



## City of Chula Vista – City Council Boards & Commissions

### Charter Review Commission

*Agenda*

#### REGULAR MEETING OF THE CHARTER REVIEW COMMISSION

**Date:** Wednesday, August 10, 2022  
**Time:** 6:00 p.m.  
**Location:** City Hall, Bldg. #A, Executive Conference Room #103  
276 Fourth Avenue, Chula Vista

**Public Comments:** Public comments may be submitted to the Charter Review Commission in the following ways:

- **In-Person comments during the meeting.** Join us for the Charter Review Commission meeting at the time and location specified on this agenda to make your comments. Please visit [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings) for current mask requirements and other safety protocols.
- **Submit an eComment.** Visit [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings), locate this meeting, and click on the comment bubble icon. Click on the item you wish to comment on, and then click on "Leave Comment." The commenting period will close one hour before the meeting. All comments will be made available to the Commission and the public.
- **Mail or email comments.** Submit comments via email to [CRC@chulavistaca.gov](mailto:CRC@chulavistaca.gov) or by mail to Charter Review Commission, 276 Fourth Ave, Chula Vista, CA 91910. Please send comments early; written comments received within one hour of the meeting may not be distributed until the following day.

**Accessibility:** *Individuals with disabilities are invited to request modifications or accommodations in order to access and/or participate in a Charter Review Commission meeting by contacting the Office of the Charter Review Commission Staff at [CRC@chulavistaca.gov](mailto:CRC@chulavistaca.gov) (California Relay Service is available for the hearing impaired by dialing 711) at least forty-eight hours in advance of the meeting.*

1. **CALL TO ORDER**

2. **ROLL CALL**

Commissioners Buddingh, Disharoon, Glanz, Hopida, Inzunza, McDonald, and Chair Scofield

3. **PUBLIC COMMENTS**

*Persons may address the Commission on any subject matter within the Commission's jurisdiction that is not listed as an item on the agenda. State law generally prohibits the Commission from discussing or taking action on any issue not included on the agenda, but, if appropriate, the Commission may schedule the topic for future discussion or refer the matter to staff. If you wish to comment, please submit comments electronically at: [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings).*

4. **ACTION ITEMS**

*The Item(s) listed in this section of the agenda will be considered individually by the Commission and are expected to elicit discussion and deliberation. If you wish to comment on one of these items, you may do so at [www.chulavistaca.gov/boardmeetings](http://www.chulavistaca.gov/boardmeetings).*

4.1. **Discussion and Action Regarding Preparation of a Ballot Argument in Favor of the Chula Vista City Charter Update Measure To be Submitted to the Voters on the November 8, 2022 Ballot**

**Recommended Action:**

The Commission discuss and approve a plan for preparation and submission of ballot arguments in favor of the Chula Vista Charter Update measure to be submitted to the voters at the special municipal election to be held on November 8, 2022.

4.2. **Annual Activity Report, July 2021 to June 2022.**

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**Recommended Action:**

The Commission hear the annual activity report provided by Chair Scofield.

**OTHER BUSINESS**

5. **STAFF COMMENTS**

6. **CHAIR'S COMMENTS**

7. **COMMISSIONERS' COMMENTS**

**8. ADJOURNMENT**

to the regular meeting on September 14, 2022, at 6:00 p.m.

*Materials provided to the Charter Review Commission relating to any open-session item on this agenda are available for public review by contacting the City Attorney's Office at [CRC@chulavistaca.gov](mailto:CRC@chulavistaca.gov).*

# ANNUAL ACTIVITY REPORT CITY OF CHULA VISTA BOARDS & COMMISSIONS FISCAL YEAR 2021-2022

Commission: Charter Review Commission

Highlights of activities during the fiscal year 2021-2022

1. Charter amendments were proposed for the City Council to review and make recommendations. The goal was to put one or more amendments on the ballot in November 2022.
2. The commission returned to in-person meetings. One meeting was canceled and one postponed due to lack of a quorum. There were 10 absences of commissioners over the year's meetings.

Detailed Summary:

1. The Commission embarked on a major task beginning in November. We completed a thorough review of the City Charter and proposed numerous changes. The City Attorney's office developed a plan of attack which the commission approved. The entire Charter was divided into 4 main focus areas. Each area had two commissioners and one staff member involved in an ad hoc committee. All commissioners served on at least one subcommittee. After the ad hoc committees completed their in-detail review, each subcommittee presented their recommendations and observations to the whole Commission. The Commissioners then debated these items, along with the guidance of the City Attorney, Glen Googins, and the Deputy City Attorney Megan McClurg. The result was a proposal that was presented to the City Council. The proposal included three levels of changes. Level 1 changes were felt to be non-substantive; Level 2 changes had some substance, but were felt to be issues that the public would view as updates and would not substantially change City practices. Level 1 and level 2 changes were bundled into one document. The Commission felt the City Council would approve these changes without much discussion. Level 3 changes were more substantive and included a proposal to change the requirement for City Boards and Commissions be changed from "qualified elector" to "resident. This had been approved by a previous commission. A

second proposed change was to revise the “Legislative Counsel” to “Conflict Counsel.” These changes were discussed by the commission and also sent to the City Council for review. A third change was to require the City Attorney to be a City resident and to have 10 years legal experience instead of 7. A fourth change was to give the City Council the added option to conduct an all-mail ballot to fill a vacancy of a Councilmember’s seat. Another proposed change, which an earlier Commission had recommended, was to suspend a Councilmember who was indicted on felony charges. The current Commission added some changes, but also presented this to the City Council. These five Level 3 changes were offered to the City Council to be included in one Charter update, or to be separated into separate amendments. The presentation was on July 12, 2022. The results of this will be described in the Activity Report for 2022-2023. Of special note is the amount of input from the City Attorney’s Office, the City Clerk, and many offices and City staff. This input allowed the Commission to take into account City practices and how the Charter is being used.

Submitted by James Scofield, Chair  
August 10, 2022

cc: Maria V. Kachadoorian, Glen R. Googins