion and Possible Action on Board of Ethics Work Plan for Fiscal Year 2023 - 2024

Update on ad hoc subcommittees work plan for the following projects.

Group A: Lobbying Ordinance - Board Members Isidro Barragan, Leslie Hurst and Bobby Ray Salas

Group B: Ex Parte Communications Policy - Board Members William Gersten, Jose Torres and Bobby Ray Salas

Group C: Amendments to Code of Ethics - Board Members Alexia Velissaropoulos, Leslie Hurst and Robert Colon-Torres

Recommended Action:

Discuss ad hoc subcommittee work and/or goals and take other action as appropriate.

OTHER BUSINESS**6. STAFF COMMENTS****7. CHAIR'S COMMENTS****8. BOARD MEMBERS' COMMENTS****9. ADJOURNMENT**

to the regular meeting on August 21, 2024 at 5:15 p.m.

Materials provided to the Board of Ethics related to any open-session item on this agenda are available for public review by contacting the City Attorney's Office at BOE@chulavistaca.gov.