

CHARTER REVIEW COMMISSION

Agenda

CITY COUNCIL-APPOINTED BOARDS & COMMISSIONS



Date: Wednesday, February 14, 2024
Time: 6:00 p.m.
Location: City Hall, Bldg. #A, Executive Conference Room #103
276 Fourth Avenue, Chula Vista

Charter Review Commission Regular Meeting

Public Comments: Public comments may be submitted to the Charter Review Commission in the following ways:

- **In-Person comments during the meeting.** Join us for the Charter Review Commission meeting at the time and location specified on this agenda to make your comments. Please visit www.chulavistaca.gov/boardmeetings for current mask requirements and other safety protocols.
- **Submit an eComment.** Visit www.chulavistaca.gov/boardmeetings, locate this meeting, and click on the comment bubble icon. Click on the item you wish to comment on, and then click on "Leave Comment." The commenting period will close one hour before the meeting. All comments will be made available to the Commission and the public.
- **Mail or email comments.** Submit comments via email to CRC@chulavistaca.gov or by mail to Charter Review Commission, 276 Fourth Ave, Chula Vista, CA 91910. Please send comments early; written comments received within one hour of the meeting may not be distributed until the following day.

Accessibility: *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Charter Review Commission meeting by contacting the Charter Review Commission Staff at CRC@chulavistaca.gov (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

1. CALL TO ORDER**2. ROLL CALL**

Commissioners Buddingh, Disharoon, Glanz, Hopida, Inzunza and Lopez.

3. CONSENT CALENDAR

The Commission will enact the Consent Calendar recommendation by one motion, without discussion, unless a Commission Member, a member of the public, or staff request that an item be removed for discussion. If you wish to speak on one of these items, please fill out a "Request to Speak" form and submit it to the Secretary prior to the meeting. Items pulled from the Consent Calendar will be discussed immediately following the Consent Calendar.

3.1 Approval of November 8, 2023 Meeting Minutes

4

Recommended Action:

Review minutes and consider for approval.

4. PUBLIC COMMENTS

Persons may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to comment, please submit comments electronically at: www.chulavistaca.gov/boardmeetings.

5. ACTION ITEMS

The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to comment on one of these items, you may do so at www.chulavistaca.gov/boardmeetings.

5.1 Selection of Chair and/or Vice Chair for Fiscal Year 2023-2024**Recommended Action:**

Nominate and elect Chair and/or Vice Chair for fiscal year 2024.

5.2 Update Discussion and Action to Appoint a Charter Review Commission Member and Alternate Charter Review Commission Member to Serve on an Interview Panel for Current Vacancies on the Board of Ethics

Update on previous interview panel outcome. Pursuant to Chula Vista Municipal Code Section 2.28.050, the Board of Ethics will also appoint one Board of Ethics member and an alternate member to assist in reviewing Board of Ethics member applications, interviewing selected applicants, and recommending to the City Council one applicant for each available seat on the Board of Ethics.

Recommended Action:

Appoint Charter Review Commission member and alternate Charter Review Commission member to the Board of Ethics Interview Panel.

5.3 Discussion Regarding Potential Charter Amendment Allowing Suspension of a Councilmember Under Certain Circumstances

Discussion regarding potential charter amendment allowing suspension of a councilmember under certain circumstances.

OTHER BUSINESS

6. STAFF COMMENTS

7. CHAIR'S COMMENTS

8. COMMISSIONERS' COMMENTS

9. ADJOURNMENT

to the regular meeting on May 15, 2024 at 6:00 p.m.

Materials provided to the Charter Review Commission relating to any open-session item on this agenda are available for public review by contacting the City Attorney's Office at CRC@chulavistaca.gov.



REGULAR MEETING OF THE CHARTER REVIEW COMMISSION

Meeting Minutes

November 8, 2023, 6:00 p.m.
 City Hall, Bldg. #A, Executive Conference Room #103
 276 Fourth Avenue, Chula Vista

Present: Commissioner Buddingh, Commissioner Disharoon,
 Commissioner Inzunza, Victor Lopez

Absent: Commissioner Glanz, Commissioner Hopida, Chair Scofield

Also Present: Doris Cornejo

1. CALL TO ORDER

A regular meeting of the Charter Review Commission of the City of Chula Vista was called to order at 6:03 p.m.

2. ROLL CALL

Secretary Cornejo called the roll.

3. CONSENT CALENDAR

3.1 Approval of August 9, 2023 Meeting Minutes

Moved by Victor Lopez

Seconded by Commissioner Disharoon

Motion to approve minutes.

Result:Carried Unanimously

3.2 Written Communications

Moved by Victor Lopez

Seconded by Commissioner Disharoon

Motion to excuse Commissioner Disharoon's absence on June 14, 2023.

Result:Carried Unanimously

4. PUBLIC COMMENTS

5. ACTION ITEMS

5.1 Review Draft Amendment to Charter Section 303(C) Regarding Timeline to Fill Vacancy By Appointments and Discussion of Next Steps for Recommendation to City Council

Consensus of the Commissioners to have Commissioner Buddingh draft a letter to Council for consideration. Letter will be presented to the Commission for approval at a future meeting.

5.2 Discussion of Potential Qualification Requirements For City Councilmembers.

Discussion regarding previous proposed amendment. Consensus to continue the discussion at a future meeting.

OTHER BUSINESS

6. STAFF COMMENTS

Assistant City Attorney Megan McClurg provided an update on the City Attorney election.

7. CHAIR'S COMMENTS

Vice Chair Buddingh commented on the upcoming City Attorney election.

8. COMMISSIONERS' COMMENTS

Commissioners Lopez, Disharoon and Buddingh all commented on the upcoming City Attorney election.

9. ADJOURNMENT

The meeting was adjourned at 7:08 p.m.

Minutes prepared by: Doris Cornejo, Secretary

Doris Cornejo, Secretary

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